

Health Commission □
City of Stamford □
DRAFT MINUTES □
March 12, 2015 □

Commissioners Attendance September 2014 - June 2015:

Present:

Dr. Barbara Decker (7-0)
Ms. Patricia Parry (5-2)
Dr. Bert Ballin (3-4)

Absent:

Dr. Peggy Cobb (6-1)
Dr. Edward Schuster (3-4)

Guest Attendance: Ms. Anne Fountain, MPH, Director of Health and Social Services, Ms. Pam Scott, Recording Secretary, and Ms. Stephanie Paulmeno, CEO, Global Health Systems Consultants

Meeting called to order		Dr. Decker called the meeting to order at 9:07 a.m.
Additional Agenda Items:	Dr. Decker and Ms. Parry requested the following items to be added to the agenda: • Walking Events • Template forms for Health Commission • Health Commission future scheduled meeting	Ms. Parry moved to add additional items to the agenda; Dr. Cobb seconded. Approved unanimously.

Presentation:

Ms. Stephanie Paulmeno, CEO Global Health Systems Consultants • Department of Health & Social Services Strategic Plan	Ms. Paulmeno informed the Health Commissioners that she will be presenting a preliminary process report of the Health & Social Services Strategic Plan; as it has not been finalized.  <u>Stamford Department of Health and Social Services:</u> A Preliminary Process Report	
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Community Health Assessment Report and
Stamford Department of Health & Social
Services
Strategic Plan
February 2015

Created by Global Health Systems Consultants, LLC, Old Greenwich,
CT spaulmeno47@yahoo.com ~
www.GlobalHealthSystemsConsultants.com
203-326-0400

The success of public health
is measured by the absence
of poor health and negative outcomes;
when public health measures are successful,
public health efforts are invisible

Source not known

Process Origin

- A collaborative community needs assessment was sponsored by *Stamford Hospital* and the *Stamford Department of Health and Social Services*
 - Broad community-based Steering Committee:
 - Organizations and agencies
 - Boards and Commissions
 - Representative of City's diversity groups
 - Compared Stamford to Fairfield County, Lower Fairfield County, the State of Connecticut and isolated responses from low income people

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Process Origin Continued

- ✓ **Survey process included:**
 - mailed written surveys
 - Telephone surveys
 - Focus groups with targeted audiences
 - Meetings with key stakeholders
- ✓ ***Incorporated Healthy People 2020 and Healthy Connecticut 2020 key indicators and public health recommendations***

Stamford Department of Health &
Social Services Report

- The ***Stamford Hospital*** report focuses on the hospital's planning for the next five (5) years for health, medical and wellness education, and for medical care service delivery and access.
- This ***Stamford Department of Health & Social Service's*** report focuses on the Department's public health response to the City's identified needs, disparities and gaps in service, education, and community health, safety and welfare needs

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The Department's Strategic Plan

- Is both data and evidence-based
- Links Department priorities with those of the State & Nation; correlates them to identified needs/gaps in *Stamford Public Health System*
- Creates targeted goals/objectives/strategies
- Links Department performance to *National Public Health Accreditation Board Standards*

Stamford DHSS Strategic
Plan Focus

- **Vision, Values, Mission & Strategy Statement**
- **Department/divisions: An overview**
 - Department staffing profile
 - Division productivity/work process profiles
- **The strategic planning process**
 - Focus groups with staff
 - Staff education/planning groups
 - Planning/information-gathering tools developed
 - Interviews/questionnaires with key people

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Stamford DHSS Strategic
Plan Focus (continued)

- A **SWOT Analysis**
- Comparison of Division functions/activities against **PHAB (Public Health Accreditation Board) Standards** for public health practice across America
- Comparison of **Stamford health profile** findings against those of the State, Fairfield County and Lower Fairfield County, and with low-income responses isolated out, in order to evaluate public health, safety and welfare needs for all
- Examined SDHSS public health profile against other **Local Departments of Health** (LDH)

Stamford DHSS Strategic
Plan Components (continued)

- **The report examined Department programs and services in terms of:**
 - Continued need vs. other potential providers
 - Cost-center services/programs vs. revenue-centers vs. funded programs/funded staff
 - Potential programs/service re-focusing to better align with identified Stamford population health needs/identified disparities

