

Proposal for RFP #752

**Golf Course Management and Golf Cart
Rental Services**

E. Gaynor Brennan Municipal Golf Course

Submitted by:

Hole in One Cart Rental, Inc.

Angela Aulenti, President

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Hole in One Cart Rental Inc.
451 Stillwater Road
Stamford, CT 06902
203-223-8832
Aaulenti21@gmail.com

October 10, 2018

Erik Larson
City of Stamford Purchasing Manager
888 Washington Blvd
Stamford, CT 06901

Dear Erik Larson,

Enclosed please find the response to RFP No. 752 for golf course management and golf cart rental services for the E. Gaynor Brennan Municipal golf course.

As President of Hole in One Cart Rental Inc. (The Company) I am authorized to commit the company to this proposal and to any subsequent contract.

The Company, under my direct management as the Director of Golf has operated the concession at E. Gaynor Brennan for the past 20 years, and it is the intention to continue to operate this concession with the same professional standard they are accustomed to.

I believe all of the requirements of the proposal have been fulfilled, however, if the purchasing department has any questions or seeks clarification on any matter contained in my proposal, please contact me at 203-223-8832.

In addition, I have included a copy of membership documents from the PGA and LPGA showing my years of service.

Thank you for your consideration.

Best Regards,

Angela Aulenti, President
Hole in One Cart Rental, Inc.

PROPOSAL RESPONSE

PROJECT SCOPE

Hole in One Cart Rental Inc. is owned and operated solely by Angela Aulenti a PGA and LPGA professional. Angela has been in the golf business since 1978 and currently the concessionaire at E. Gaynor Brennan golf course for the past 20 years and also the Head Golf Professional at Sterling Farms also in Stamford, CT. for the past 24 years.

Hole in One Cart Rental Inc. will provide complete operations of golf shop, management for the golfer check in and supply, and for rental, to golfer's, golf carts –both motorized and hand pulled.

This service will be provided from January 1 through December 31, from official sunrise to official sunset each day that the course is open for a five year period commencing on January 1, 2019-December 31, 2023.

STAFF

Hole in One Cart Rental Inc. shall employ one Head Golf Professional, at least one Assistant Golf Professional and such other personnel as shall be reasonably required to effectively perform the duties and responsibilities as agreed upon. An Assistant Golf Professional shall be defined as “a qualified Golf professional or one who has filed notice to become a professional golfer that is pursuing a career to become a professional golfer according to standards and requirements establish by the PGA or LPGA.

DAILY FINANCIAL OPERATIONS FOR GREEN FEE, PERMITS, LOCKER RENTAL

Hole in One Cart Rental will be responsible for the daily fee cashiering operation including staffing, training, management oversight and reporting on all daily transactions including but not limited to:

- a. Ensuring procedures are in place in order to endure that all appropriate fees are processed, charge and collected. Process all golf cart rental agreements in accordance with Commission guidelines and the collection of rental fees.
- b. Collecting proceeds and accounting for all green's fees.
- c. Collecting and accounting for all other monies due the City for activities relating to daily golf play, including Stamford resident and nonresident ID card processing, gift cards and locker rentals.
- d. Daily reconciliation of all financial transactions.
- e. Depositing daily, all fees collected pursuant to the written instructions of the City of Stamford and the Golf Commission.
- f. Operating and maintaining the golf reservation system under the rules established by the golf commission.

GOLF CARTS

- a. Hole in One Golf Cart Rental, Inc. shall furnish 68 golf carts necessary for the operation of the golf course and shall assume the total expense of all rental carts;
- b. Hole in One Golf Cart Rental, Inc. and its staff are to insure that golf cart users are advised of the regulations of operation of said carts, and shall take action to correct any known violations of said regulations brought to its attention;
- c. Hole in One Golf Cart Rental, Inc. or its staff ensure carts, (whether gas or electric), are always ready for play, including all daily maintenance per manufacturer's specifications, tires properly inflated, carts

cleaned and washed as needed or at least weekly, inspected before and after each rental for damage and rotated properly to insure even wear across the fleet. Needed maintenance is to be scheduled in a timely manner with supplier and all other tasks necessary to keep carts in a safe operating condition; and

- d. Hole in One Golf Car Rental, Inc. shall ensure cart rentals are available from the start of daily play until the time established by the Golf Commission for the last cart rental of the day and Hole in One Golf Cart Rental, Inc. will secure all carts and the clubhouse at the end of the day's operation per procedures set forth by the golf commission.

PLAY CONTROL

- a. Starters and Rangers are paid by the City, per schedule for hourly rates and maximum hours as set forth in the annual budget for the golf course. Hole in One Cart Rental shall hire, schedule and provide training and supervision for Starters and Rangers with regards to first tee operations and control of play on the course, according to the budget; and
- b. Hole in One Cart Rental shall establish procedures for tracking daily pace of play, review, analyze and report status to the Commission monthly and recommend controls, innovations and procedures for improvement.

PROMOTION OF GOLF

- a. Hole in One Cart Rental shall promote, organize and direct golf tournaments for all Clubs and outside organizations in accordance with the guidelines and instructions set forth by the Golf Commission.
- b. Hole in One Cart Rental will promote a "user Friendly", professional and positive environment.

PRO SHOP

Hole in One Cart Rental will operate the golf shop in accordance with the same high professional standards currently employed in the operations.

Hole in One Cart Rental shall have the exclusive right and financial benefit to operate the golf pro shop.

- a. It will be Hole in One Cart Rental responsibility to equip, staff, supply merchandise and maintain said golf shop.
- b. Hole in Once Cart Rental shall have the exclusive right and financial benefit to maintain and operate a golf club repair at said facility.
- c. Hole in one Cart Rental shall have the exclusive right and financial benefit to provide for the rental of pull carts and golf clubs at a reasonable charge.
- d. Hole in One Cart Rental shall have the exclusive right and financial benefit to provide golf instruction for a fee. Use of the lessons area near the 6th hole requires the use of limited flight balls.
- e. Hole in One Cart Rental shall have the exclusive right to salvage and recover all lost golf balls from the ponds and waterways throughout the complex.

GOLF PRIVILEGES

Hole in One Golf Cart Rentals Head Professional and Assistant Professionals will have the right and privilege of using the golf course and a golf cart free of charge.

PROJECT MANAGEMENT PLAN




Hole in One Cart Rental with Angela Aulenti as the sole officer and sole shareholder, has been the golf cart concessionaire at E. Gaynor Brennan Municipal Golf Course for 20 years. In addition, Hole in one Ent. Corp, also owned by Angela Aulenti has been the concessionaire of the golf shop at Sterling Farms Golf Course since 1994 where she is the Head Golf Professional. Both E. Gaynor Brennan Municipal Golf Course and Sterling Farms Golf Course under Ms. Aulenti's direction have demonstrated the ability to continually operate at the high level of excellence and integrity throughout the years, bringing value added to the City of Stamford.

As a golf professional, Ms. Aulenti is well respected by her peers and in her field where she has received several significant professional awards. She currently owns the titles of past president of the NE Section of the LPGA and is the national tournament coordinator for the LPGA. She maintains her credentials through further education and remaining involved in both the PGA and LPGA.

As it relates to the operation of the golf shop, the best example of her proficiency to both E. Gaynor Brennan Municipal Golf Course golf shop and also at Sterling Farms Golf Course golf shop, is having both concessions near one another facilitating the ability to provide strong management to both locations while providing instant access to any merchandise, vendors, or staff should any unforeseen need arise.

In regard to golf course management and cart rental operation, Ms. Aulenti ensures that procedures will be in place in order to safeguard that all appropriate fees are processed, charged and collected and all golf cart rental agreements are in accordance with commission guidelines.

Project Staff



Hole in One Cart Rental currently employs one Director of Golf, one Head Professional, one Assistant Professional and three to five shop/cart personnel. Ms. Aulenti's other concession Hole in One currently employs one Head Professional, three assistant professionals, one director of retail (which will oversee buying at E. Gaynor Brennan), one golf shop manager, 2 shop assistants and 10-15 junior golf counselors. This provides her with a readily available source of qualified back-up professionals for E. Gaynor Brennan Municipal Golf Course.

Ms. Aulenti's resume and the resume of her head professional Vance Levin are attached for your review. Mr. Levin has been the head professional at E. Gaynor Brennan Municipal Golf Course for the past 18 years.

As sole officer and sole shareholder of Hole in One Cart Rental, Ms. Aulenti contends that having a highly qualified golf professional as the Concessionaire helps create a professional atmosphere for the entire facility. For example, advice and cooperation will be provided to the Men's and Women's Clubs; the organization of tournaments and outings will be more efficient; and lessons will be conducted professionally. Overall, it is her strong belief that the organizational skills and professional reputation that she brings to E. Gaynor Brennan Municipal Golf Course, will help imbue a strong sense of pride among employees and clients alike.

