

**Health Commission Meeting
City of Stamford
APPROVED MINUTES
September 12, 2019**

Commissioners Attendance January 2019 – December 2019 (Number of meetings attended-Number of meetings missed)

Present:

Absent:

Dr. Barbara Decker	(4-2)
Dr. Thomas Getreuer	(6-0)
Ms. Patricia Parry	(5-1)
Dr. Peggy Cobb	(4-2)
Dr. Roslyn Burton-Robertson	(3-3)

Guest Attendance: Erika DeBenedictis, Recording Secretary

Meeting called to order		Dr. Getreuer called the meeting to order at 9:01 am.
Minutes: Minutes of May 31, 2019	February 14, 2019, meeting minutes were reviewed.	Patricia Parry moved to approve. Dr. Decker seconded. Minutes were approved unanimously.
Correspondence: No Correspondence		
Director of Health Report: Dr. Jennifer Calder	Dr. Calder reported on the Department: Still recruiting positions	

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	<p>Environmental:</p> <ul style="list-style-type: none"> • Inspector I hired- being trained senior inspectors. Started September 3rd. • Another Inspector I position open-new position which replaced Tim Noia's position. • Interviews this week for Assistant Director of Health and Environmental Inspections. • Pat Parry asked who is acting Environmental Director. • Looking into getting new software for inspections (Viewpoint Cloud) to replace Access database. IT recommended we archive everything from Access but use new software as new. • Ms. Parry raised a concern regarding the cost of software that is being purchased for the health department in relationship to the Health Department's budget. 	<p>Ongoing: Interviewing candidates. Interview panel has been set up to include: Dr. Calder, David Knauff from Darien, Ted Jankowski, Dr. Getreuer, Vanesa Francis, and Deidre Anspach.</p> <p>Ongoing: Dr. Calder is handling administrative functions of Environmental director.</p> <p>Dr. Calder, Ted Jankowski, and Josie Carpanzano visited Stratford since they do have the program. Worked very well with permitting and licensing but there were some problems with inspections. FDA form that CT chose to modify is very dense, took all information required by the state and put into viewpoint cloud but the state then told them if the form didn't look like the state form it would not be accepted. Dr. Calder spoke with commissioner and</p> <p>Ongoing: Stand alone system. Works with CT Whiz and state labs so all lab tests. For billing they do have clearinghouse. Pat Parry stated she wasn't sure and asked if the clinic uses paper records and Dr. Calder confirmed yes.</p>
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	<p>has 14 in region only has 1. Coordinator works with all municipalities and works with this company which will help with drills, etc. Company will come once a month. Their background includes all Masters of Public Health and they work with CDC.</p>	
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<p>Old Business: 96 Cold Spring Road Appeal</p>	<ul style="list-style-type: none">• Tenant requested to have the house inspected. The eviction was legal and the process to evict the tenant was legal. By the time the Health Commission understood what was going on the Health Commission determined• tenant had already vacated.• The condition cited for was a mold condition.	<p>Dr. Getreuer sent a letter ending appeal process.</p>
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<p>New Business: Food Trucks</p>	<ul style="list-style-type: none">• Pat Parry read something about licensing. Food trucks are now all over the place. Has there been a change with the food trucks?	<p>Dr. Calder states that there has been no change while she has been there.</p> <p>Pat Parry asked if regulations have changed. Dr. Calder said no regulation change have been made and they are focusing on FDA code.</p>
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Childhood Vaccines	<p>Pat Parry asked to clarify the meaning of compliance. Does compliance mean a vaccine is given or a signed waiver form is received?</p> <ul style="list-style-type: none"> • Our vaccination rate is high in public schools. • DPH has released school based immunization data for all public and private schools 	<p>Public schools work to keep vaccination rates high. Private schools have more authority but do not push for compliance with required vaccines.</p> <p>Dr. Calder will send the information after commission meeting.</p>
Community Needs Assessment	<ul style="list-style-type: none"> • Hospital recently completed Community Needs Assessment. • Pat Parry asked about health educator 	<p>Dr. Calder is on advisory board of the Community Needs Assessment and will send the CHNA 2019 Report to Health Commission</p> <p>Dr. Calder responded Health Department doesn't have a health educator.</p>
Appeal: There were no appeals		

Adjournment:

Motion to adjourn. Barbara Decker accepted. Pat Parry seconded. Motion passed unanimously. Meeting adjourned at 10:35am.
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Submitted by,
Erika DeBenedictis