

# CITY OF STAMFORD

Board of Ethics  
Stamford Government Center  
(Meeting held virtually via Zoom)  
November 17, 2021

## *Draft Minutes*

This Meeting was recorded and the audio recording is available from the Board of Ethics and the City of Stamford. Such audio recording is intended to be the official public record of the Meeting and not these minutes, and such recording is incorporated into these minutes by reference and made a part hereof. These minutes summarize the proceedings and are not intended as verbatim notes.

### **Present Members:**

Allan Lang, Chair  
Thomas Hynes, Vice-Chair  
Myrna Sessa, Member  
Monica Smyth, Member  
Christine Dzujna, Member  
Benjamin Folkinshteyn, Member  
Fred Springer, Alternate  
Kevin Quinn, Alternate

### **Other:**

Amy LiVolsi, Assistant Corporation Counsel  
Kimberly Hawreluk, Human Resources Processing Technician

The meeting was called to order by Chair Lang at 7:03 p.m.

1. Chairman Lang presented the August 18, 2021, Board of Ethics ("BOE") Meeting Draft Minutes for review and approval. Mr. Springer moved to approve the minutes, Mr. Folkinshteyn seconded, all others in favor. The motion passed unanimously.
2. Chairman Lang presented the 2022 proposed BOE Meeting Dates for review and approval. After some discussion, the March 2022 meeting date was moved from the 16th to the 23rd and the April 2022 meeting date was moved from the 20th to the 27th. Mr. Springer moved to approve the meeting dates, Mr. Folkinshteyn seconded, all others in favor. The motion passed unanimously.
3. Chairman Lang announced that Stamford Corporate Counsel recommended that the BOE receive an update and training on the Freedom of Information Act, especially in light of a change in the law this past summer. Assistant Corporation Counsel Amy LiVolsi was appointed to appear and provide training to the BOE.

At the conclusion of her presentation, Ms. LiVolsi noted her intention to conduct additional research and provide the BOE with further guidance on how BOE investigating boards should handle meeting notices. She will also provide a copy of her presentation and additional training materials.

Upon Ms. LiVolsi's recommendation that members of the BOE conduct all BOE business using only city assigned email addresses, Ms. Hawreluk agreed to re-send to the BOE the instructions for setting up and using city email addresses. Ms. LiVolsi further instructed the BOE members to forward all emails relating to BOE business currently housed in their personal email accounts to their city email accounts for proper storage and record-keeping.

Upon a motion by Springer to adjourn, which was seconded by Mr. Folkinshteyn and carried unanimously, the Meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Christine Dzujna, Secretary