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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
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STAMFORD, CONNECTICUT 06904-2152

## BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, November 12, 2020 – 7:00 p.m.

Please join the Board of Finance by clicking on the Zoom webinar link below:  
<https://us02web.zoom.us/j/85836597525>  
or iPhone one-tap: +13017158592,,85836597525# or +13126266799,,85836597525#  
or Telephone: 1-646-558-8656  
Webinar ID: 858 3659 7525

## AGENDA

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT:

OTHERS PRESENT:

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD:

- A. Contingency Update – FY 20-21
- B. Board of Finance and Administration Transfer Report – FY 20-21

1. MINUTES: Request for approval of minutes of the following October 2020 meeting:

Regular Monthly Meeting – October 8, 2020

**Submitted by:** Clerk, Board of Finance

2. DISCUSSION ON BUDGET MATTERS WITH MAYOR DAVID MARTIN

Mayor Martin may be present to discuss budget matters.

3. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, will be present to give a Board of Education update.

4. RESOLUTION WITH RESPECT TO THE AUTHORIZATION, ISSUANCE AND SALE OF CITY OF STAMFORD, CT WATER POLLUTION CONTROL SYSTEM AND FACILITY REVENUE REFUNDING BONDS

Request for a resolution with respect to the authorization, issuance and sale of not exceeding \$25,000,000 City of Stamford, Connecticut Water Pollution Control System and Facility Revenue Refunding Bonds.

**Action Requested:** Approval of Revenue Refunding Bonds Resolution  
**Amount:** Not to exceed \$25,000,000  
**Fund/Budget:**  
**Submitted by:** William Brink, Executive Director, WPCA  
**Attending:** Mr. Brink

5. ADDITIONAL APPROPRIATION – ELC ENHANCING DETECTION – GRANT FUNDED

Request for approval of an additional appropriation to build capacity within the Health Department to detect and respond to COVID outbreak in the Community. Funds are State grant-funded.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$704,298  
**Fund/Budget:** 100% grant funded  
**Submitted by:** Dr. Jennifer Calder, Director of Health  
**Attending:** Dr. Calder and Karen Cammarota, Grants Officer

6. REVIEW OF F2020 DRAFT COMPREHENSIVE AUDIT FINANCIAL REPORT (CAFR)

Review of the F2020 draft CAFR prepared by External Auditors Blum Shapiro, LLP. Members of the Blum Shapiro firm will be present to answer any questions.

**Action Requested:** Review  
**Submitted by:** Board of Finance  
**Attending:** David Yanik, Controller; Nikoleta McTigue and Santo Carta, Auditors – Blum Shapiro

7. ADDITIONAL APPROPRIATION – MAA AND NURSES ESTIMATED COST FY20 WAGES

Request for approval of an additional appropriation

**Action Requested:** Approval of additional appropriation  
**Amount:** \$325,000 (\$265,000 MAA, \$60,000 Nurses)  
**Fund/Budget:** Contingency  
**Submitted by:** Kathryn Emmett, Esq., Director of Legal Affairs  
**Attending:** Ms. Emmett

8. ADDITIONAL APPROPRIATION – MAA AND NURSES ESTIMATED COST FY20 WAGES

Request for approval of an additional appropriation

**Action Requested:** Approval of additional appropriation  
**Amount:** \$325,000 (\$265,000 MAA, \$60,000 Nurses)  
**Fund/Budget:** Fund Balance  
**Submitted by:** Kathryn Emmett, Esq., Director of Legal Affairs  
**Attending:** Ms. Emmett

9. SALE OF WEST PARK PLACE (KNOWN AS 66 WEST PARK PLACE OR PARK SQUARE WEST PHASE III)

Request for approval of the sale of City-owned property 66 Park Square West (known as Park Square West III).

**Action Requested:** Approval of Sale of Property  
**Amount:** \$2,300,000  
**Fund/Budget:**  
**Submitted by:** Mayor David Martin  
**Attending:** Thomas Madden, Director of Economic Development

10. AGREEMENT – STAMFORD AFFORDABLE HOUSING PLAN (RFP NO. 779)

Request for approval of an agreement between the City and HR&A Advisors, Inc. (HRA) to update (from 2001) and develop the Stamford Affordable Housing Plan for the City of Stamford.

**Action Requested:** Approval of agreement  
**Amount:** Not to exceed \$237,500  
**Fund/Budget:** CP46500: Affordable Housing/Zoning Initiative  
**Submitted by:** Mayor David Martin  
**Attending:** Ralph Blessing, Land Use Operations Chief; David W. Woods, FAICP, Deputy Director of Planning; Ellen Bromley, Director of Social Services; and Vikki Cooper, Deputy Corporation Counsel

11. AGREEMENT – CENTURY PROTECTIVE SERVICES, INC. – GOVERNMENT CENTER SECURITY SERVICES (RFP NO. 793)

Request for approval of an agreement between the City of Stamford and Century Protective Services, Inc. for security services for the Stamford Government Center.

**Action Requested:** Approval of agreement  
**Amount:** Not to exceed \$473,824 (Year 1)  
Not to exceed \$491,104.64 (Year 2 – optional)  
Not to exceed \$531,111.36 (Year 3 – optional)  
**Fund/Budget:**  
**Submitted by:** Mayor David Martin  
**Attending:** Mark McGrath, Director of Operations; Jennifer Williams, Bureau Chief of Parks & Recreation and Facilities; Kevin Murray, Operations Manager – Parks & Facilities

12. CAPITAL PROJECT CP7149 APPROPRIATION – PUBLIC SAFETY EQUIPMENT REPLACEMENT AND UPGRADE

Request for approval of Capital Project CP7149 for the purchase of public safety radios for the Fire and Police Departments.

**Action Requested:** Approval of Capital Project appropriation  
**Amount:** \$1,800,000  
**Fund/Budget:** Capital Non-Recurring  
**Submitted by:** Ted Jankowski, Director, Public Safety, Health and Welfare; Michael Pensiero, Information Services Director  
**Attending:** Messrs. Jankowski and Pensiero

13. ADDITIONAL APPROPRIATION – STAMFORD PARTNERSHIP FUNDING

Request for an additional appropriation for Stamford's COVID-19 Community Support Fund Administration. This matter was discussed at the September 10, 2020 meeting of the BOF and held until this meeting for further discussion.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$48,000  
**Fund/Budget:** Contingency  
**Submitted by:** Thomas Madden, Director, Economic Development  
**Attending:** Mr. Madden

14. FIRST QUARTER FINANCIAL PROJECTIONS: FY 2020-21

Jay Fountain, Director of OPM, will review the FY 2020-21 first-quarter financial results and projections.

**Action Requested:** Update  
**Fund/Budget:** FY 2020-21  
**Submitted by:** Jay Fountain  
**Attending:** Mr. Fountain

15. ADJOURNMENT

The next Regular Meeting of the Board: Thursday, December 10 at 7:00 p.m.

***This meeting is on video.***

***Cynthia R. Winterle***

***Cynthia R. Winterle  
Clerk of the Board***