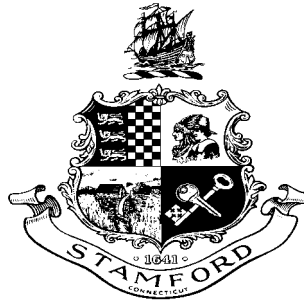


MAYOR
DAVID R. MARTIN



RICHARD FREEDMAN
CHAIR
MARY LOU T. RINALDI
VICE CHAIR
GEOFF ALSWANGER
(Member-elect)
DAVID KOORIS
KIERAN M. RYAN
(OPEN)

TEL: (203) 977-4699
FAX: (203) 977-5030

BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

MINUTES - BOARD OF FINANCE AUDIT COMMITTEE MEETING

The Board of Finance held its Audit Committee Meeting on
Thursday, December 12, 2019 at
6:00 p.m. in the Board of Finance Conference Room
for the following purpose:

ATTENDEES: COMMITTEE CHAIR DAVID KOORIS, BOARD OF FINANCE CHAIR RICHARD FREEDMAN (arrived at 6:19 p.m.), VICE CHAIR MARY LOU RINALDI AND BOARD MEMBER-ELECT GEOFF ALSWANGER (ARRIVED AT 6:19 p.m.). ALSO IN ATTENDANCE DAVID VILLALVA, RISK MANAGER AND AL CAVA, DIRECTOR OF HUMAN RESOURCES.

Committee Chair David Kooris opened the meeting at 6:08 p.m. citing its purpose as a discussion on the Bickmore Workers' Compensation Claims Audit. He introduced Mr. Villalva, Risk Manager, who began with an apology for the delay in presenting the audit, which was completed in October 2018. He explained that it was due to his full-time work with OPM as well as back-filling with risk management. Ms. Rinaldi asked if the recommendations made back then have been implemented as a result of the audit conducted and he responded that they had all been implemented by January 2019 officially.

Mr. Villalva gave an Executive Summary of the workers' compensation claims audit and the scope of the work, which will assist the City in evaluating claims administration services. Bickmore assessed performance, made recommendations for improvement and gave background and audit results.

Mr. Villalva covered corrective actions taken and members of the Board suggested that when the new RFP is being prepared that these items be included.

[This meeting is on video.](#)

Cynthia R. Winterle

**Cynthia R. Winterle
Clerk of the Board**