CORPORATE EXPERIENCES AND CAPABILITIES



The history of contract performance for Hole in One Cart Rental is best judged by the current contract performance with the city. Ms. Aulenti is not aware of any dissatisfaction with her performance of that contract to date.

The history of labor relations is not really applicable, as Hole in One Cart Rental, has had no interaction with any labor boards, issues, etc.

The reliability of service of Hole in One Cart Rental can be attested by the current Board of E. Gaynor Brennan Golf Commission.

Public interaction is best demonstrated by the assistance we provide to the following organizations: Women's and Men's clubs at both E Gaynor Brennan and Sterling Farms; Junior golf programs at both facilities; Challenged people in Motion, Stamford City Championship; Girls scouts of America; Stamford Inner City Youth Golf; LPGA amateur golf association; as well as numerous corporate outing and charity tournaments.

Ms. Aulenti is a member of the Connecticut Golf Hall of Fame, and has been the subject of several newspaper and magazine articles, interviewing and presenting on both TV and radio. Her most recent achievement was the qualification for the Inaugural USGA Senior Women's Open and nominated for the 2019 LPGA Hall of Fame.

In addition, Ms. Aulenti receives many invitations to play in LPGA/PGA and Pro-Am events in addition to speaking at several professional functions. The most significant public interaction arises from her teaching activities, both through private lesson and her own golf school. Further, Ms. Aulenti is the owner of the Aulenti Fitting Studio; which is a top 100 golf club fitting studio.

Financial Capabilities Profit and Loss

Profit and Loss Statement
Hole in One Cart Rental

Summary	Total Prior Period
Total Sales Revenue	\$ 397,998.00
Interest	\$ 4,718.00
Salaries and Wages	\$ 106,146.00
Taxes and Licenses	\$ 15,218.00
Bank Services Charges	\$ 237.00
City of Stamford Cart Rental Fees/Gas	\$ 157,507.00
Cost of Goods Sold	\$ 59,776.00
Credit Card Services Fee	\$ 4,448.00
Golf Cart Rental Expense	\$ 49,673.00
Insurance	\$ 4,621.00
Payroll Processing Fee	\$ 2,094.00
Peoples Lease Fee	\$ 318.00
Professional Fees	\$ 2,200.00
Telephone/Internet	\$ 2,841.00
Utilities	\$ 1,462.00
UPS	\$ 90.00
Income from Operations	\$ 397,998.00
Expenses	\$ 411,309.00
Net Profit	\$ (13,311.00)

Appendices

Contractor's Statement

Pursuant to Section 103.1 of the Stamford Code of Ordinances, I hereby provide the following:

If a joint venture, trustee, partnership, limited liability company or partnership, the names and addresses of all joint ventures, beneficiaries, partners or members:

Not a joint venture, etc.

If a corporation, the names and addresses of all officers, and the names and addresses of all parties owning over 10% of its common stock or over 10% of its preferred stocks. If any of said stockholders is a holding corporation, the names and addresses of all persons owning a beneficial interest in over 10% of the common or preferred stock of said holding company.

Angela Aulenti-43 Green Knolls Lane, Fairfield, CT 06824—100%

The names and positions of all persons listed hereinabove who are elected or appointed officers or employees of the City of Stamford.

None

Name of Bidder/Proposer: Angela Aulenti

Signature of Bidder/Proposer: *Angela Aulenti*

Title: President

Company Name: Hole in One Cart Rental, Inc.

Address: 451 Stillwater Road, Stamford, CT 06902

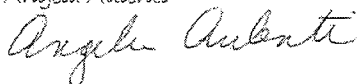
Non-Collusion Affidavit

The undersigned, having been duly sworn, affirms and says that to the best of his/her knowledge and belief:

1. The prices in this Proposal have been arrived at independently without collusion, consultation, communication, or agreement with any other Proposer or with any competitor for the purpose of restricting competition.
2. Unless otherwise required by law, the prices, which have been quoted in this Proposal, have not been knowingly disclosed by the Proposer and will not knowingly be disclosed by the Proposer prior to opening, directly or indirectly, to any other Proposer or to any competitor.
3. No attempt has been made or will be made by the Proposer to induce any other person, partnership or corporation to submit or not to submit a Proposal for the purpose of restricting competition.

Name of Proposer: Hole in One Cart Rental, Inc.

By: Angela Aulenti



Print Name: Angela Aulenti

Title: President

ACKNOWLEDGMENT

STATE OF CT

COUNTY OF Fairfield

ss.

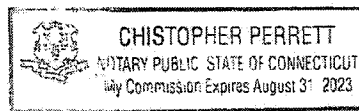
Date: 10/5/2018

Personally appeared , as of the above named firm, and attested that the foregoing statements are true and accurate to the best of his/her knowledge and belief.



Signature of Notary Public

My Commission Expires:



EFFECTIVE: 2/24/09

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

White (not of Hispanic Origin)-All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black (not of Hispanic Origin)-All persons having origins in any of the Black racial groups of Africa.

Hispanic- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

BIDDER CONTRACT COMPLIANCE MONITORING REPORT

PART I - Bidder Information

Company Name: Hole In One Cart Rental Inc. Street Address: 451 Stillwater Road City & State: Stamford, CT Chief Executive: Angela Aulenti	Bidder Federal Employer 06-1541392 Identification Number: Or Social Security Number:
Major Business Activity: Golf course Management (brief description) Golf Cart Rental Services	Bidder Identification (response optional/definitions on page 1) -Bidder is a small contractor? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> -Bidder is a minority business enterprise? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (If yes, check ownership category) Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Iberian Peninsula <input type="checkbox"/> Individual(s) with a Physical Disability <input type="checkbox"/> Female <input checked="" type="checkbox"/> -Bidder is certified as above by State of CT? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Bidder Parent Company: (If any) Hole in One Enterprise Corp	
Other Locations in CT: (If any) 1349 Newfield Ave, Stamford, CT	

PART II - Bidder Nondiscrimination Policies and Procedures

1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	9. Does your company have a mandatory retirement age for all employees? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
5. Do you notify the Ct. State Employment Service of all employment openings with your company? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
6. Does your company have a collective bargaining agreement with workers? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> 6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes <input type="checkbox"/> No <input type="checkbox"/> 6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of CT? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	12. Does your company have a written affirmative action Plan? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, please explain. 13. Is there a person in your company who is responsible for equal employment opportunity? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, give name and phone number: Angela Aulenti 203-223-8832

Part III - Bidder Subcontracting Practices

(Page 4)

1. Will the work of this contract include subcontractors or suppliers? Yes ☒ No ☐

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

Club Car
EZ GO
Yamaha

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above? Yes ☐ No ☒

PART IV - Bidder Employment Information

Date: 10/10/2018

JOB CATEGORY*	OVERALL TOTALS	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management	2	1	1								
Business & Financial Ops	1		1								
Marketing & Sales											
Legal Occupations											
Computer Specialists											
Architecture/Engineering											
Office & Admin Support	4			1	1			1		1	
Bldg/ Grounds Cleaning/Maintenance											
Construction & Extraction											
Installation, Maintenance & Repair											
Material Moving Workers											
Production Occupations											
TOTALS ABOVE	6	1	2	1	1			1		1	
Total One Year Ago	6	1	2	1	1			1		1	
FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices	2	1									
Trainees											

*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

PART V - Bidder Hiring and Recruitment Practices

(Page 5)

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination Hole in One Cart Rental has established a neutral selection criteria that doesn't create barriers to protected categories. We have established written interview and promotion procedures which safeguards against adverse impact on protected groups. We also have procedures for internal communication of positions before a public announcement and there is an outline of steps if an employee wants to apply for a position. We keep documentation of who is interviewed and why they did/did not get the promotion, etc. We strive to comply with EEOC laws and guidelines.
SOURCE	YES	NO	% of applicants provided by source	(X)		
State Employment Service	<input type="checkbox"/>	<input checked="" type="checkbox"/>		X	Work Experience	
Private Employment Agencies	<input type="checkbox"/>	<input checked="" type="checkbox"/>		X	Ability to Speak or Write English	
Schools and Colleges	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10		Written Tests	
Newspaper Advertisement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	X	High School Diploma	
Walk Ins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10		College Degree	
Present Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10		Union Membership	
Labor Organizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>			Personal Recommendation	
Minority/Community Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10		Height or Weight	
Others (please identify)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			Car Ownership	
PGA/LPGA	<input type="checkbox"/>	<input type="checkbox"/>	50		Arrest Record	
employment services	<input type="checkbox"/>	<input type="checkbox"/>			Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature) Angela Aulenti	(Title) President	(Date Signed) 10/10/2018	(Telephone) 203-223-8832
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City of Stamford
State of Connecticut Contractor Verification (in accordance with Public Act 16-67)
Compliance Affidavit

I, the undersigned, personally and on behalf of Hole in One Cart Rental Inc. , having been duly sworn, affirm and say that I have read, understand and am in compliance with Public Act 16-67 Concerning the Disclosure of Certain Education Personnel Records, Criminal Penalties for Threatening in Educational Settings and the Exclusion of a Minor's Name from Summary Process Complaints, and that neither I nor said Contractor, to the best of my knowledge, is in possession of any information indicating a finding of abuse or neglect or sexual misconduct, or otherwise have knowledge of such a condition(s) for any employees working on the project identified in RFQ/RFP or Bid S- 752 . Further, if I or said Contractor become aware of any information indicating such a finding, or otherwise gain knowledge of such a condition, I and/or said Contractor will immediately forward such information to the City of Stamford.

