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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
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AGENDA

Thursday, October 10, 2019 – 7 p.m.

Board of Finance Meeting Room, 4th Floor

CALL TO ORDER: Chair Richard Freedman

PLEDGE OF ALLEGIANCE: Chair Richard Freedman

PUBLIC PARTICIPATION

REPORTS TO THE BOARD

1. MINUTES: Request for approval of minutes of the September 12, 2019 regular monthly meeting.

Submitted by: Clerk, Board of Finance

2. POSSIBLE DISCUSSION – PENDING NEGOTIATIONS

The Mayor may address the Board of Finance in executive session on any pending contract negotiations.

3. TRANSFER – HEALTH DEPARTMENT – SUPPORT FOR ASTHMA EDUCATION AND SUPPLIES – GRANT FUNDED

Request for approval of a transfer to the following funds to support asthma education and for supplies for the program.

Action Requested: Approval of Budget Transfer

Amount: \$30,778.73 – Grant funded

Fund/Budget: From: 24401651100 – Stamford Hospital Asthma Salaries (\$28,591.74)
To: 24401656100 – Stamford Hospital Office Supplies (\$28,029.63); and
From: 24401652200 – Stamford Hospital Asthma FICA (\$2,186.99)
To: 24401652100 – Stamford Hospital Asthma Med & Life (\$2,749.10)

Submitted by: Jennifer Calder, Director of Health

Attending: Dr. Calder

4. FISCAL UPDATE – SPED BUDGET

Dr. Tamu Lucero, Superintendent of Schools, will be present to give an update on the Special Education budget.

5. ADVISORY OPINION – TENTATIVE AGREEMENT – STAMFORD ADMINISTRATIVE UNIT (SAU) – BOARD OF EDUCATION

The Board of Education (BOE) is requesting an Advisory Opinion be issued by the Board of Finance on the Tentative Agreement between the BOE and the Stamford Administrative Unit (SAU).

Action Requested: Issuance of Advisory Opinion

Submitted by: Robert Stacy, Executive Director of Human Resources

Attending: Mr. Stacy; Dr. Lucero; Mr. George, BOE President; Ms. Heftman, Board Member; and Mr. Mooney, Shipman & Goodwin

6. CAPITAL PROJECT C56182 APPROPRIATION – STREET PATCH AND RESURFACING – GRANT FUNDED

Request for approval of a Capital Project Appropriation for funding secured by the Transportation, Traffic and Parking Department from the Connecticut Department of Transportation for the restoration of Old Long Ridge Road due to traffic diverted to local roads because of the Long Ridge Road bridge replacement project.

Action Requested: Approval of Capital Project C56182 Appropriation

Amount: \$250,000

Fund/Budget: State Grant

Submitted by: James Travers, Transportation Bureau Chief

Attending: Mr. Travers

7. AGREEMENT – MANAGEMENT PARKING GARAGES – LAZ PARKING LTD, LLC (RFP 761)

Request for approval of an agreement between the City of Stamford and LAZ Parking Ltd., LLC, to provide management of the Bedford Street, Bell Street and Summer Street garages.

Action Requested: Approval of Agreement

Amount: Year 1 - \$629,100

Year 2 - \$635,391

Year 3 - \$641,745

Submitted by: Erik Larson, Purchasing Manager

Attending: Frank Petise, Traffic Engineer and Chris Dellaselva, Assistant Corporation Counsel (TBC)

8. DISCUSSION – FORENSIC AUDIT OF THE STAMFORD POLICE DEPARTMENT CENTRAL HIRING OFFICE

Director of Administration Michael Handler and Director of Legal Affairs Kathryn Emmett will be present to have a possible discussion in executive session regarding a forensic audit of the Stamford Police Department Central Hiring Office.

9. ADDITIONAL APPROPRIATION – FY14/15-18/19 OBLIGATION RE ATTORNEY'S ARBITRATION AWARD

Request for approval of an additional appropriation to fund the Attorney's retro wage increase obligations from FY14/15 – FY18/19 per a recent binding, interest arbitration award.

Action Requested: Approval of Additional Appropriation
Amount: \$266,445
Fund/Budget: Fund Balance
Submitted by: Kathryn Emmett, Director of Legal Affairs
Attending: Ms. Emmet and Mr. Handler

10. ADDITIONAL APPROPRIATION – FY19-20 OBLIGATION RE ATTORNEY'S ARBITRATION AWARD

Request for approval of an additional appropriation to fund the Attorney's wage increase obligation for FY19/20 per the recent binding, interest arbitration award.

Action Requested: Approval of Additional Appropriation
Amount: \$135,819
Fund/Budget: Contingency
Submitted by: Kathryn Emmett, Director of Legal Affairs
Attending: Ms. Emmet and Mr. Handler

11. TRANSFER – ECONOMIC DEVELOPMENT – SUPPORTING ARTS GRANT

(See related Item 12 below.)

Request for approval of a transfer to the following fund for the City's match of the following Supporting Arts grant.

Action Requested: Approval of Budget Transfer
Amount: \$5,950
Fund/Budget: From: 01412003001 – Economic Development/Professional Consultant
To: 01480809024 – Grant Fund
Submitted by: Thomas Madden, Director, Economic Development
Attending: Mr. Madden (TBC)

12. ADDITIONAL APPROPRIATION – ECONOMIC DEVELOPMENT – SUPPORTING ARTS GRANT

(See related item 11 above.)

