

**Health Commission Meeting
City of Stamford
DRAFT MINUTES
September 12, 2019**

Commissioners Attendance January 2019 – December 2019

Present:

Absent:

Dr. Barbara Decker (2-1)
Dr. Thomas Getreuer (3-0)
Ms. Patricia Parry (1-2)
Dr. Peggy Cobb (2-1)
Dr. Roslyn Burton-Robertson (1-3)

Guest Attendance: Erika DeBenedictis, Recording Secretary

Meeting called to order		Dr. Getreuer called the meeting to order at 9:01 am.
Minutes: Minutes of May 31, 2019	May 31, 2019, meeting minutes were reviewed.	Patricia Parry moved to approve. Dr. Decker seconded. Minutes were approved unanimously.
Correspondence: No Correspondence		
Director of Health Report: Dr. Jennifer Calder	Dr. Calder reported on the Department: Still recruiting positions	

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	<p>Environmental:</p> <ul style="list-style-type: none">• Inspector I hired- being trained senior inspectors. Started September 3rd.• Another Inspector I position open-new position which replaced Tim Noia's position.• Interviews this week for Assistant Director of Health and Environmental Inspections.• Pat Parry asked who is acting Environmental Director.• Looking into getting new software for inspections (Viewpoint Cloud) to replace Access database. IT recommended we archive everything from Access but use new software as new. <p>Nursing:</p> <ul style="list-style-type: none">• Hiring Part-time Nurse• Few retirements• Two nurses transitioned into supervisor positions.• Identified electronic medical record program for the clinic (Patagonia). Program is for public health.	<p>Ongoing: Dr. Calder is handling administrative functions of Environmental director.</p> <p>Ongoing: Interviewing candidates. Interview panel has been set up to include: Dr. Calder, David Knauff from Darien, Ted Jankowski, Dr. Getreuer, Vanesa Francis, and Deidre Anspach.</p> <p>Dr. Calder, Ted Jankowski, and Josie Carpanzano visited Stratford since they do have the program. Worked very well with permitting and licensing but there were some problems with inspections. FDA form that CT chose to modify is very dense, took all information required by the state and put into viewpoint cloud but the state then told them if the form didn't look like the state form it would not be accepted. Dr. Calder spoke with commissioner and</p> <p>Ongoing: Stand alone system. Works with CT Whiz and state labs so all lab tests. For billing they do have clearinghouse.</p>
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	<ul style="list-style-type: none">• Got approved as Medicaid biller waiting on Medicare almost approved, waited too long to submit a form so started over.• Hoping to get approved for regular private insurance and had Dr. Seeling sign up with accredited program (CAQH) since she will be the provider of the clinic. <p>Emergency Preparedness:</p> <ul style="list-style-type: none">• Got emergency preparedness contract with the state (AllClear). Help with regional Emergency Prep with the exception of MRC. Will help with CRI (City Ready Initiative Planning). No longer has 14 in region only has 1. Coordinator works with all municipalities and works with this company which will help with drills, etc. Company will come once a month. Their background includes all Masters of Public Health and works with CDC.	<p>Pat Parry stated she wasn't sure and asked if the clinic uses paper records and Dr. Calder confirmed yes.</p> <p>Ongoing: Dr. Calder states department plans to go to Cigna first especially since they cover the city, then United Health Care.</p> <p>Pat Parry states that her understanding that the city is unable to bill insurance for flu vaccines for employees. Dr. Calder stated it is not for employees it is more for the clinic and since the city gives Cigna the business it may easy to get Cigna to have the clinic become providers.</p> <p>Ongoing: First meeting is in October. Contract is for 3 years but we are able to terminate it.</p>
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Old Business: 96 Cold Spring Road Appeal	<ul style="list-style-type: none">• Very strange process. Request to have the house inspected by the tenant of the house. Tenant was angry with landlord because landlord was evicting them. The eviction was legal and the process to evict the tenant was legal. By the time we found out what was going on the tenant was out.• The condition cited for was a mold condition for mold in the bathroom found in the house, which doesn't change.• The tenant started it and once there is a complaint and we inspect it is with us.• Nothing has been appealed at this point and the order stands and a reinspection would occur.• Waiting to hear landlord to let department know repairs have been made and can be inspected.• Need to follow up such as a letter asking if repairs have been made so a follow up inspection can occur (to homeowner and attorney)	<p>Ongoing: Tenant now no longer lives there. The Attorney Vincent Freccia was under the opinion that the whole thing should be moot. There should be no appeal since the tenant is no longer there. Our standing on that disagreed because mold is mold and that the problem needs to be rectified especially before being rented out again.</p> <p>Ongoing: Vincent Freccia did not withdraw it but more so accepted that the process would go forward with repairs being made and calling the inspectors to have reinspection.</p> <p>Dr. Parry brought up statute of appeals needed to be heard within 30 days. Informed her that we gave them a day but he was not available and at some point stated we would have a special meeting. There was no follow up.</p>
New Business: Food Trucks	<ul style="list-style-type: none">• Pat Parry read something about licensing. Food trucks are now all over the place. Has there been a change with the food trucks?	<p>Dr. Calder states that there has been no change while she has been there.</p>

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		Pat Parry asked if regulations have changed. Dr. Calder said no regulation change have been made and they are focusing on FDA code.
Childhood Vaccines	<ul style="list-style-type: none"> Pat Parry mentions something in the paper regularly on vaccines. Information on compliance with vaccine. Our vaccination rate is high due to public schools. DPH Release of school based immunization data for all public and private schools 	<p>Pat Parry wants to clarify the compliance is that they have had a vaccine or filled out waiver form.</p> <p>Public schools work to keep vaccination rate high. Private schools have more authority and do not push for compliance for vaccines.</p> <p>Dr. Calder will send release after commission meeting.</p>
Community Needs Assessment	<ul style="list-style-type: none"> How can we know what community needs if we do not do assessment. Hospital did recent Community needs assessment. Pat Parry asked about health educator 	<p>Ongoing: Dr. Calder is on advisory board</p> <p>Dr. Calder to send CHNA 2019 Report</p> <p>Dr. Calder stated for health educators and educational programs mentioned that there would need to be a new position.</p>
Appeal: There were no appeals		

Adjournment:

Motion to adjourn meeting at 10:25 by Barbara Decker, Pat Parry seconded. The motion passed unanimously.

Submitted by,
Erika DeBenedictis