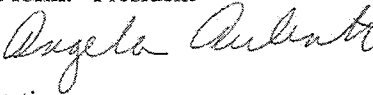
Contractor Name: Hole in One Cart Rental Inc.

Street Address: 451 Stillwater Road

City, State, Zip: Stamford, CT 06902

Title of person completing this form: President

Signature: Angela Aulenti



Printed Name: Angela Aulenti

Date: 10/10/2018

ACKNOWLEDGMENT

STATE OF CT

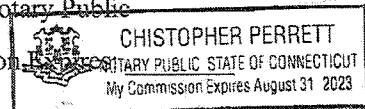
COUNTY OF ss. Fairfield

Date: 10/5/18

Personally appeared , as of the above named Contractor, and attested that the foregoing statements are true and accurate to the best of his/her knowledge and belief on behalf of himself and said Contractor.

Signature of Notary Public

My Commission



CITY OF STAMFORD CONNECTICUT
CERTIFICATION FOR BIDS, RFQ and RFP

PROHIBITION OF WASTES GENERATED FROM OIL & GAS DRILLING AND EXTRACTION
ACTIVITIES

Pursuant to City of Stamford Ordinance No. 1241 Supplemental, Prohibiting Wastes Generated from Oil and Gas Drilling and Extraction Activities, if the goods/services contemplated pursuant to this Agreement involves the construction or maintenance of any publically owned and/or maintained road or real property within the City, or involves the purchase or acquisition of materials to be used to construct or maintain any publically owned and/or maintained road or real property within the City, the Contractor shall complete the following statement:

"We Hole in One Cart Rental, Inc. hereby submit a bid for materials, equipment and/or labor for the City of Stamford.

The bid is for bid documents titled: RFP No. 752 - Golf Course Management and Golf Cart Rental Services for the E. Gaynor Brennan Municipal Golf Course.

We hereby certify under penalty of perjury that no natural gas waste or oil waste will be used by the undersigned bidder; or any contractor, sub-contractor, agent or vendor agent in connection with the bid; nor will the undersigned bidder or any subcontractor, agent or vendor agent thereof apply any natural gas waste or oil waste to any road or real property within the City of Stamford as a result of the submittal of this bid if selected."

Date 10/10/18

Signed

Print Name Angela Aulenti

Company Hole in One Cart Rental, Inc.

Address 451 Stillwater Road, Stamford, CT 06902

Angela M. Aulenti
43 Green Knolls Lane, Fairfield, CT 06824
203-223-8832, aaulenti21@gmail.com

OBJECTIVE

An award-winning, dedicated PGA/LPGA member with over 30 years of experience as a head golf professional at an extremely active 18 -hole facility. Diligent and committed to excellence in all facets of the golf operation. Responsible for running and overseeing the daily operation of two premier public golf courses in Fairfield County. A consummate professional with significant managerial skills who understands the importance of developing, as well as maintaining, excellent customer satisfaction.

EDUCATION

NORWALK COMMUNITY COLLEGE 1977-1979

- Major: Recreation Leadership

WESTERN CONNECTICUT 1979-1981

- Major: Finance

PROFESSIONAL AFFILIATIONS AND PGA/LPGA INVOLVEMENTS AND HONORS

- Member of PGA of America since 1992-Quarter Century Club Member
- Member of LPGA since 1980
- Current LPGA National Tournament Chairperson
- Past LPGA NE section President
- LPGA Merchandiser of the year 2004 and 2006
- LPGA Professional of the year 2003 and 2011
- PGA Met section Merchandiser of the year 1998 and 2011
- PGA Interview Committee 1994-2003
- First Female Head Golf Professional in Connecticut
- Connecticut Golf Hall of Fame member
- US Kids top 50 instructor
- Golf Digest top 100 club fitter
- Callaway National club fitter of the year 2013
- Qualified for Inaugural US Senior women's Open 2018
- Former LPGA National Club pro Senior Champion
- Former LPGA NE Section player of the year

PROFESSIONAL EXPERIENCE

1994-present STERLING FARMS GOLF CLUB-STAMFORD, CT HEAD GOLF PROFESSIONAL

- An extremely active 18-hole public facility, servicing approximately 55,000 rounds of golf annually.
- Employs and manages a staff of 5 full time and 15 part time employees.
- Owns and operates an award winning, financially successful golf shop.
- Developed an immensely popular junior golf program, considered by many to be one of the most successful in Connecticut.
- Maintains high standards of customer service through innovative staff training programs, including club fitting instruction, product seminars by manufacturers, and teaching clinics to ensure that the most recent instructional techniques are implemented.
- Responsible for running the Stamford City Amateur golf tournament.
- Purchase and build the Aulenti fitting studio powered by Trackman technology.

1998- PRESENT—E. GAYNOR BRENNAN DIRECTOR OF GOLF (CONCESSIONARE)

- An active 18-hole public facility, servicing approximately 35,000 rounds of golf annually.
- Own and operate a fleet of 68 golf carts, cart revenue has significantly increased at EGB since I have been the concessionaire.
- Successfully run golf shop and have developed a junior golf program that has become very popular in the city of Stamford.
- Oversee both the Men's and women's clubs, organizing weekly tournaments, member-guest events and night golf tournaments.



Vance Levin

137 Hollow Tree Ridge Road
Darien Ct. 06851
Mobile: (203) 223-8834
Vlevin22@gmail.com

OBJECTIVE

Class A Certified Member of the PGA seeking a challenging and responsible position as the Head Golf Professional of a facility where both commitment to the club, game and the ability to succeed will provide opportunity to fulfill career goals.

PROFESSIONAL EXPERIENCE

1999-Present

E. Gaynor Brennan Golf Club - Stamford, Connecticut.

Head Golf Professional

- Fully responsible for total operation of golf shop and cart fleet operation.
- Responsible for hiring, training and developing new staff.
- Developed, implemented and supervised a full Junior Golf Program.
- Instructed over 6500 lessons, including golf schools and clinics.
- Organize and run between 25-35 tournaments a season.
- Responsible for a full service Club Repair Department.
- Served in an advisory position in development of new driving range at Sterling Farms

1998-1999

Sterling Farms Golf Club - Stamford, Connecticut

1st Assistant Professional

- Assisted Head Professional with all aspects of the golf business.
- Instructed over 1500 private lessons.
- Responsible for Tournament Operations, including all Men's Club events.
- Responsible for most Club Repair, Merchandising, and Handicapping services.
- Golf shop won Section award for merchandising in 1999.

1997-1998

Tamarack Country Club - Greenwich, Connecticut

Assistant Professional

- Responsible for Tournament Operations and Handicapping.
- Handled all merchandising and general shop duties.
- Provided private and clinic instruction.
- Responsible for Club Repair.

Vance Levin

**PROFESSIONAL
EXPERIENCE**

(continued)

1996-1997

Spook Rock Golf Course - Suffern, New York

Assistant Professional

- Private instruction.
- Instructed adult and junior clinics.
- Responsible for merchandising, inventory, pricing, some club repair, handicaps and range supervision.
- Assisted Head Professional in day-to-day operation of the golf facility.

1995-1996

Concord Resort Hotel - Kiamesha Lake, New York

Assistant

- Inside and outside responsibilities, including Starter, Ranger, and range help.
- Assisted with Tournament Operations.