Request for approval of an Additional Appropriation to develop and implement a strategic plan to promote the arts community in Stamford.

Action Requested: Approval of Additional Appropriation
Amount: \$11,900 (\$5,950 grant-funded)
Fund/Budget: Transfer from General Fund – Economic Development
Submitted by: Thomas Madden, Director, Economic Development
Attending: Mr. Madden (TBC)

13. CAPITAL PROJECT C56182 APPROPRIATION – STREET PATCH AND RESURFACING

Request for approval of a Capital Project Appropriation for funding patching and resurfacing Stamford's roadway infrastructure.

Action Requested: Approval of Capital Project C56182 Appropriation
Amount: \$1,600,000
Fund/Budget: Capital Non-Recurring
Submitted by: Mark McGrath, Director of Operations
Attending: Mr. McGrath and Thomas Turk (TBC)

14. TRANSFER – WOODSIDE FIRE STATION WATER REPAIR

Request for approval of a transfer for water damage, repair and monitoring on/of roof and walls of the Woodside Fire House.

Action Requested: Approval of Budget Transfer
Amount: \$38,000
Fund/Budget: From: 01489992309 – City Support BOE/Teachers Retirement System Contribution
To: 01421353626 – Facilities Maintenance/Contract Services-Remediation
Submitted by: Mark McGrath, Director of Operations
Attending: Mr. McGrath and Kevin Murray, Building Manager (TBC)

15. TRANSFER – POLICE HEADQUARTERS – UNANTICIPATED EXPENSES

Request for approval of a transfer for unanticipated expenses for the new Police Headquarters, including additional USA contractual costs, miscellaneous supplies, equipment maintenance and other third party services.

Action Requested: Approval of Budget Transfer
Amount: \$340,440
Fund/Budget: From: 01489992309 – City Support BOE/Teachers Retirement System Contribution
To: 01421303622 – Police HQ/Contracted Services-Custodial (\$98,835)
01421303601 – Police HQ/Contracted Services (\$46,085)
01421306506 – Police HQ/OSHA Safety (\$2,500)
01421306603 – Police HQ/Building Maintenance (\$44,000)
01421301301 – Police HQ/Overtime (\$4,020)
01433006204 – Police Administration/Electric-Utility (\$145,000)
Submitted by: Mark McGrath, Director of Operations
Attending: Mr. McGrath and Laura Burwick, Special Assistant to the Mayor (TBC)

16. CAPITAL PROJECT C65200 APPROPRIATION – CITYWIDE VEHICLE REPLACEMENT AND UPGRADE

Request for approval of a Capital Project Appropriation for Stamford's clean diesel refuse trucks replacement.

Action Requested: Approval of Capital Project C65200 Appropriation
Amount: \$1,476,000
Fund/Budget: Federal Grant - \$568,750
Capital Non Recurring - \$907,250
Submitted by: Mark McGrath, Director of Operations
Attending: Mr. McGrath and Daniel Colleluori, Supervisor of Solid Waste (TBC)

17. LEASE AGREEMENT – 888 WASHINGTON BOULEVARD - STAMFORD FEDERAL CREDIT UNION

Request for approval of a lease agreement between the City of Stamford and Stamford Federal Credit Union, Inc., for approximately 3,193 square feet of space located in the Government Center on the sixth floor and space in the lobby for an ATM machine.

Action Requested: Approval of Lease

Amount: \$41,413.21 for the first year with increases over the next five years, as noted in the lease.

Submitted by: Mark McGrath, Director of Operations

Attending: Mr. McGrath and Mr. Dellaselva (TBC)

18. AGREEMENT – ADMINISTRATIVE SERVICES FOR STAMFORD POLICE DEPARTMENT – HART HALSEY, LLC (RFP 777)

Request for approval of an agreement with Hart Halsey LLC, d/b/a/ Extra Duty Solutions/City of Stamford for administrative services for Police Department Extra Duty Employment.

Action Requested: Approval of Agreement

Amount: \$945,000 per year

Submitted by: Lieutenant Scott Duckworth

Attending: Lieutenant Duckworth (TBC) and Mr. Dellaselva (TBC)

19. AGREEMENT – HEALTH CARE ADVISORY SERVICES – LOCKTON COMPANIES, LLC (HELD) – (RFP 748)

Request for approval of an agreement between the City of Stamford and Lockton Companies, LLC, to provide health care advisory services.

Action Requested: Approval of Agreement

Amount: \$125,000 Year 1, \$125,000 Year 2, TBD Year 3

Submitted by: Erik Larson, Purchasing Manager

Attending:

20. AGREEMENT – INSURANCE BROKERAGE SERVICES TO CITY RISK MANAGEMENT – ARTHUR GALLAGHER RISK MANAGEMENT SERVICES (RFP 724)

Request for approval of an agreement for comprehensive insurance brokerage services to the City's Risk Management Department.

Action Requested: Approval of Agreement

Amount: \$125,000 per year

Submitted by: David Villalva, Risk Manager

Attending: Mr. Villalva (TBC) and Mr. Dellaselva (TBC)

The next Regular Meeting of the Board: Thursday, November 14 at 7:00 p.m.

21. ADJOURNMENT

Cynthia R. Winterle

Cynthia R. Winterle

Clerk of the Board