

Agenda, June 9, 2016

MAYOR
DAVID R. MARTIN



BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
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STAMFORD, CONNECTICUT 06904-2152

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CHAIRMAN
MARY LOU T. RINALDI
VICE CHAIR
DUDLEY N. WILLIAMS
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DAVID KOORIS
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AGENDA

Regular Meeting

Thursday, June 9, 2016: 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chairman Freedman

Pledge of Allegiance: To be led by Chairman Freedman

Approval of Minutes:	May 12, 2016: 6:00 PM: Audit Committee Meeting	
	May 12, 2016: 7:00 PM: Regular Meeting	
	May 17, 2016: 7:00 PM: Special Meeting to Set the Mill Rate	

Public Participation:

Reports to the Board:

OFFICE OF THE MAYOR

Discussion: Executive Session Request

<i>Item 1</i>	Discussion: Update on Contract Negotiations: Mayor Martin		
	Action Requested:	Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Mayor David Martin	

GRANTS

Purchase of Body-worn Cameras and Digital Storage Equipment

<i>Item 2</i>	Request for Approval of Additional Appropriation for the purchase of 161 body-worn cameras and digital storage equipment through an award from the US Bureau of Justice Assistance. The award provides \$338,000 to the City of Stamford and \$262,000 to the City of Bridgeport. The grant requires a 1:1 local match of \$338,000. \$200,000 has been requested in the 2016/17 operating budget and a \$138,000 appropriation is being requested from contingency funds. This request was placed on the April 14, 2016 and May 12, 2016 Board of Finance agendas and held so more information could be presented. It is anticipated the discussion will center on the program timeline and budget estimations. (See Exhibit #2)		
	Action Requested:	Additional Appropriation	
	Amount:	\$738,000	
	Fund/Budget:	1. Grant budget appropriation - \$738,000 2. Appropriation from Contingency - \$138,000	
	Submitted by:	Ted Jankowski, Director of Office of Public Safety, Health and Welfare	
	Video: 00:00	Mayor Martin; Ted Jankowski; Jonathan Fontneau, Police Chief; and Karen Cammarota, Grants Officer will be present.	

Local Prevention Council Grant

<i>Item 3</i>	The Local Prevention Council Grant award is larger than anticipated; Additional Appropriation is required to match the award. (See Exhibit #3)		
	Action Requested:	Additional Appropriation	
	Amount:	\$1,810 : 100% Grant Funded	
	Fund/Budget:	Local Prevention Council Grant	
	Submitted by:	Karen Cammarota, Grants Officer	
	Video: 00:00		

Homeland Security Grant

<i>Item 4</i>	The Homeland Security Grant award is larger than anticipated; Additional Appropriation is required to match the award. (See Exhibit #4)	
Action Requested:	Additional Appropriation	
Amount:	\$39,000 : 100% Grant Funded – No City funds are required	
Fund/Budget:	Homeland Security/Equipment	
Submitted by:	Karen Cammarota, Grants Officer	
Video:	00:00	

Invest Health Grant

<i>Item 5</i>	The Invest Health Grant is funded by the Robert Wood Johnson Foundation. Stamford's Invest Health team seeks to approach the problem of rising gun violence through a community-building strategy that uses innovative financing methods to drive revitalization that reduces health disparities, increases youth opportunity, and promotes safety and well-being. The team consists of representatives from the Mayor's Office, Stamford Public Schools, Family Centers and Charter Oak Communities. The grant agreement stipulates that funds be used primarily for the team to travel to mandatory conventions. Remaining funds may be used for program supplies. No City funds are required. (See Exhibit #5)	
Action Requested:	Additional Appropriation	
Amount:	\$60,000 : 100% Grant Funded	
Fund/Budget:	Invest Health/Direct Service	
Submitted by:	Karen Cammarota, Grants Officer	
Video:	00:00	

Medical Reserve Corp. WWHD

<i>Item 6</i>	This grant provides support for a Medical Reserve Corp. The MRC is a volunteer unit trained to assist during public health emergencies. Funds will be used to pay for supplies. (See Exhibit #6)	
Action Requested:	Additional Appropriation	
Amount:	\$5,500 : 100% Grant Funded	
Fund/Budget:	Medical Reserve Corp. Grant	
Submitted by:	Karen Cammarota, Grants Officer	
Video:	00:00	

Medical Reserve Corp. WWHD

<i>Item 7</i>	This grant provides support for a Medical Reserve Corp. The MRC is a volunteer unit trained to assist during public health emergencies. Funds will be used to pay for supplies. (See Exhibit #7)	
Action Requested:	Additional Appropriation	
Amount:	\$5,000 : 100% Grant Funded	
Fund/Budget:	Medical Reserve Corp. Grant	
Submitted by:	Karen Cammarota, Grants Officer	
Video:	00:00	