EDUCATION

PGA Certified in Teaching and Coaching 2014

Certified Rules Examiner 2003-present

Titleist Club Fitting Seminar, 1998, 2000,2001,2004,2006,2008,2010,2012,2014

Cobra Club fitting Seminar, 2000,2003,2004

AGM Merchandising Seminar 2000

Licensed Physical Therapist Assistant, who has done numerous seminars on "biomechanical swing analysis"

Physical Education

Miami University - Coral Gables, Florida

A.A.S. - Physical Therapy Assisting Degree- Graduated 1985

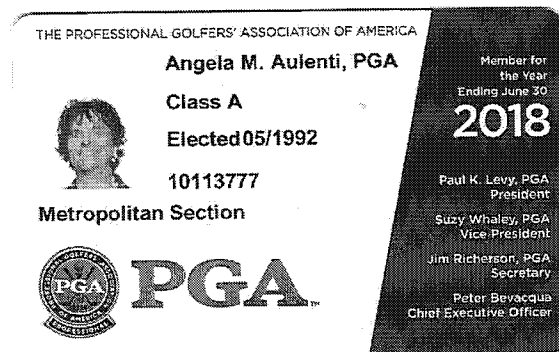
Orange County Community College - Middletown, New York

References: Furnished upon request



Angela
Aulenti

Class A
ID# 80



Financial Supplement

PERCENTAGE PROPOSAL FOR THE GOLF SHOP AND CART RENTAL FOR E. GAYNOR BRENNAN MUNICIPAL GOLF COURSE

PROPOSED PERCENTAGE OF GOLF CART REVENUE TO BE RETAINED BY THE CITY OF STAMFORD.

WRITTEN % thirty five

NUMERICAL % 35

NOTE: IN THE EVENT OF A DISCREPANCY BETWEEN THE NUMERICAL AND WRITTEN BID PRICES. THE WRITTEN PRICE SHALL PREVAIL.

PROPOSER'S NAME: Hole in One Cart Rental Inc. / Angela Aulenti

PROPOSER'S ADDRESS 451 Stillwater Road Stamford, CT

PROPOSER'S TELEPHONE NUMBER 203-223-8832

PROPOSER'S EMAIL

ADDRESS aaulenti21@gmail.com

SIGNATURE _____ DATE: _____

BELOW LIST EXPERIENCES AND QUALIFICATIONS AS OUTLINED IN THIS RFP. USE OTHER SIDE IF NECESSARY.

Hole in One Cart Rental Inc. under my direct management as the Director of Golf has operated the concession at E. Gaynor Brennan for the last 20 years, it is my intention to continue to operate this concession to the same high professional standard that I have for the past 20 years.

Financial Supplement

Budget EGB

	\$ 2,019.00	
EXPENSE		
payroll	\$ 160,000.00	
payroll taxes and fees	\$ 25,600.00	
insurance	\$ 7,728.00	
utilities	\$ 1,500.00	
gas	\$ 7,000.00	
equipment	\$ 500.00	
bank service/lease fee	\$ 555.00	
telephone & internet	\$ 2,900.00	
gps	\$ 12,500.00	
professional fees acct.	\$ 2,100.00	
staff uniforms		
dues	\$ 900.00	
cart lease	\$ 57,000.00	
merchandies cost of goods	\$ 64,600.00	
club repair	\$ 1,000.00	
payment to city	\$ 113,750.00	35%
pp tax	\$ 200.00	
ups	\$ 100.00	
credit card processing fee	\$ 2,850.00	
	\$ 460,783.00	
INCOME		
golf cart revenue	\$ 325,000.00	
golfshop revenue	\$ 95,000.00	
interest	\$ 4,718.00	
green fee income	\$ 45,000.00	1.50x 30,000
	\$ 469,718.00	

Larson, Erik

From: Albano, Laurie
Sent: Thursday, November 29, 2018 2:45 PM
To: 'Angela Aulenti'
Cc: Larson, Erik; 'Rob Tyska'; Sullivan, Michael
Subject: RE: RFP/GPS

Received and thank you Angela.

Laurie Albano, CPRP, MS

Superintendent of Recreation

City of Stamford

888 Washington Blvd.

Stamford, CT 06901

(203) 977-4690

www.stamfordrecreation.com

www.tcrink.com

www.brennangolf.com

[Facebook](#) [Instagram](#)

"Progress is impossible without change; those who cannot change their minds, cannot change anything"

From: Angela Aulenti [<mailto:aaulenti21@gmail.com>]

Sent: Thursday, November 29, 2018 2:23 PM

To: Albano, Laurie

Subject: Re: RFP/GPS

Laurie,

Yes i confirm that GPS Technology is iPar 7 Tracking all 68 carts will have the technology. Warranty repair/replacement is as follows: GPS technology will repair or replace any non-operating unit at no cost to us, unless damage was caused by deliberate abuse. When repairs are needed we will contact GPS to relay nature of the problem and the serial number of the unit. GPS will provide a RA# to us and we will return the unit to them. If there is a cost Hole in one Cart Rental will pay the fees.

Let me know if you have any questions.

Thanks you

Angela Aulenti

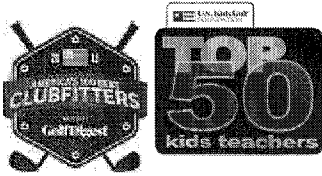
President, Hole in one cart Rental Inc.

Angela Aulenti

Head Golf Professional

Sterling Farms Golf Club/E. Gaynor Brennan

203-329-2067



On Thu, Nov 29, 2018 at 2:14 PM Albano, Laurie <LAlbano@stamfordct.gov> wrote:

From: Albano, Laurie

Sent: Thursday, November 29, 2018 12:12 PM

To: 'Aaulenti@gmail.com'

Cc: Larson, Erik; 'Rob Tyska'; Sullivan, Michael

Subject: Confirmation of Cart GPS Option/RFP 752

Importance: High

Angela,

After the EGB Golf Commission has reviewed and approved the alternate GPS option that you have offered in response to RFP #752, Golf Course Management and Golf Cart Rental Services for the E. Gaynor Brennan Municipal Golf Course, please confirm this option is indeed your understanding and that you confirm and verify to move forward with providing To The Green GPS iPar7 software and units on all carts at EGB as your obligation for the same price you proposed in RFP #752.

Please confirm the above in a reply to this email and also forward warranty specifications regarding To The Green GPS iPar7. Once received we can then begin to execute the award and contract specifying this software and units.

Thank you and please let me know if you have any questions.

Laurie Albano, CPRP, MS

Superintendent of Recreation

City of Stamford

888 Washington Blvd.

Stamford, CT 06901

(203) 977-4690

www.stamfordrecreation.com

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Facebook Instagram

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Laurie Albano, CPRP, MS

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*“Progress is impossible without change; those who
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30TH BOARD OF REPRESENTATIVES CITY OF STAMFORD

President
MATTHEW QUINONES

Clerk of the Board
SUSAN NABEL

Majority Leader
RODNEY PRATT

Minority Leader
MARYL FEDELI

RESOLUTION NO. 3886 ESTABLISHING FEES FOR E. GAYNOR BRENNAN GOLF COURSE 2018

WHEREAS, it has been determined that it is in the best interests of the City of Stamford to review the fees charged for the use of E. Gaynor Brennan Golf Course; and

WHEREAS, the E. Gaynor Brennan Golf Commission approved the proposed fees at its November 21, 2017 meeting; and

WHEREAS, the 30th Board of Representatives approved the following fees at its March 5, 2018 regular board meeting.

NOW, THEREFORE, BE IT RESOLVED, that the 30th Board of Representatives of the City of Stamford, pursuant to and within the limitations of Sec. C2-10-2(6) of the Charter of the City of Stamford, does hereby approve the following fee schedule:

E. Gaynor Brennan Golf Course Course Rates

Monday - Wednesday

	Prime	Mid day	Twilight
Resident-18	\$ 27.00	\$ 23.00	\$ 19.00
Resident-9	\$ 19.00	\$ 19.00	\$ 19.00
Senior	\$ 18.00	\$ 18.00	\$ 18.00
Senior Pass	\$ 11.00	\$ 11.00	\$ 11.00
Junior	\$ 11.00	\$ 11.00	\$ 11.00
NR-18	\$ 41.00	\$ 35.00	\$ 29.00
NR-9	\$ 29.00	\$ 29.00	\$ 29.00
NR Sr	\$ 27.00	\$ 27.00	\$ 27.00
NR Jr	\$ 20.00	\$ 20.00	\$ 20.00

Thursday and Friday

	Prime	Mid day	Twilight
Resident-18	\$ 29.00	\$ 24.00	\$ 20.00
Resident-9	\$ 20.00	\$ 20.00	\$ 20.00
Senior	\$ 19.00	\$ 19.00	\$ 19.00
Senior Pass	\$ 12.00	\$ 12.00	\$ 12.00
Junior	\$ 12.00	\$ 12.00	\$ 12.00
NR-18	\$ 43.00	\$ 37.00	\$ 30.00
NR-9	\$ 30.00	\$ 30.00	\$ 30.00
NR Sr	\$ 29.00	\$ 29.00	\$ 29.00
NR Jr	\$ 22.00	\$ 22.00	\$ 22.00

Saturday and Sunday			
	Prime	Mid day	Twilight
Resident-18	\$ 32.00	\$ 27.00	\$ 22.00
Resident-9	\$ 22.00	\$ 22.00	\$ 22.00
Senior	\$ 32.00	\$ 21.00	\$ 21.00
Senior Pass	\$ 32.00	\$ 13.00	\$ 13.00
Junior	\$ 32.00	\$ 13.00	\$ 13.00
NR-18	\$ 50.00	\$ 43.00	\$ 35.00
NR-9	\$ 33.00	\$ 33.00	\$ 33.00
NR Sr	\$ 50.00	\$ 32.00	\$ 32.00
NR Jr	\$ 50.00	\$ 25.00	\$ 25.00

Mid day starts at 2PM until Labor Day, 1 PM after Labor Day
Twilight begins at 4PM until Labor Day, 3PM after Labor Day
9 hole rate on Saturday & Sunday Prime is available off back 9 only
Monday Tournaments - \$52 per player, shotgun starts, includes cart
Regular Resident Permits Sold January 1st through March 31st \$35 (also valid at Sterling Farms)
Regular Resident Permits Sold April 1st through December 31st \$40 (also valid at Sterling Farms)
Senior Permits and Junior Permits \$35 throughout the year
Resident Senior Pass \$70 (must also buy permit) (valid only at E. Gaynor Brennan)
Annual Locker Rental \$35 (tax included)
Play as Resident Pass Reg. \$200 Senior \$150 Junior \$100

This resolution is effective upon enactment.

