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DAVID R. MARTIN



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VICE CHAIR  
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FRANK CERASOLI  
DAVID MANNIS  
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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
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STAMFORD, CONNECTICUT 06904-2152

### BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, October 8, 2020 – 7:00 p.m.

### ACTION REPORT

CALL TO ORDER: Chair Richard Freedman called the meeting to order at 7:13 p.m.

MEMBERS PRESENT: RICHARD FREEDMAN, CHAIR; MARY LOU RINALDI, VICE CHAIR; GEOFF ALSWANGER; FRANK CERASOLI; DAVID MANNIS; AND KIERAN RYAN

OTHERS PRESENT: SANDY DENNIES, DIRECTOR OF ADMINISTRATION; DAVID YANIK, CONTROLLER; JAY FOUNTAIN, DIRECTOR OF OPM; MICHAEL POLLARD, CHIEF OF STAFF; RYAN FEALEY, DIRECTOR OF FINANCE, BOE; AMY BELDOTTI, ASSOCIATE SUPERINTENDENT OF TEACHING AND LEARNING, BOE; TIMOTHY SHAW, CHIEF OF POLICE (VIA PHONE); KAREN CAMMAROTA, GRANTS OFFICER; JAMES TRAVERS, TRANSPORTATION BUREAU CHIEF; ANTHONY ROMANO, MANAGEMENT ANALYST, OPM; LAURA BURWICK, SPECIAL ASSISTANT TO THE MAYOR; LAURIE ALBANO, SUPERINTENDENT OF RECREATION; KEN SMITH, OPERATIONS FOREMAN; WILLIAM BRINK, EXECUTIVE DIRECTOR, WPCA; TED JANKOWSKI, DIRECTOR, PUBLIC SAFETY, HEALTH AND WELFARE

#### PUBLIC PARTICIPATION:

Jeanette Bilcznianski spoke on Item 11 – Recommendation for Selling Unused Properties.

#### REPORTS TO THE BOARD:

A. Contingency Update – FY 20-21

1. MINUTES: Request for approval of minutes of the following September 2020 meeting:

Regular Monthly Meeting – September 10, 2020

**Submitted by:** Clerk, Board of Finance

Motion to approve by Ms. Rinaldi, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

2. DISCUSSION ON BUDGET MATTERS WITH MAYOR DAVID MARTIN

Mayor Martin may be present to discuss budget matters. The Mayor was not present.

3. UPDATE – FIRST QUARTER 2020/2021 FY BUDGET STATUS

The Board of Finance has requested an update on where the City and Board of Education currently stand and how their budgets have performed during the first quarter of the 2020/2021 fiscal year.

**Action Requested:** Update – First Quarter 2020/21 budget status

**Submitted by:** Board of Finance

**Attending:** Dr. Tamu Lucero, Ryan Fealey, Director of Finance, BOE; Sandy Dennies, Director of Administration; and Jay Fountain, Director of OPM

Superintendent of Schools, Dr. Tamu Lucero may also give an update on the Board of Education overall budget. Mr. Fealey gave the update.

4. CONTRACT AMENDMENT - CERIDIAN

Request for approval of a contract amendment between the City of Stamford and Ceridian for the City's Human Resources Information System (HRIS) and Payroll Solution Software. This amendment extends the time to complete this project to April 2021 and increases the fees for these services by \$200,250. The additional fees exceed 15% of the original contract amount.

**Action Requested:** Approval of contract amendment

**Amount:** \$200,250

**Fund/Budget:**

**Submitted by:** David Yanik, Controller

**Attending:** Mr. Yanik

Motion to approve by Ms. Rinaldi, seconded by Mr. Cerasoli, passed with a unanimous vote of 6-0-0.

5. ADDITIONAL APPROPRIATION – DISTRACTED DRIVING GRANT

Request for additional appropriation to be used to decrease fatalities and injuries as a result of crashes caused by driver distraction, especially those caused by hand-held mobile phone users. Enforcement will be increased on an overtime basis and no additional City funds are being requested.

**Action Requested:** Approval of additional appropriation

**Amount:** \$55,392

**Fund/Budget:** 100% grant funded

**Submitted by:** Timothy Shaw, Chief of Police

**Attending:** Chief Shaw; Karen Cammarota, Grants Officer

Motion to approve by Mr. Cerasoli, seconded by Mr. Mannis, passed with a unanimous vote of 6-0-0.

6. ADDITIONAL APPROPRIATION – JUSTICE ASSISTANCE GRANT

Request for an additional appropriation to be used to contract with a vendor to provide Crisis Intervention training for dozens of police officers. Funds will also be used to cover partial overtime costs associated with this training. No City funds required.

**Action Requested:** Approval of additional appropriation

**Amount:** \$36,395

**Fund/Budget:** 100% grant funded

**Submitted by:** Timothy Shaw

**Attending:** Mr. Shaw; Ms. Cammarota

Motion to approve by Ms. Rinaldi, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

7. CAPITAL PROJECT C8702 APPROPRIATION – SUMMER STREET CORRIDOR ACCIDENT REDUCTION PROGRAM

Request for Capital Project appropriation for FY 20/21 for an increase in the state-funded portion of the above program. The Department applied for, and was approved for, a grant to reduce crashes on a high density crash corridor. As the design work progressed, CTDOT was impressed with the quality of work and agreed to fund improvements that increased the grant from \$700,000 to \$1,400,000. All City appropriations to secure the grant have already been authorized. No additional City funds are needed. This request is solely to increase the state-funded portion.

