

Health Commission Meeting City of Stamford DRAFT MINUTES December 10, 2015

Commissioners Attendance September 2015 - December 2015:

Present:

Dr. Peggy Cobb (3-1)
Dr. Barbara Decker (3-1)
Ms. Patricia Parry (4-0)

Absent:

Dr. Bert Ballin (1-3)
Dr. Edward Schuster (1-3)

Guest Attendance:

Ms. Anne Fountain, MPH, Director of Health and Social Services, Ms. Pam Scott, Recording Secretary

Meeting called to order		Dr. Decker called the meeting to order at 9:11 a.m. Roll call of attendees.
Additional Agenda Items:	Ms. Parry and Dr. Cobb requested the following items to be added to the agenda: <ul style="list-style-type: none"> • A review of the attachments from the Director of Nursing, that were distributed at the last month meeting • Strategic Plan • Department of Health representatives that will be coming to the health commission meeting 	Ms. Parry moved to add additional items to the agenda; Dr. Cobb seconded. Approved unanimously.

Minutes:

Minutes of October 8, 2015	Minutes from October 8, 2015, meeting was reviewed. Minutes from November 12, 2015, meeting was reviewed.	Ms. Parry moved to approve the October 8, 2015, minutes with corrections. Dr. Cobb seconded. Approved unanimously. Ms. Parry moved to approve the November 12, 2015, minutes with corrections. Dr. Cobb seconded. Approved unanimously.
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Added Agenda Items:

Distributed Attachments from Director of Nursing of nursing services provided by the division.	Ms. Parry commented on the attachments that were distributed last month Health Commission meeting. She shared her questions regarding the following reports.	
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	<ul style="list-style-type: none">Stamford Public School-Summer school report: Ms. Parry questions the terms listed in the report, she would like clarification or the definitions of the list of terms. She also questioned the orders listed on page 4 of 5 of this report. <p>Dr. Cobb stated that she requested at a previous meeting that the data is presented in a way that describes the number observations versus the number of people.</p> <ul style="list-style-type: none">Infection Disease Report: Ms. Parry suggested that the report indicates whether surveillance and or screening and whether it is an actual case. Also, change the term of flu should be influenza. <p>Ms. Fountain responded that the nurses do know and can correct the way they report it.</p> <ul style="list-style-type: none">Tuberculosis Report: Ms. Parry recently spoke with the Health Department TB nurse for clarification with the TB report and the process for testing.Tdap: Ms. Parry asked if the Health Department is giving out free Tdap vaccines. <p>Ms. Fountain clarified that it is for anyone who is providing care or is around infants.</p> <ul style="list-style-type: none">Flu program: Ms. Parry wanted to commend the Health Department for the remarkable job getting reimbursed. Congratulations to Nancy Palamarcuik, who oversees the Medicare reimbursements.Mobile Medical Van: Ms. Parry request follow up of how often it goes out and where it go and who can come.	
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	<ul style="list-style-type: none">• Reach out and read: Ms. Parry questioned who hands out the books and how the data is obtained? Ms. Fountain answered that the nurses hand the books out in the Health Department Well Child Clinic.• STD Clinic: Ms. Parry asked what physician oversees the STD Clinic. Ms. Fountain responded Dr. Seelig is on the premises, but Dr. Yoon oversees all clinics with his medical license. They work hand and hand. Ms. Parry asked if Dr. Seelig is fulltime employee of the city. Ms. Fountain stated Dr. Seelig is a fulltime consultant, and she is also in the schools.• Well Child Clinic: Ms. Parry questioned an acronym that was used in the report.• Health Services Program Information Survey: Ms. Parry noted this is given to us by the State, and the department is asked to fill out data. Ms. Parry spoke to the Director of Nursing regarding questions within the survey.• Medical Conditions: Ms. Parry commented that the information provided is hand counted, it is not information printed from SNAP. She continued to say that it is important to know which information is coming from SNAP and which is information is hand counted.	
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<p>Nursing Services</p> <p>Representatives attending the Health Commission meetings</p>	<ul style="list-style-type: none"> • Skilled Nursing Needs Number of Students: Ms. Parry questioned the observations versus the number of kids. It would be nice to have information clarified. • All orders summary per data range: Ms. Parry discussed the different meds that are ordered. It does not mean they were given. • Ms. Parry mentioned other reports including clinical guidelines for school nurses. <p>Ms. Parry updated the commissioners on a follow up to the letter and meeting with the Mayor regarding the work of the school nurses. She stated that the Mayor called her after he received the letter from the Health Commission following their November 12th meeting. In the meeting with Mayor Martin were Health Commissioners Ms. Parry and Dr. Schuster.</p> <p>The Mayor reassured them that he had no intention of changing what the Nurses do at this time.</p> <p>Ms. Parry mentioned the nursing services for the Public School ARTS Program.</p> <p>Dr. Decker announced that David Knauf, Interim Health Director will be attending the January meeting.</p>	<p>Dr. Cobb requested the hyperlinks for the clinical guidelines for school nurses.</p> <p>Ms. Parry would like to follow up on the nursing services for the ARTS Program.</p>
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Director of Public Safety, Health & Welfare Report:

<p>Anne Fountain, MPH Director of Health and Social Services presented in the absence of Director Jankowski.</p>	<p>Director Fountain thanked the Health Commission for everything; she reassured them that it has been a smooth transition with David Knauf, Interim Health Director coming on board. Dr. Yoon is still on board.</p> <p>Ms. Fountain updated the commissioners on the following items:</p>	
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	<ul style="list-style-type: none">• Health Department Clinics are moving from 141 Franklin to 137 Henry Street effective February 1st. Once the clinic is complete, the Health Commission will be invited to come and see the new clinic. There may be one week shut down during the move. <p>Ms. Parry asked what clinics would be running at Henry Street.</p> <p>Ms. Fountain responded, Well Child, STD, TB, Travelers, Flu, and Vaccination Clinics.</p> <ul style="list-style-type: none">• Strategic Plan – Ms. Fountain informed the Health Commissioners that Ms. Hagan was streamlining the plan. The consultant gave a summary of the Community Health Needs Report. Director Jankowski will know the status and will work with Ms. Hagan. <p>Dr. Decker asked if the Strategic Plan was approved by the Mayor.</p> <p>Director Fountain responded she believed Director Jankowski was sharing it with the Mayor, but no she does not think it was approved.</p> <ul style="list-style-type: none">• Community Needs Assessment – the Hospital is doing a new Community Needs Assessment, and the Health Department is collaborating with them. Data Haven was hired by the hospital. This process started a year ago. <ul style="list-style-type: none">• Certification – Ms. Fountain stated that the Health Department applied and did not receive the	
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	<p>NACCHO grant to get accreditation for the continous quality improvement plan.</p> <ul style="list-style-type: none">○ Ms. Parry requested a hard copy of the standards from PHAB (Public Health Accreditation Board).• Retirements – Ms. Fountain announced the retirements of Gloria Kelley, WIC Program Nutritionist and Helen Donner, School Nurse. She stated that the department would ask to have those positions filled.	<p>Director Fountain would call PHAB for a hard copy of the standards.</p> <p>The commissioners will like to follow up on the open positions of the WIC Program Nutritionist, School Nurse and the Environmental Inspector.</p>
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New Business:

There was no new business		
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Old Business:

Diabetes Education		
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Appeal:

There were no appeals		
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Adjournment:

There being no further business before the regular session of the Health Commission, Dr. Decker moved to adjourn the meeting at 10:16 a.m. The motion passed unanimously.

Submitted by,

Pam Scott

Pam Scott

Recording Secretary