This resolution was approved on the Consent Agenda at the regular monthly meeting of the 30th Board of Representatives held on Monday, March 5, 2018.

Matthew Quinones, President
30th Board of Representatives

Susan Nabel, Clerk
30th Board of Representatives

cc: Mayor David R. Martin
Ernie Orgera, Director of Operations
Michael Handler, Director of Administration
Kathryn Emmett, Esq., Law Department
Ted Jankowski, Director of Public Safety, Health & Welfare
Jay Fountain, Director of OPM
Thomas Madden, Director of Economic Development
Lyda Ruijter, Town & City Clerk
Laurie Albano, Recreation Superintendent
Michael Sullivan, Golf Course Superintendent

**Request for Additional Appropriation
Operating Budget
FY 2018/2019**

TO: Members of the Board of Finance and The Board of Representative
 FROM: David R. Martin, Mayor
 DATE: 1/30/2019
 PURPOSE: ASSISTANT DIRECTOR OF HR
 DEPT: 4020 - Human Resources Department
 REQUEST AMOUNT: \$32,300.00
 FUNDING SOURCE: Contingency

Part A - Description of Request

Funding to fill the Assistant Director of Human Resources position for the remainder of this fiscal year. It is essential that this position be filled as soon as possible. The Department is currently without a Director and being managed by the Director of Legal Affairs with the part time transitional assistance of the former HR Director who will be leaving in mid-March.





Part B - Computative Narrative

$\$57.40 \times 40 \times 13 = \$29,848 + \text{FICA } \$2,283 = \$32,131$

Part C - Account Information

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Balance In Account	Projected Exp	Requested Amount
01440201100	HR/Salaries								
	1,113,542	1,238,809	1,238,809	1,063,242	1,063,242	1,063,242	481,400	1,093,242	30,000.00
01440202200	HR/Social Security								
	97,197	102,665	102,665	102,665	89,234	89,234	0	91,534	2,300.00
Total									\$32,300.00
Tax Impact									0.000002

Part D - Approvals

Kathryn Emmett, Department Head/Director  Date 2/1/19	Michael Handler, Director of Administration  Date 2-4-19
OPM Director/OPM Asst Director  Date 2/1/19	David R. Martin, Mayor  Date 2/1/19

Request for Additional Appropriation
Operating Budget
FY 2018/2019

TO: Members of the Board of Finance and The Board of Representative
 FROM: David R. Martin, Mayor
 DATE: 1/30/2019
 PURPOSE: FUND TRAFFIC ANALYST
 DEPT: 2210 - Traffic Engineering
 REQUEST AMOUNT: \$15,355.00
 FUNDING SOURCE: Contingency

Part A - Description of Request

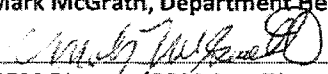
A traffic analyst is necessary to collect and maintain the City's traffic database system, mitigate safety concerns, and adopt Complete Streets practices as they will help prioritize improvement projects throughout the City, aid the traffic engineers in overseeing them, and evaluate costs/benefits of alternative treatments. The traffic data analyst will support the Bureau Chief and traffic engineers in preparation of extremely competitive grant applications by providing all supporting documentation, preparing reports and presentations. The traffic data analyst will allow the department to apply for significantly more regional, state and federal dollars. This request is to cover the salary of this full time position from April 1 - June 30 or 13 weeks.

Part B - Computative Narrative

Part C - Account Information

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Balance in Account	Projected Exp	Requested Amount
01422101100	Trans. Plan & Eng/Salaries								
	518,452	620,554	620,554	566,632	566,632	566,632	253,444	580,892	14,260.00
01422102200	Trans. Plan & Eng/Social Security								
	54,636	55,840	55,840	55,840	51,715	51,715	0	52,810	1,095.00
Total									\$15,355.00
Tax Impact									0.000001

Part D - Approvals

Mark McGrath, Department Head/Director 	Michael Handler, Director of Administration
Date 3/17/19	Date
OPM Director/OPM Asst Director	David R. Martin, Mayor
Date	Date

LAW DEPARTMENT



CITY OF STAMFORD, CONNECTICUT
INTER-OFFICE CORRESPONDENCE



January 8, 2019

TO: Mayor David Martin

FROM: Chris Dellaselva

RE: Lease Agreement between the City of Stamford & EPA:
Lease Amendment No. 2

Dear Mayor Martin,

Following this cover are three (3) copies of a proposed Lease Amendment. The US Government (EPA) leases approximately 1,380 square feet on the 9th floor of Gov't Center. The original lease was executed in March 2009. The original Term of the Lease was 10 years. The City amended that Lease by way of a Supplemental Agreement (1st Amendment), dated May 13, 2010, which set the end-date at October 31, 2019. The US Government is now asking the City to execute a second Amendment which adds a 5-year renewal option. This second Amendment requires the approval of Planning Board, the Board of Finance and the Board of Representatives (in that order), per Ordinance Sec. 9-7.2, because the renewal option was not in the original lease.

The rent was \$64,266.60 per year for years 6-10, subject to CPI escalations. There is no change to the rent in the proposed second Amendment. David Nelson has confirmed that correct rents were received and CPI escalations were applied.

If agreeable please now forward the proposed second Amendment to the Planning Board, Board of Finance and Board of Representatives, in that order. Thank you in advance for your prompt attention to this matter. You may, of course, contact me at your convenience if I may be of any further assistance to you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Dellaselva", written over a horizontal line.

Chris Dellaselva

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE LEASE AMENDMENT	LEASE AMENDMENT No. 2 TO LEASE NO. LCT04509
ADDRESS OF PREMISES 888 Washington Boulevard Floor 9 Stamford, CT 06904	PDN Number:

THIS AMENDMENT is made and entered into between the **City of Stamford**, hereinafter called the Lessor, whose address is:

888 Washington Boulevard
Stamford, CT 06901

and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to **add renewal rights to the Lease**:

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended as follows:

Renewal Option

This Lease may be renewed at the option of the Government, at the following terms: one (1) renewal option for a term of five (5) years at an annual rate referenced Supplemental Lease Agreement #1 dated May 13th, 2010. The Government shall provide notice of its intent to exercise any option period, said notice shall be given in writing to the Lessor at least forty (40) days prior to the end of each term. Said notice shall be computed commencing with the day after the date of mailing. Notwithstanding the provision of this Lease requiring the Government to give notice to exercise the renewal option, the Lessor shall notify the Contracting Officer, in writing, at least thirty (30) days and no more than forty (40) days prior to the time the option must be exercised. In the event that the Lessor fails to notify the Government, as required by this Paragraph, the Government shall have the right to exercise the option at any time up until the expiration of the lease or any renewal option term.

