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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
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ACTION REPORT

Thursday, September 13, 2018 - 7:00 PM

Board of Finance Meeting Room, 4th Floor

Call to Order: Richard Freedman, Chair, called the meeting to order at 7:07 p.m. (*Video 00:00:00*)

Pledge of Allegiance: Given by Richard Freedman, Chair

<i>Approval of Minutes</i> August 16, 2018 – Regular Monthly Meeting	<i>Approved 4-0-2 Motion by: S. Gabriele Second by: D. Kooris Mr. Freedman and Ms. Rinaldi were not at the meeting</i>
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Public Participation:

1. Ms. Cynthia Reeder spoke in regard to Item 7 Supplemental Capital Project Appropriation – Mill River Improvements. (*Video: 00:00:00*)
2. Mr. Mike Papa spoke of his concerns with environmental issues. (*Video: 00:00:00*)

Reports to the Board:

Members Present: Richard Freedman, Mary Lou Rinaldi, Salvatore Gabriele, David Kooris, Kieran Ryan, Dudley Williams

OFFICE OF THE MAYOR

Possible Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		THERE WAS NO DISCUSSION
	Action Requested:	Possible discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Mayor David Martin	

OFFICE OF ADMINISTRATION

CONTROLLER'S OFFICE

Additional Appropriation – Seasonal Funding

<i>Item 2</i>	This request is to restore funding needed to utilize a seasonal employee to match bank transaction documentation to voucher packages for Accounts Payable document scanning (into OptiView). It supports the V-Card program that has generated vendor rebates (expecting to exceed \$90,000) that more than offset the cost of the seasonal employee. Originally we believed that other department employees could take on these tasks but short-term leaves for FMLA/workers' compensation have reduced the availability of three (3) full-time employees to do any more than their regularly-assigned duties. This seasonal also processes documentation for fixed asset recordkeeping and for false alarm billing (which is in the process of being moved out of the Controller's Office to the extent possible).		WITHDRAWN
	Action Requested:	Approval of Additional Appropriation	
	Amount:	\$15,000	
	Fund/Budget:	Contingency – (transfer into Seasonal Account)	
	Submitted by:	David Yanik, Controller	
	(Video: 00:00:00)	This item was withdrawn – to be submitted at a later date.	

GRANTS ADMINISTRATION

Additional Appropriation – Fire Training – Grant Funded

<i>Item 3</i>	This grant is fully funded by the State. The funds are used to train fire fighters and to maintain the training facility (\$50,432 for education and training and \$5,000 for facility maintenance).		Approved 5-0-0 Motion by: M. L. Rinaldi Second by: S. Gabriele (Mr. Ryan was not present for this vote.)
	Action Requested:	Approval of Additional Appropriation	
	Amount:	\$55,432 – 100% grant-funded	
	Fund/Budget:	Project # S39	
	Submitted by:	Trevor Roach, Fire Chief	
	(Video: 00:00:00)	Karen Cammarota, Grants Officer	

Additional Appropriation – Medical Reserve Corp. Program Supplies – Grant Funded

Item 4	This grant provides support for a Medical Reserve Corp (MRC). The MRC is a volunteer unit trained to assist during public health emergencies. Funds will be used to pay for supplies.		Approved 5-0-0 Motion by: S. Gabriele Second by: D. Williams (Mr. Ryan was not present for this vote.)
	Action Requested:	Approval of Additional Appropriation	
	Amount:	\$6,500 – 100% grant-funded	
	Fund/Budget:	Project # F39	
	Submitted by: (Video: 00:00:00)	Jennifer Calder, Health Department Director Karen Cammarota, Grants Officer	

TECHNOLOGY MANAGEMENT SERVICES

Additional Appropriation – Purchase of Live-Streaming Camera – Grant Funded - Board of Representatives

Item 5	This is a request for funding from Area 9 Cable Council to purchase a live-streaming camera to record and broadcast public meetings via the Government Access Channel. No additional City funds are required.		Approved 6-0-0 Motion by: D. Williams Second by: S. Gabriele
	Action Requested:	Approval of Additional Appropriation	
	Amount:	\$6,200 – Grant Funded	
	Fund/Budget:	Government Access Fund	
	Submitted by: (Video: 00:00:00)	Michael Pensiero, Information Services Director Attending: Michael Pensiero; Bob Lion, Board of Representatives Special Committee on Communications	

At this point Mr. Williams recused himself from the meeting room.

OPERATIONS

Supplemental Capital Project Appropriation – Mill River Whittingham Discovery Center

Item 6	This request is to fund the construction of the Whittingham Discovery Center in Mill River Park.		HELD
	Action Requested:	Approval of Supplemental Capital Project Appropriation	
	Amount:	\$3,000,000	
	Fund/Budget:	New Capital Project - Connecticut DEEP Grant	
	Submitted by: (Video: 00:00:00)	Louis Casolo, City Engineer Attending: Lou Casolo	

Supplemental Capital Project Appropriation – Mill River Improvements

Item 7	This request is to fund the transport and disposal of impacted soil generated by the construction of the Ice Rink at Mill River Park.		Approved: 4-0-1 Motion by: D. Kooris Second by: R. Freedman Abstained: K. Ryan Recused: D. Williams
	Action Requested:	Approval of Supplemental Capital Project Appropriation	
	Amount:	\$370,000	
	Fund/Budget:	CP0050 Mill River Improvements	
	Submitted by: (Video: 00:00:00)	Louis Casolo, City Engineer Attending: Lou Casolo	

At this point Mr. Williams returned to the meeting.

This Meeting is on Video.

Next Regular Meeting of the Board: Thursday, October 11, 2018 at 7:00 P.M.

Adjournment: The meeting was adjourned at 8:15 p.m. (Video: 00:00:00)

Cynthia R. Winterle

**Cynthia R. Winterle
Clerk of the Board**