Police Department – Girls’ Leadership Grant

<i>Item 8</i>	Request for Approval of Transfer in the amount of \$534.00 from Grants/Overtime to Grants/Supplies. The transfer is required to match the “Girls Leadership Grant” revised budget. (See Exhibit #8)		
	Action Requested:	Transfer	
	Amount:	\$534.00	
	Fund/Budget:	From Grants/Overtime to Grants/Supplies	
	Submitted by:	Jonathan Fontneau, Chief	
	Video: 00:00	Jay Fountain, Interim Director, OPM; Jonathan Fontneau, Police Chief; Karen Cammarota, Grants Officer Attending	

OFFICE OF PUBLIC SAFETY

Stamford Emergency Medical Service (SEMS)

<i>Item 9</i>	Stamford Emergency Medical Service (SEMS) is requesting additional funding in the amount of \$50,000 to increase the hours and days of operation for the emergency medical staffing of Medic Unit 5. This is necessary because of the increase and demand in Emergency Medical Response in the City of Stamford. SEMS’ request for these additional funds was erroneously left off their budget request for Fiscal Year 2016/2017. The request is imperative for Stamford residents so that advanced medical care will continue to arrive in a reasonable amount of time to render appropriate medical care. (See Exhibit #9)		
	Action Requested:	Additional Appropriation	
	Amount:	\$50,000	
	Fund/Budget:	Contingency	
	Submitted by:	David R. Martin, Mayor	
	Video: 00:00	Jay Fountain, Interim Director, OPM; Ted Jankowski, Director, Public Safety, Health and Welfare Attending	

OFFICE OF OPERATIONS

Terry Conners Ice Rink Slab

<i>Item 10</i>	Request for Supplemental Capital Project Appropriation in the amount of \$200,000 for the Terry Conners Ice Rink replacement of ice slab due to the flawed installation of the 2004 Capital Project of the concrete slab/piping. (See Exhibit #10)		
	Action Requested:	Supplemental Capital Project Appropriation	
	Amount:	\$200,000 : Litigation Settlement	
	Fund/Budget:	The ice rink slab was improperly constructed and the litigation resulted in \$200,000. These monies will be used for the upgrade of the ice rink floor.	
	Submitted by:	Ken Smith, Ice Rink Manager Attending	
	Video: 00:00		

OFFICE OF ADMINISTRATION

CONTROLLER'S OFFICE *Discussion - Firefighters' Pension*

<i>Item 11</i>	Firefighters' Pension Trust Fund Board representative to present plan to complete current fiscal year draft financial report, with related audit support schedules (similar to those from prior fiscal year), by September 30, 2016, to meet City financial closing deadlines and allow outside actuaries to prepare their GASB 67 and 68 disclosure report as required for the completion of the City's CAFR.	
	Action Requested: Discussion	
	Amount: \$	
	Fund/Budget:	
	Submitted by: David Yanik, Controller	
	Video: 00:00 Robert Berlingo, CPA, Walter, Berlingo & Co. Attending	

OFFICE OF POLICY AND MANAGEMENT *Reinstatement of Funds – Police Recruiting and Hiring*

<i>Item 12</i>	This is a request to reinstate funds from the FY2016/2017 budget that were requested in order to meet the costs associated with recruiting and hiring of new police officers. The funding will be used to administer medical, psychological, polygraph, drug screening, and physical agility tests. The Police Department expects to hire ten (10) or more police officers during the year and it generally takes five (5) candidates for each officer hired. Each candidate costs approximately \$1,000 to test. (See Exhibit #12)	
	Action Requested: Reinstatement of Funds	
	Amount: \$10,000	
	Fund/Budget: Contingency	
	Submitted by: Mayor David Martin	
	Video: 00:00 Jay Fountain, Interim Director, OPM Attending	

Reinstatement of Funds – Annual Employee BBQ

<i>Item 13</i>	This is a request to partially reinstate funds from the FY2016/2017 budget that were to be used for various Employee Recognition Events. One of the events, held annually, is the Employee Summer BBQ. The FY16/17 approved budget in this account is insufficient to hold the planned BBQ, which costs an estimated \$3,000 per year. (See Exhibit #13)	
	Action Requested: Partial Reinstatement of Funds	
	Amount: \$1,500	
	Fund/Budget: Contingency	
	Submitted by: Mayor David Martin	
	Video: 00:00 Jay Fountain, Interim Director, OPM Attending	

Reinstatement of Funds – Board of Ethics

<i>Item 14</i>	This is a request to reinstate funds from the FY2016/2017 budget that were to be used at the Board of Ethics discretion for the hiring of outside counsel for review of ethical issues. This will allow the Board of Ethics to initiate investigations without waiting on further action by the Administration, the Board of Finance, and the Board of Representatives. (See Exhibit #14)		
	Action Requested:	Reinstatement of Funds	
	Amount:	\$7,500	
	Fund/Budget:	Contingency	
	Submitted by:	Mayor David Martin	
	Video: 00:00	Jay Fountain, Interim Director, OPM; Attending	