This Lease Amendment contains 1 pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR:

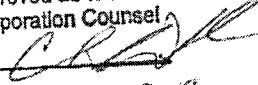
FOR THE GOVERNMENT:

Signature: _____
Name: _____
Title: _____
Entity Name: _____
Date: _____

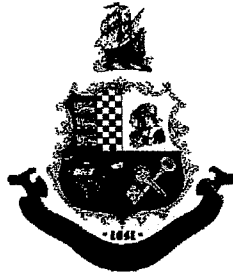
Signature: _____
Name: _____
Title: Lease Contracting Officer
GSA, Public Buildings Service,
Date: _____

WITNESSED FOR THE LESSOR BY:

Signature: _____
Name: _____
Title: _____
Date: _____

Approved as to Form
Corporation Counsel
By 
Date Jan 7, 2019

MAYOR
David R. Martin



**CITY OF STAMFORD
PLANNING BOARD
LAND USE BUREAU
888 WASHINGTON BOULEVARD
STAMFORD, CT 06904 -2152**

DIRECTOR OF OPERATIONS
Mark McGrath

Land Use Bureau Chief
Ralph Blessing

Deputy Director of Planning
David W. Woods, PhD, AICP
(203) 977-4718
dwoods@stamfordct.gov

January 31, 2019

Mayor David R. Martin
City of Stamford
888 Washington Boulevard, 10th Floor
Stamford, CT 06904-2152

**RE: LEASE AGREEMENT BETWEEN THE CITY OF STAMFORD &
THE ENVIRONMENTAL PROTECTION AGENCY (EPA) - AMENDMENT NO. 2**

Dear Mayor Martin:

At its January 29, 2019 meeting, the Planning Board unanimously recommended approval of the Lease Agreement between the City of Stamford & the Environmental Protection Agency (EPA) - Amendment No. 2.

The Board reviewed this request pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan.

Sincerely,

STAMFORD PLANNING BOARD

Theresa Dell, Chair

cc: Board of Finance
Board of Representatives

TD/lac

**Request for Additional Appropriation
Operating Budget
FY 2018/2019**

TO: Members of the Board of Finance and The Board of Representative
 FROM: David R. Martin, Mayor
 DATE: 1/28/2019
 PURPOSE: IUOE UNION WAGE INCREASE OBLIGATION FOR FY18/19
 DEPT: 2600 - Administration
 REQUEST AMOUNT: \$796,169.00
 FUNDING SOURCE: Contingency

Part A - Description of Request

This is a request to appropriate \$796,169 from Contingency to fund the IUOE Union wage increase obligation for FY18/19 per a recent contract settlement.





Part B - Computative Narrative

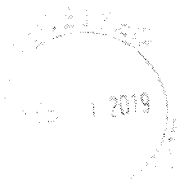
Part C - Account Information

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Balance In Account	Projected Exp	Requested Amount
01421111100	Road Mnt/Salaries								
	1,955,880	2,080,716	2,080,716	2,080,716	2,080,716	2,080,716	928,131	2,279,498	198,782.00
01421121100	Traffic Mnt/Salaries								
	462,407	463,358	463,358	463,358	463,358	463,358	192,175	482,066	18,708.00
01421161100	Stormwater Mgmt/Salaries								
	356,734	371,763	371,763	371,763	371,763	371,763	151,174	406,364	34,601.00
01421211100	Vehicle Mnt/Salaries								
	758,133	867,093	867,093	867,093	836,265	836,265	374,850	889,743	53,478.00
01421231100	Police Vehicle Mnt/Salaries								
	278,158	280,679	280,679	280,679	280,679	280,679	114,493	298,505	17,826.00
01421411100	Transf Station/Salaries								
	897,768	923,755	923,755	923,755	923,755	923,755	438,403	974,935	51,180.00
01421421100	Recycling/Salaries								
	764,524	852,116	852,116	852,116	852,116	852,116	378,396	930,004	77,888.00
01421431100	Collection/Salaries								
	1,957,788	1,995,845	1,995,845	1,995,845	1,995,845	1,995,845	755,885	2,163,707	167,862.00
01435501100	Vehicle and Equip Mnt/Salaries								
	259,556	267,449	267,449	267,449	267,449	267,449	112,158	282,359	14,910.00
01421111301	Road Mnt/Overtime								
	83,663	75,000	75,000	75,000	75,000	75,000	19,855	107,657	32,657.00
01421121301	Traffic Mnt/Overtime								
	17,301	30,000	25,000	25,000	25,000	25,000	14,295	28,073	3,073.00
01421161301	Stormwater Mgmt/Overtime								
	1,304	5,000	5,000	5,000	2,000	2,000	-795	7,684	5,684.00
01421211301	Vehicle Mnt/Overtime								
	23,560	35,000	35,000	35,000	35,000	35,000	-38,805	43,785	8,785.00
01421231301	Police Vehicle Mnt/Overtime								
	50,244	50,000	50,000	50,000	50,000	50,000	23,818	52,928	2,928.00

01421411301	Transf Station/Overtime	158,378	127,000	127,000	127,000	117,000	117,000	38,225	125,408	8,408.00
01421421301	Recycling/Overtime	81,042	75,000	75,000	75,000	75,000	75,000	17,877	87,795	12,795.00
01421431301	Collection/Overtime	270,275	270,000	270,000	270,000	260,000	260,000	79,263	287,576	27,576.00
01435501301	Vehicle and Equip Mnt/Overtime	117,219	135,000	135,000	135,000	135,000	135,000	71,717	137,449	2,449.00
01421112200	Road Mnt/Social Security	164,947	165,046	165,046	165,046	165,046	165,046	0	182,752	17,706.00
01421122200	Traffic Mnt/Social Security	42,440	42,778	42,395	42,395	42,395	42,395	0	44,061	1,666.00
01421162200	Stormwater Mgmt/Social Security	29,072	29,205	29,205	29,205	28,593	28,593	0	31,675	3,082.00
01421212200	Vehicle Mnt/Social Security	64,541	72,032	69,737	69,737	69,737	69,737	0	74,500	4,763.00
01421232200	Police Vehicle Mnt/Social Security	25,501	25,412	25,412	25,412	25,412	25,412	0	27,000	1,588.00
01421412200	Transf Station/Social Security	85,253	84,093	84,093	84,093	84,093	84,093	0	88,651	4,558.00
01421422200	Recycling/Social Security	76,259	72,990	72,990	72,990	72,990	72,990	0	79,927	6,937.00
01421432200	Collection/Social Security	179,960	180,719	180,719	180,719	179,954	179,954	0	194,905	14,951.00
01435502200	Vehicle and Equip Mnt/Social Security	6,135	6,553	6,553	6,553	6,553	6,553	0	7,881	1,328.00
									Total	\$796,169.00
									Tax Impact	0.000037

Part D - Approvals

Mark McGrath, Department Head/Director	Michael Handler, Director of Administration
	
Date 1/23/19	Date 2-1-19
OPM Director/OPM Asst Director	David R. Martin, Mayor
	
Date 2/1/19	Date 2/1/19



IUOE Wage Settlement

Fund	Program	Program Name				Total Payout	Total Payout Prior	Grand Total
			Regular Earnings	Overtime	FICA	FY18/19 (Contingency)	Years (Fund Balance)	
0001	2111	Road Maintenance	198,782	32,657	17,706	249,145	315,824	564,969
0001	2112	Traffic Maintenance	18,708	3,073	1,666	23,447	29,722	53,169
0001	2116	Storm Water Management	34,601	5,684	3,082	43,367	54,973	98,340
0001	2121	Vehicle Maintenance	53,478	8,785	4,763	67,026	84,964	151,990
0001	2123	Police Vehicle Maintenance	17,826	2,928	1,588	22,342	28,321	50,663
0001	2141	Transfer Station	51,180	8,408	4,558	64,146	81,313	145,459
0001	2142	Recycling	77,888	12,795	6,937	97,620	123,746	221,366
0001	2143	Collection	167,862	27,576	14,951	210,389	266,695	477,084
0001	3550	Vehicle & Equipment Maintenance	14,910	2,449	1,328	18,687	23,688	42,375
0029	2139	Parking	67,500	11,089	6,012	84,601	107,243	191,844
0043	2611	E. G. Brennan Maintenance	13,631	2,239	1,214	17,084	21,656	38,740
		Total General Fund	716,366	117,683	63,805	897,854	1,138,145	2,035,999
WPCA								
Fund	Program	Program Name				Total Payout	Total Wage Accrual	Grand Total
			Regular Earnings	Overtime	FICA	FY18/19 (Contingency)	Years (Fund Balance)	
0033	2411	Process Control	40,500	6,323	3,581	50,404	24,922	75,326
0033	2413	Sludge Processing and Disposal	14,490	2,262	1,282	18,034	8,917	26,951
0033	2422	Equipment Maintenance	9,669	1,510	855	12,034	5,950	17,984
0033	2423	Pump Station Maintenance	9,383	1,465	830	11,678	5,774	17,452
0033	2424	Sanitary Sewer Maintenance	13,699	2,139	1,212	17,050	8,430	25,480
		Total WPCA	87,741	13,699	7,760	109,200	53,993	163,193
		Grand Total	804,107	131,382	71,565	1,007,054	1,192,138	2,199,192

Fund						Total Payout	Total Payout Prior	Grand Total
			Regular Earnings	Overtime	FICA	FY18/19 (Contingency)	Years (Fund Balance)	
0001		General Fund	635,235	104,355	56,579	796,169	1,009,246	1,805,415
0029		Parking Fund	67,500	11,089	6,012	84,601	107,243	191,844
0043		EG Brennan	13,631	2,239	1,214	17,084	21,656	38,740
0033		WPCA	87,741	13,699	7,760	109,200	53,993	163,193
		Total All Funds	804,107	131,382	71,565	1,007,054	1,192,138	2,199,192

