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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

AGENDA

Regular Meeting

Thursday, August 11, 2016: 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chairman Freedman

Pledge of Allegiance: To be led by Chairman Freedman

Approval of Minutes:	July 14, 2016: 6:00 PM: Audit Committee Meeting	
	July 14, 2016: 7:00 PM: Regular Meeting	

Public Participation:

Reports to the Board:

OFFICE OF THE MAYOR

Possible Discussion: Executive Session

<i>Item 1</i>	Possible Discussion: Mayor Martin	
	Action Requested:	Possible Discussion
	Amount:	
	Fund/Budget:	
	Submitted by:	Mayor David Martin

Agreement – BVH Integrated Services, P.C.

<i>Item 2</i>	Approval of an Agreement with BVH Integrated Services, P.C. for commissioning services for the new Police Department Facility. Building commissioning is the process of verifying, in new construction, all (or some, depending on scope) of the subsystems for <u>mechanical (HVAC), plumbing, electrical, fire/life safety, building envelopes</u> , interior systems (example laboratory units), co-generation, utility plants, sustainable systems, lighting, wastewater, controls, and building security to achieve the owner’s project requirements as intended by the building owner and as designated by the building architects and engineers.	
	Action Requested:	Approval of Agreement
	Amount:	\$156,560 plus reimbursables not to exceed Eight Thousand Eight Hundred (\$8,800). (Exhibit B in Agreement)
	Fund/Budget:	
	Submitted by:	David Martin, Mayor
	<i>Video: 00:00</i>	

Agreement – Frontier Communications of America, Inc.

<i>Item 3</i>	Approval of an Agreement with Frontier Communications of America, Inc., to provide the services and equipment identified in the schedule included with the Services Agreement attached in <u>Exhibit No. 3</u> for the City of Stamford and Board of Education telephone services for a one-year period. See related Item #4 below.	
	Action Requested:	Approval of Agreement
	Amount:	
	Fund/Budget:	Approximately \$360,000 annually
	Submitted by:	David Martin, Mayor
	<i>Video: 00:00</i>	

Bid Waiver No. 828 – Frontier Communications of America, Inc.

<i>Item 4</i>	Approval of bid waiver #828 for Frontier Communications for City of Stamford and Board of Education telephone services. The Bid Waiver is being requested pursuant to Section 23-18.3 B.(1)(c) and (d) of the Purchasing Ordinance. Frontier is the only provider to have local facilities to offer four (4) digit-dialing within the City. It is our understanding that bidding would not result in lower pricing. The pricing outlined in the Frontier Agreement reflects State of Connecticut pricing. See related Item #3 above.	
	Action Requested:	Approval of Bid Waiver
	Amount:	Approximately \$360,000 annually
	Fund/Budget:	
	Submitted by:	David Martin, Mayor
	<i>Video: 00:00</i>	

Final Authorization – Property and Easement Acquisition Damages for the Pulaski Street at Washington Boulevard Intersection Improvement Project

<i>Item 5</i>	Approval of Settlement Agreement with the Church of Holy Name of Jesus for the acquisition by friendly eminent domain taking of property at Four Pulaski Street. The Director of Administration has submitted a final report of property and easement acquisition damages for the Pulaski Street at Washington Boulevard Intersection Improvement Project. The City of Stamford recognizes that there is a need for the improvement of this intersection and adjacent rights-of-way and pedestrian sidewalks and crosswalks.	
	Action Requested: Approval of Settlement Agreement	
	Amount: \$7,600	
	Fund/Budget:	
	Submitted by: David Martin, Mayor	
	Video: 00:00 Michael Handler	

GRANTS

Additional Appropriation – Grant-Funded – Police Department

<i>Item 6</i>	Request for Approval of an Additional Appropriation of the Highway Safety Program Award which is designed to assist in reducing the number of crashes, injuries and fatalities from speed through increased high-visibility speed enforcement activities. The Award also provides for communication with the public, through media venues, so drivers will realize the risks and consequences of operating a vehicle at high speeds and therefore deter that behavior. Police enforcement will be increased on an overtime basis. A 25% project cost share (\$5,125) is required. These costs will come from an existing police overtime account. No additional City funds are being requested.	
	Action Requested: Approval of Additional Appropriation	
	Amount: \$15,375 (100% grant funded)	
	Fund/Budget: Speed Enforcement/Overtime	
	Submitted by: David Martin, Mayor	
	Video: Attending: Karen Cammarota, Grants Officer	