Provision of Funds for Staff Support – Board of Ethics

<i>Item 15</i>	This is a request to provide staff support for the Board of Ethics. This support was previously provided by a full-time Board of Finance staff member. As the Board of Finance has reduced its staff to a permanent part-time position, the resources are no longer available for this purpose. It is anticipated this support will be provided from staff from another department and charged directly to the Board of Ethics. (See Exhibit #15)		
	Action Requested:	Provision of Funds for Staff Support	
	Amount:	\$2,500	
	Fund/Budget:	Contingency	
	Submitted by:	Mayor David Martin	
	Video: 00:00	Jay Fountain, Interim Director, OPM;	

Bond Resolution - Repurposing

<i>Item 16</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$35,000,000 General Obligation Bonds of the City of Stamford.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$35,000,000	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain, Interim Director, OPM; Anthony Romano, Management Analyst, OPM	

Bond Resolution - Repurposing

<i>Item 17</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$45,000,000 General Obligation Bonds of the City of Stamford.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$45,000,000	
	Fund/Budget:	Attending: Jay Fountain, Interim Director, OPM; Anthony Romano, Management Analyst, OPM	
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Anthony Romano	

Bond Resolution - Repurposing

<i>Item 18</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$50,000,000 General Obligation Bonds of the City of Stamford.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$50,000,000	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain, Interim Director, OPM; Anthony Romano, Management Analyst, OPM	

Bond Resolution - Repurposing

<i>Item 19</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$50,000,000 General Obligation Bonds of the City of Stamford.		
	Action Requested:	Reinstatement of Funds	
	Amount:	\$50,000,000	
	Fund/Budget:	Contingency	
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain, Interim Director, OPM; Anthony Romano, Management Analyst, OPM	

Bond Resolution - Repurposing

<i>Item 20</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$65,000,000 General Obligation Bonds of the City of Stamford.		
	Action Requested:	Reinstatement of Funds	
	Amount:	\$65,000,000	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain, Interim Director, OPM; Anthony Romano, Management Analyst, OPM	

Capital Project Closeout Recommendation

<i>Item 21</i>	Pursuant to City Code Section 8-2, recommendation of various capital projects full and partial closing totaling \$363,030.43. (See Exhibit #21)		
	Action Requested:	Capital Close-outs	
	Amount:	\$363,030.43 City Bond Reduction \$308,315.12 WPCA Bond Reduction \$49,050.00 State Grant Reduction \$5,565.31 Federal Grant Reduction \$100.00	
	Fund/Budget:	Capital: Various	
	Submitted by:	Mayor David R. Martin	
	Video: 00:00	Attending: Jay Fountain, Interim Director, OPM; Anthony Romano, Management Analyst, OPM	

Office of Administration - Year-End Budget Transfers

<i>Item 22</i>	In accordance with the City Charter Section C8-30-11, Control of Appropriations, recommendation of approval for transfers to cover projected year-end budget shortfalls identified in OPM/s Q3 Review. (See Exhibit #22)		
	Action Requested:	Transfers	
	Amount:	\$1,702,326.00 (as outlined in May 26, 2016 memorandum from Jay Fountain, Interim Director of OPM.) Exhibit #_____	
	Fund/Budget:	Various	
	Submitted by:	Jay Fountain, Interim Director of OPM	
	Video: 00:00	Attending: Jay Fountain, Interim Director	

Discussion – Update on State of Connecticut Department of Motor Vehicles

Motor Vehicle Issues

<i>Item 23</i>	Update on some outstanding issues with DMV accounts that are being processed and steps being taken to address them.		
	Action Requested:	Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Gregory Stackpole, Assessor, City of Stamford	
	Video: 00:00	Attending: Gregory Stackpole; Bill Jessa, Deputy Assessor; and Bill Napoletano, Revenue Services Manager	

BOARD OF FINANCE

Budget Presentation Calendar - Discussion

<i>Item 24</i>	Review of the Board of Finance budget presentation process, including the calendar, number of meetings, format for presentations, etc. (<u>See Exhibit #23</u>)	
<i>Action Requested:</i>	Discussion	
<i>Amount:</i>		
<i>Fund/Budget:</i>		
<i>Submitted by:</i>	Richard Freedman, Chairman, Board of Finance	
<i>Video: 00:00</i>		

Next Regular Meeting of the Board: Thursday, July 14, 2016 at 7:00 P.M.

Adjournment:

Cynthia R. Winterle

Cynthia R. Winterle
Clerk of the Board