Last Update: 10/10/2018

IUOE - WPCA Union TA Wages Cost Summary Estimate

Estimated Payments (Fund Balance)							
Fiscal Year	% Increase per CBA	Estimated Regular Earnings Payment	Estimated OT Earnings Payment	Estimated Other Earnings Payment	Estimated Total Payments	Estimated FICA Cost (Est. 7.65%)	Estimated Total Cost
Year 1 (FY2017-2018)	2.250%	\$40,200	\$6,773	\$3,182	\$50,156	\$3,837	\$53,993
Totals Fund Balance		\$40,200	\$6,773	\$3,182	\$50,156	\$3,837	\$53,993

Estimated Payments (Contingency)							
Fiscal Year of	% Increase per CBA	Estimated Regular Earnings Payment	Estimated OT Earnings Payment	Estimated Other Earnings Payment	Estimated Total Payments	Estimated FICA Cost (Est. 7.65%)	Estimated Total Cost
Year 2 (FY2018-2019)	2.250%	\$81,305	\$13,699	\$6,436	\$101,440	\$7,760	\$109,200
Total Contingency		\$81,305	\$13,699	\$6,436	\$101,440	\$7,760	\$109,200

Total Estimated Payments (Fund Balance and Contingency)					\$151,595	\$11,597	\$163,192
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Estimated Payments (Future Liability)							
Fiscal Year	% Increase per CBA	Estimated Regular Earnings Payment *	Estimated OT Earnings Payment	Estimated Other Earnings Payment	Estimated Total Payments	Estimated FICA Cost (Est. 7.65%)	Estimated Total Cost
Year 3 (FY2019-2020)	2.000%	\$148,664	\$19,994	\$9,393	\$178,051	\$13,621	\$191,672
Year 4 (FY2020-2021)	1.750%	\$182,008	\$25,612	\$12,032	\$219,652	\$16,803	\$236,456
Total Future Liability		\$330,672	\$45,606	\$21,425	\$397,703	\$30,424	\$428,128

Total Estimated Payments All Contract Years					\$549,299	\$42,021	\$591,320
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* Effective 6/29/2017, the City and the IUOE entered into a settlement agreement paying each Shift Foreman a non-pensionable annual stipend of \$10,000. During negotiations the union agreed to maintain this stipend as non-pensionable compensation. The City's current year budget includes the cost for these negotiated stipends.

Last Update: 10/5/2018

IUOE - Operations Union TA Wages Cost Summary Estimate

Estimated Payments (Fund Balance)							
Fiscal Year	% Increase per CBA	Estimated Regular Earnings Payment	Estimated OT Earnings Payment	Estimated Other Earnings Payment	Estimated Total Payments	Estimated FICA Cost (Est. 7.65%)	Estimated Total Cost
Year 1 (FY2015-2016)	2.250%	\$143,469	\$24,035	\$2,839	\$170,343	\$13,031	\$183,375
Year 2 (FY2016-2017)	2.250%	\$290,166	\$48,611	\$5,743	\$344,520	\$26,356	\$370,875
Year 3 (FY2017-2018)	2.500%	\$456,829	\$76,532	\$9,041	\$542,403	\$41,494	\$583,897
Totals Fund Balance		\$890,464	\$149,179	\$17,623	\$1,057,266	\$80,881	\$1,138,147
Estimated Payments (Contingency)							
Fiscal Year of	% Increase per CBA	Estimated Regular Earnings Payment	Estimated OT Earnings Payment	Estimated Other Earnings Payment	Estimated Total Payments	Estimated FICA Cost (Est. 7.65%)	Estimated Total Cost
Year 4 (FY2018-2019)	2.750%	\$644,743	\$108,013	\$12,760	\$765,517	\$58,562	\$824,079
Year 4 (FY2018-2019) HEO Hrlly Rate Increase (Pro-rated Nov - June)	\$1.20/Hour	\$57,720	\$9,670	\$1,142	\$68,532	\$5,243	\$73,775
Total Contingency		\$702,463	\$117,683	\$13,903	\$834,049	\$63,805	\$897,854
Total Estimated Payments (Fund Balance and Contingency)					\$1,891,315	\$144,686	\$2,036,001

**Request for Additional Appropriation
Operating Budget
FY 2018/2019**



TO: Members of the Board of Finance and The Board of Representative
 FROM: David R. Martin, Mayor
 DATE: 1/28/2019
 PURPOSE: IUOE UNION AGREEMENT RETRO PAYMENT
 DEPT: 8301 - Employee Benefits
 REQUEST AMOUNT: \$1,192,140.00
 FUNDING SOURCE: Fund Balance

Part A - Description of Request

This is a request to appropriate \$53,993 (WPCA) + \$1,138,147 (Operations) from Fund Balance to fund the IUOE Retro Wage increase obligations from FY15/16-FY17/18 per a recent contract settlement

Part B - Computative Narrative

Part C - Account Information

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Balance In Account	Projected Exp	Requested Amount
01483018911	Empl Ben/Labor Contract Estimate								
	344,556	0	0	0	0	0	-1,013,885	1,192,140	1,192,140.00
Total									\$1,192,140.00
Tax Impact									0.000056

Part D - Approvals

Kathryn Emmett, Department Head/Director <i>[Signature]</i>	Date 2/1/19	Michael Handler, Director of Administration <i>[Signature]</i>	Date 2/1/19
OPM Director/OPM Asst Director <i>[Signature]</i>	Date 2/1/19	David R. Martin, Mayor <i>[Signature]</i>	Date 2/1/19

IUGOE Wage Settlement

Fund	Program	Program Name	Regular Earnings	Overtime	FICA	Total Payout FY18/19 (Contingency)	Total Payout Prior Years (Fund Balance)	Grand Total
0001	2111	Road Maintenance	198,782	32,657	17,706	249,145	315,824	564,969
0001	2112	Traffic Maintenance	18,708	3,073	1,666	23,447	29,722	53,169
0001	2116	Storm Water Management	34,601	5,684	3,082	43,367	54,973	98,340
0001	2121	Vehicle Maintenance	53,478	8,785	4,763	67,026	84,964	151,990
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0001	3550	Vehicle & Equipment Maintenance	14,910	2,449	1,328	18,687	23,688	42,375
0029	2139	Parking	67,500	11,089	6,012	84,601	107,243	191,844
0043	2611	E. G. Brennan Maintenance	13,631	2,239	1,214	17,084	21,656	38,740
		Total General Fund	716,366	117,683	63,805	897,854	1,138,145	2,035,999

WPCA

Fund	Program	Program Name	Regular Earnings	Overtime	FICA	Total Payout FY18/19 (Contingency)	Total Wage Accrual	Grand Total
0033	2411	Process Control	40,500	6,323	3,581	50,404	24,922	75,326
0033	2413	Sludge Processing and Disposal	14,490	2,262	1,282	18,034	8,917	26,951
0033	2422	Equipment Maintenance	9,669	1,510	855	12,034	5,950	17,984
0033	2423	Pump Station Maintenance	9,383	1,465	830	11,678	5,774	17,452
0033	2424	Sanitary Sewer Maintenance	13,699	2,139	1,212	17,050	8,430	25,480
		Total WPCA	87,741	13,699	7,760	109,200	53,993	163,193
		Grand Total	804,107	131,382	71,565	1,007,054	1,192,138	2,199,192

Fund		Regular Earnings	Overtime	FICA	Total Payout FY18/19 (Contingency)	Total Payout Prior Years (Fund Balance)	Grand Total
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0033	WPCA	87,741	13,699	7,760	109,200	53,993	163,193
	Total All Funds	804,107	131,382	71,565	1,007,054	1,192,138	2,199,192

Last Update: 10/10/2018

IUOE - WPCA Union TA Wages Cost Summary Estimate

Estimated Payments (Fund Balance)							
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Total Contingency		\$81,305	\$13,699	\$6,436	\$101,440	\$7,760	\$109,200

Total Estimated Payments (Fund Balance and Contingency)					\$151,595	\$11,597	\$163,192
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Year 4 (FY2020-2021)	1.750%	\$182,008	\$25,612	\$12,032	\$219,652	\$16,803	\$236,456
Total Future Liability		\$330,672	\$45,606	\$21,425	\$397,703	\$30,424	\$428,128

Total Estimated Payments All Contract Years					\$549,299	\$42,021	\$591,320
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Last Update: 10/5/2018

