

MAYOR
DAVID R. MARTIN



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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
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STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, September 10, 2020 – 7:00 p.m.

Please join the Board of Finance from your computer, tablet or smartphone:
<https://zoom.us/j/93925420978> or at www.zoom.com Meeting ID: 939 2542 0978
or by telephone at 1-646-558-8656 Meeting ID: 93925420978#

AGENDA

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT:

OTHERS PRESENT:

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD:

- A. Contingency Update – FY 20-21
- B. Board of Finance and Administration Transfer Report – FY 20-21

1. MINUTES: Request for approval of minutes of the following August 2020 meetings:

Special Meeting – August 10, 2020
Audit Committee Meeting – August 13, 2020
Regular Monthly Meeting – August 13, 2020

Submitted by: Clerk, Board of Finance

2. POSSIBLE DISCUSSION ON BUDGET MATTERS WITH MAYOR DAVID MARTIN
Mayor Martin may be present to discuss budget matters.

3. BUDGET UPDATE – BOARD OF EDUCATION
Superintendent of Schools, Dr. Tamu Lucero will be present to give an update on the Board of Education budget.

4. CONTRACT – PROJECT MANAGER FOR ERP IDENTIFICATION AND IMPLEMENTATION (RFP NO. 806) – CITYWIDE TECHNOLOGY REPLACEMENT AND UPGRADE
Request for approval of an agreement between the City of Stamford and International Consulting Acquisition Corp. (dba ISG Public Sector) for project management for the City's ERP system.

Action Requested: Approval of contract
Amount: \$1,500,000
Fund/Budget: C65201 – Citywide Technology Replacement and Upgrade
Submitted by: Sandy Dennies, Director of Administration
Attending: Ms. Dennies; Thomas Ortiz, ISG Representative

5. TRANSFER REQUEST – REORGANIZATION OF PAYROLL
Request for a transfer of funds as a result of a reorganization of the Payroll Department based upon the need for skilled backup for the Payroll Supervisor.

Action Requested: Approval of transfer
Amount: \$94,700
Fund/Budget: From: 01410221100 Revenue Services/Salaries (\$88,000)
01410222200 Revenue Services/Social Security (\$6,700)
To: 01410321100 Financial Proc. & Reporting/Salaries (\$88,000)
01410322200 Financial Proc. & Reporting/S. Security (\$6,700)
Submitted by: David Yanik, Controller
Attending: Mr. Yanik

6. ADDITIONAL APPROPRIATION – PORT SECURITY – GRANT FUNDED
Request for additional appropriation for upgrading two (2) display units on a fire vessel and to contract with a vendor to provide maintenance on the cooling system and jet ducts.

Action Requested: Approval of additional appropriation
Amount: \$20,650
Fund/Budget: 100% grant funded
Submitted by: Trevor Roach, Fire Chief
Attending: Mr. Roach (TBC); Karen Cammarota, Grants Officer (TBC)

7. ADDITIONAL APPROPRIATION – FEMA ISAIAS – FEMA STORM GRANT
Request for an additional appropriation for expenses for pickup and haul away of vegetative debris generated by Storm Isaias. FEMA will reimburse 75% of eligible costs (See also related Item 8 below.).
- Action Requested:** Approval of additional appropriation
Amount: \$305,125
Fund/Budget: Federal grant 75% - (City funds 25%)
Submitted by: Mark McGrath, Director of Operations
Attending: Mr. McGrath; Ms. Cammarota
8. ADDITIONAL APPROPRIATION – CITY PORTION FOR ISAIAS STORM CLEANUP
Request for an additional appropriation for pickup and haul away of vegetative debris generated by Storm Isaias. This is the 25% City portion – FEMA has indicated it will reimburse 75% of eligible costs (See related Item 7 above.).
- Action Requested:** Approval of additional appropriation
Amount: \$76,281
Fund/Budget: Contingency
Submitted by: Mark McGrath
Attending: Mr. McGrath; Ms. Cammarota
9. ADDITIONAL APPROPRIATION – STAMFORD PARTNERSHIP FUNDING
Request for an additional appropriation for Stamford’s COVID-19 Community Support Fund Administration.
- Action Requested:** Approval of additional appropriation
Amount: \$48,000
Fund/Budget: Contingency
Submitted by: Thomas Madden, Director, Economic Development
Attending: Mr. Madden
10. ADDITIONAL APPROPRIATION - COVID-19 – GRANT FUNDED
Request for an additional appropriation to cover the City of Stamford’s response to COVID-19. .
- Action Requested:** Approval of additional appropriation
Amount: \$1,407,000
Fund/Budget: Grant funded (Federal)
Submitted by: Karen Cammarota
Attending: Sandy Dennies; K. Cammarota
11. ADDITIONAL APPROPRIATION – STAMFORD’S COMMUNITY HEALTH WORKERS’ PROGRAM – COMMUNITY HEALTH WORKERS GRANT
Request for an additional appropriation to be used by the Health Department to contract with The Family Health Worker Program.
- Action Requested:** Approval of additional appropriation
Amount: \$214,500
Fund/Budget: Grant funded (100%)
Submitted by: Dr. Jennifer Calder, Director of Health
Attending: Dr. Calder; K. Cammarota

12. RESOLUTION WITH RESPECT TO THE ISSUANCE AND SALE OF NOT EXCEEDING \$30,000,000 CITY OF STAMFORD GENERAL OBLIGATION REFUNDING BONDS

Request for approval of the issuance of General Obligation Refunding Bonds.

Action Requested: Approval of General Obligation Refunding Bonds issuance
Amount: Not exceeding \$30,000,000
Fund/Budget:
Submitted by: Sandy Dennies, Interim Director of Administration
Attending: Ms. Dennies

13. DISCUSSION ON REAL ESTATE MATTERS – RICHARD FREEDMAN

Chair Freedman will call for the meeting to enter Executive Session for the purpose of discussing real estate matters.

14. ADJOURNMENT

The next Regular Meeting of the Board: Thursday, October 8 at 7:00 p.m.

This meeting is on video.

Cynthia R. Winterle

***Cynthia R. Winterle
Clerk of the Board***