OFFICE OF ADMINISTRATION

Amendment of Capital Budget for FY2015-16 – Stamford Water Pollution Control Authority

<i>Item 7</i>	Request Amendment of the Capital Budget for Fiscal Year 2015-2016 by adding an Appropriation of \$2,500,000 for water pollution control projects. The Board of Finance and Board of Representatives approved Resolution No. 3794 on May 9, 2016, which authorizes revenue bonds to be issued to finance the portion of the approved capital budget appropriation for water pollution control projects. The City of Stamford desires to amend the Prior Resolution to increase the amount of revenue bonds by \$2,500,000 to finance the following WPCA Project: Project Number: CP6904 Project Name: WPCA – Major Replacement Total Supplemental Capital Request: \$2,500,000 (See related Item 8 below.)	
	Action Requested: Amendment of Capital Budget for FY2015-16	
	Amount: \$2,500,000	
	Fund/Budget: CP6904	
	Submitted by: Michael Handler, Director of Administration	
	Video: 00:00	

Supplemental Capital Project Appropriation – Stamford Water Pollution Control Authority

<i>Item 8</i>	Request for a Supplemental Capital Project Appropriation. This account is used for major repairs of tanks and equipment associated with the treatment of wastewater including pumps, clarifiers, solids handling equipment, etc. It is an ongoing capital expenditure. The additional appropriation is being requested to supplement the current free balance of \$3,076,065.99 to allow for expenses for the: (1) Flow distribution improvements: estimate \$4,100,000. (2) Replace motor control center at Thickener Facility: estimate \$100,000. (3) Design phase for upgrading the sludge dewatering system. (4) New equipment purchases: estimate \$400,000. (5) Ops Building HVAC improvements: estimate \$200,000. (6) Ladder & Guard rail safety improvements: estimate \$100,000. (7) Shed for the sludge trailers: estimate \$500,000. (See related Item 7 above.)	
	Action Requested: Supplemental Capital Project Appropriation	
	Amount: \$2,500,000	
	Fund/Budget: CP6904	
	Submitted by: Prakash Chakravarti, Supervising Engineer	
	Video: 00:00	

Additional Appropriation – Police Department

<i>Item 9</i>	This is a request to appropriate a total of \$3,274,268 to fund the Police retro-wage increase obligations from FY 2016/2017 per a recent contract settlement.	
	Action Requested: Request for Additional Appropriation	
	Amount: \$3,274,268	
	Fund/Budget: Contingency Funds	
	Submitted by: Jonathan Fontneau, Chief of Police	
	Video: 00:00	

Additional Appropriation – Assessor’s Office

<i>Item 10</i>	This is a request to appropriate a total of \$334,975 to purchase a tax assessment/ collection and billing software system to replace the existing H.T.E. tax billing, land management and Aplus applications.	
	Action Requested: Request for Additional Appropriation	
	Amount: \$334,975	
	Fund/Budget: Contingency Funds	
	Submitted by: Greg Stackpole, Assessor	
	Video: 00:00	

Transfer of Funds – Town and City Clerk

<i>Item 11</i>	This is a request for approval of transfer in the amount of \$47,000 from the Town Clerk Salary account to the Town Clerk Seasonal account to allow for the transition of duties of the retired Account Clerk 2 to a seasonal staff member for fiscal year 2016-2017.	
	Action Requested: Approval of Transfer of Funds	
	Amount: \$47,000	
	Fund/Budget: From: Town Clerk Salaries To: Town Clerk/Seasonal	
	Submitted by: Donna Loglisci, Town Clerk	
	Video: 00:00	

Office of Administration - Year-End Budget Transfers

<i>Item 12</i>	In accordance with the City Charter Section C8-30-11, Control of Appropriations, recommendation of approval for transfers to cover projected year-end budget shortfalls identified in OPM/s Q4 Review.	DETAILS SHOULD BE RECEIVED BY NEXT TUESDAY
	Action Requested:	Transfers
	Amount:	
	Fund/Budget:	Various
	Submitted by:	Jay Fountain, Interim Director of OPM
	<i>Video: 00:00</i>	

Meeting of the Whole: Thursday, September 8, 2016 at 6:00 p.m.

Next Regular Meeting of the Board: Thursday, September 8, 2016 at 7:00 P.M.

Adjournment:

Cynthia R. Winterle

Cynthia R. Winterle
Clerk of the Board