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Estimated Payments (Contingency)							
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Year 4 (FY2018-2019) HEO Hrlly Rate Increase (Pro-rated Nov - June)	\$1.20/Hour	\$57,720	\$9,670	\$1,142	\$68,532	\$5,243	\$73,775
Total Contingency		\$702,463	\$117,683	\$13,903	\$834,049	\$63,805	\$897,854
Total Estimated Payments (Fund Balance and Contingency)					\$1,891,315	\$144,686	\$2,036,001

Capital Project Appropriation Request

1/31/2019

FY 18/19

Project: C5B613 DISTRICT-WIDE BOILER & BURNER REPLACEMENT

Agency: 0900 Board of Education - Capital

Total Request: \$175,000.00

Part A - Description of Request

To offset the Jan 2019 Capital Project Closeout associated with Grants


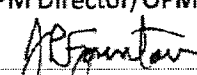

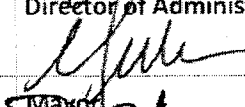

Part B - Appropriation Request Detail

Fund Source	FY 18/19	Capital Forecast						Total
	Amount	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	
Bond (City)	144,500.00	0	0	0	0	0	0	144,500.00
Federal Grant	30,500.00	0	0	0	0	0	0	30,500.00
Total	\$175,000.00	\$0	\$0	\$0	\$0	\$0	\$0	\$175,000.00

Part C - Project History

Fiscal Year	Authorizations	Encumbered	Expenditure	Balance
< 2015	5,346,154.00	0.00	4,830,765.06	515,388.94
2015	350,000.00	0.00	398,684.36	-48,684.36
2016	600,000.00	0.00	112,870.85	487,129.15
2017	-150,000.00	0.00	286,448.40	-436,448.40
2018	0.00	0.00	326,879.37	-326,879.37
2019	0.00	11,570.45	25.62	-11,596.07
Total	\$6,146,154.00	\$11,570.45	\$5,955,673.66	\$178,909.89

Part D - Approvals

Department Head	Date	OPM Director/OPM Asst Director	Date
	1/31/19		2/1/19
Director	Date	Director of Administration	Date
	1 FEB 2019		2-1-19
		Mayor	Date
			2/1/19

MAYOR
David R. Martin



**CITY OF STAMFORD
PLANNING BOARD
LAND USE BUREAU
888 WASHINGTON BOULEVARD
STAMFORD, CT 06904 -2152**

DIRECTOR OF OPERATIONS
Mark McGrath

Land Use Bureau Chief
Ralph Blessing

Deputy Director of Planning
David W. Woods, PhD, AICP
(203) 977-4718
dwoods@stamfordct.gov

February 6, 2019

Mayor David R. Martin
City of Stamford
888 Washington Boulevard, 10th Floor
Stamford, CT 06904-2152

RE: DISTRICT-WIDE BOILER & BURNER REPLACEMENT - PROJECT #C5B613

Dear Mayor Martin:

At its February 5, 2019 meeting, the Planning Board unanimously recommended approval of the District-Wide Boiler & Burner Replacement - Project #C5B613.

The Board reviewed this request pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan.

Sincerely,

STAMFORD PLANNING BOARD

A handwritten signature in black ink, appearing to read "Theresa Dell".

Theresa Dell, Chair

cc: Board of Finance
Board of Representatives

TD/lac

Capital Project Appropriation Request

1/31/2019

FY 18/19

Project: CP9241 TRANSFER STATION REHABILITATION IMPROVEMENTS

Agency: 0214 Operations: Solid Waste

Total Request: \$350,000.00

Part A - Description of Request

To offset the Jan 2019 Capital Project Closeout associated with Grants

Part B - Appropriation Request Detail

Fund Source	FY 18/19 Amount	Capital Forecast						Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	
Bond (City)	350,000.00	0	0	0	0	0	0	350,000.00
Total	\$350,000.00	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000.00

Part C - Project History

Fiscal Year	Authorizations	Encumbered	Expenditure	Balance
< 2015	545,000.00	0.00	468,504.19	76,495.81
2015	0.00	0.00	1,123.83	-1,123.83
2016	175,000.00	0.00	62,045.15	112,954.85
2017	1,300,000.00	0.00	79,422.87	1,220,577.13
2018	750,000.00	0.00	32,936.98	717,063.02
2019	0.00	78,112.60	908,720.25	-986,832.85
Total	\$2,770,000.00	\$78,112.60	\$1,552,753.27	\$1,139,134.13

Part D - Approvals

Department Head

Date

OPM Director/OPM Asst Director

Date

Director

Date

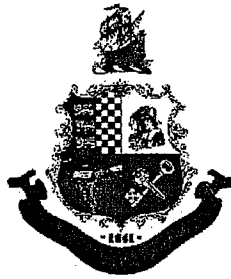
Director of Administration

Date

Mayor

Date

MAYOR
David R. Martin



**CITY OF STAMFORD
PLANNING BOARD
LAND USE BUREAU
888 WASHINGTON BOULEVARD
STAMFORD, CT 06904 -2152**

DIRECTOR OF OPERATIONS
Mark McGrath

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David W. Woods, PhD, AICP
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dwoods@stamfordct.gov

February 6, 2019

Mayor David R. Martin
City of Stamford
888 Washington Boulevard, 10th Floor
Stamford, CT 06904-2152

RE: TRANSFER STATION REHABILITATION IMPROVEMENTS - PROJECT #CP9241

Dear Mayor Martin:

At its February 5, 2019 meeting, the Planning Board unanimously recommended approval of the Transfer Station Rehabilitation Improvements - Project #CP9241

The Board reviewed this request pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan.

Sincerely,

STAMFORD PLANNING BOARD

A handwritten signature in cursive script, appearing to read "Theresa Dell / ca".

Theresa Dell, Chair

cc: Board of Finance
Board of Representatives

TD/lac

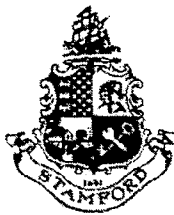
EXHIBIT 14

NOT AVAILABLE AT TIME OF PRINTING

EXHIBIT 15

NOT AVAILABLE AT TIME OF PRINTING

Mayor
David R. Martin



STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06904-2152

Phone: (203) 977-4150
FAX: (203) 977-5845
Email: dmartin@stamfordct.gov

CITY OF STAMFORD
OFFICE OF THE MAYOR

To: Planning Board
Board of Finance
Board of Representatives

From: David R. Martin, Mayor

DATE: 01/30/19

RE: Capital Project Closeout Recommendation

Pursuant to Stamford City Code Section 8-2, I am hereby recommending the partial closeout of the following capital project:

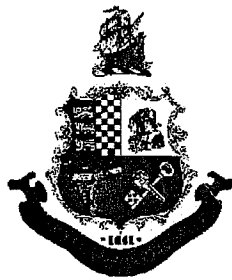
Project	Project Name	State
CP8707	SOLID WASTE MAINTENANCE GARAGE	(50,000.00)
CP8708	TRANSFER STATION POWER SUPPLY UPGRADE	(85,000.00)
CP8709	TRANSFER STATION EXTERIOR LIGHTING	(50,000.00)
CP9241	TRANSFER STATION REHABILITATION IMPROVEMENTS	(750,000.00)
Total		(\$935,000.00)

Please note that under the ordinance, any of the boards may reject this recommended closeout by a two-thirds vote of those present and voting within 60 days of receipt of this notice. If you have any questions about this project please contact Anthony Romano at 203-977-4111.

Thank you for your consideration.

		<u>Date</u>
Prepared by:	Tony Romano <i>Anthony Romano</i>	01/30/19
Approved by:	<i>[Signature]</i>	1/31/19
	Department Authorization	
Reviewed by:	<i>[Signature]</i>	2/1/19
	OPM Director	
Authorized by:	<i>[Signature]</i>	2-1-19
	Director of Administration	

MAYOR
David R. Martin



**CITY OF STAMFORD
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February 6, 2019

Mayor David R. Martin
City of Stamford
888 Washington Boulevard, 10th Floor
Stamford, CT 06904-2152

RE: CAPITAL PROJECT CLOSEOUT RECOMMENDATIONS

Dear Mayor Martin:

At its February 5, 2019 meeting, the Planning Board unanimously recommended approval of the following Capital Project Closeout Recommendations:

Project #	Project Name	State
CP8707	Solid Waste Maintenance Garage	(\$50,000.00)
CP8708	Transfer Station Power Supply Upgrade	(\$85,000.00)
CP8709	Transfer Station Exterior Lighting	(\$50,000.00)
CP9241	Transfer Station Rehabilitation Improvements	(\$750,000.00)
	TOTAL	(\$935,000.00)

The Board reviewed this request pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan.

Sincerely,

STAMFORD PLANNING BOARD

A handwritten signature in cursive script, appearing to read "Theresa Dell".

Theresa Dell, Chair

cc: Board of Finance
Board of Representatives

TD/lac

EXHIBIT 17

NOT AVAILABLE AT TIME OF PRINTING