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Stamford DHSS Strategic
Plan Focus (continued)

- Established evidence and data-driven **Public Health-focused goals** for the SDHSS:
 - Broad Goals
 - Focused Objectives
 - Measurable strategies to achieve over the next five years

Stamford DHSS Strategic
Planning Focus (continued)

- Program administration, fiscal management, governance
- Use of resources (fees, fines, advisory sources, staff, partners)
- Department services were assessed against the ***10 Essential Services of Public Health***
- Opportunities for the Department to take the lead in addressing public health/health disparities

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Stamford DHSS Strategic
Planning Focus (continued)

- **Effective marketing of public health**
 - To the diverse population groups
 - To the other members of the Public Health System
 - To stakeholders
 - To purse-string holders
- Increasing public health **workforce competency**
- Expansion of the *Stamford Public Health System* partners

Stamford DHSS Strategic
Planning Focus (continued)

- **Information & technology** needs vs. capacity **Continuous Quality Improvement (CQI)** Clarifying the population health **focus of Local Departments of Health (LDH) vs. a hospital's focus** on health/medical care/health access **Maximizing leadership opportunities** for the Department that were respectful of staff time limitations/limited financial resources

The Health Commission thanked Ms. Paulmeno for the good work she presented. They are looking forward to the final project.

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Director of Health Report:

Anne Fountain, MPH

Ms. Fountain updated the Health Commission on the following items:

- Budget Process – The Mayor proposed budget cut a full-time Casework Aide position and funded an Outreach Worker position for half year.
 - There was a discussion regarding the SNAP program.
 - The department requested in Capitol budget - bins for evicted tenants items. The current bins are old and we would like to prevent people items being damaged.
 - Our budget presentations are scheduled for Board of Finance – Mar. 25 @ 6:30 pm. and Board of Reps – Apr. 21 @ 7:00 pm.
- Exclusion Policy – we are working closely with the Board of Education to have a policy in place.
 - As is a result of the Measles outbreak.
 - To follow up on a question from the February Health Commission meeting; parents can pick and choose a child vaccine.
- Ms. Fountain will be meeting with the Park Commission to talk about banning smoking on the playgrounds and beaches.
- Hands for Life Event – Planned for September 26, 2015 at Westhill High School. There will be a week long build up to the event.

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	• There will be a Farmer's Market in the Government Center Lobby from July 1 – October 26; every Tuesday 10-2. Dr. Decker asked if the department was doing any walks. Ms. Fountain responded that we participate in the Turkey Trot on Thanksgiving Day. Dr. Decker informed the Health Commission that the Waterside Coalition will be having a Walk for Health in May. Ms. Fountain asked if she could share the detailed information regarding this walk. • Public Health Week will be April 6-12. Ms. Fountain asked the Commission if they had any plans. They will discuss this after the meeting. • Family Day Event will be May 16 at the Boys and Girls Club. • Colon Cancer Prevention Awareness will be on March 21 in Government Center Lobby. • The new well water ordinance passed. • The department is trying to raise fees; it is currently sitting in the Board of Reps Public Safety committee.	Ms. Parry suggested the Health Commissioners attend some of the Board of Representatives committee meetings. This item will be added to the agenda next month.
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Minutes:

Minutes of February 12, 2015	Minutes from the February 12, 2015 meeting were reviewed.	Ms. Parry moved to approve February 12, 2015 minutes with corrections. Dr. Ballin seconded. Approved unanimously.
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Old Business:

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Walking Events	Discussed in the Director of Health report.	
Health Commission future scheduled meeting	After a brief discussion to change the time of the regular meetings. The Health Commissioners agreed to discuss a change of meeting time at next month meeting when everyone is present.	Ms. Parry moved to change the Health Commission regular meeting for April to Wednesday, April 8 th at 5:00 p.m. Dr. Ballin seconded. Approved unanimously.

Appeal:

There were no appeals		
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Adjournment:

There being no further business before the regular session of the Health Commission, Dr. Decker moved to adjourn the meeting at 10:47 am. The motion passed unanimously.
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Submitted by,
Pam Scott ☐
Pam Scott
Recording Secretary