**Action Requested:** Approval of Capital Project C8702 appropriation  
**Amount:** \$667,536  
**Fund/Budget:** 100% grant funded  
**Submitted by:** James Travers, Transportation Bureau Chief  
**Attending:** Mr. Travers; Ms. Cammarota

Motion to approve by Mr. Alswanger, seconded by Mr. Mannis, passed with a vote of 5-0-1 with Mr. Cerasoli abstaining.

8. CAPITAL PROJECT CLOSEOUT

Pursuant to Stamford City Code Section 8-2, closeout of the following Capital Project is recommended: (See related Items 9 and 10)

**Action Requested:** Closeout of Capital Project 65201  
**Amount:** \$2,000,000  
**Fund/Budget:** Citywide Technology Replacement and Upgrade \$1,200,000  
C65201 – City Bonds  
Citywide Technology Replacement and Upgrade \$800,000  
C65201 – CNR  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Messrs. Fountain and Romano

9. CAPITAL PROJECT CP1462 APPROPRIATION – ERP IMPLEMENTATION

Request for Capital Project appropriation for FY 20/21 to provide enterprise solutions to streamline and optimize both general operations (e.g., financials, reporting and system integration) and those specific to agencies (e.g., procurement, regulatory compliance, grants, etc.) (See related Items 8 and 10)

**Action Requested:** Approval of Capital Project CP1462 appropriation  
**Amount:** \$2,000,000  
**Fund/Budget:** Bond (City) - \$1,200,000  
Capital Non-Recurring - \$800,000  
**Submitted by:** Sandy Dennies  
**Attending:** Ms. Dennies

Motion to approve by Mr. Alswanger, seconded by Mr. Freedman, passed with a vote of 5-1-0 with Mr. Cerasoli opposed.

10. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 BY ADDING AN APPROPRIATION OF \$2,000,000 FOR ERP IMPLEMENTATION AND AUTHORIZING \$1,200,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020 increasing the amount of the appropriation by \$2,000,000 for ERP implementation Project No. CP1462 and amending the prior resolution to increase the amount of general obligation bonds by \$1,200,000. (See related Items 8 and 9)

**Action Requested:** Approval of a bond resolution  
**Amount:** Not exceeding \$1,200,000  
**Fund/Budget:** General Obligation Bonds  
**Submitted by:** Sandy Dennies, Interim Director of Administration  
**Attending:** Ms. Dennies

Motion to approve by Mr. Alswanger, seconded by Mr. Mannis, passed with a vote of 5-1-0 with Mr. Cerasoli opposed..

11. RECOMMENDATION FOR SELLING UNUSED PROPERTIES

Pursuant to Section 9-4 of the City ordinances, the Director of Administration is providing the Board with the triennial list and recommendations for three properties to be sold pursuant to 9-6, Special Sales. It is requested that the BOF review the proposed terms and conditions of sale for three properties prior to the City initiating activities to sell the properties. If the plan to sell these properties with the proposed conditions is agreeable to the BOF, the Mayor will pursue a sale to the highest qualified bidder with the specified terms and conditions of sale.

**Action Requested:** Board recommendation  
**Submitted by:** Mayor David Martin  
**Attending:** Sandy Dennies, Director of Administration, Mayor's Office Staff

12. DISCUSSION – TERRY CONNORS RINK

Discussion of actual operations at the Terry Connors Rink vs the budget that was presented to the Board of Finance; an update on rate increases approved by the Board of Representatives and the impact they will have on ongoing operations; and future challenges for the Rink.

**Action Requested:** Discussion  
**Submitted by:** Mayor David Martin  
**Attending:** Laura Burwick, Special Assistant to the Mayor

13. CAPITAL PROJECT CP1201 APPROPRIATION – UPGRADE OF ULTRA-VIOLET DISINFECTION SYSTEM

Request for Capital Project appropriation for FY 20/21 to complete construction of a new ultra-violet disinfection system. (See related Item 14 below)

**Action Requested:** Approval of Capital Project C71201 appropriation  
**Amount:** \$300,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink, Executive Director, WPCA  
**Attending:** Mr. Brink

Motion to approve by Mr. Mannis, seconded by Mr. Cerasoli, passed with a unanimous vote of 6-0-0.

14. RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – UPGRADE OF ULTRA-VIOLET DISINFECTION SYSTEM

This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020 increasing the appropriation by \$300,000 for the Upgrade of the Ultra-Violet Disinfection System, Project No. C71201. *(See related Item 13 above)*

**Action Requested:** Approval of a bond resolution  
**Amount:** \$300,000  
**Fund/Budget:** Bonds  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Mannis, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

15. CAPITAL PROJECT CP0124 APPROPRIATION – REPLACEMENT OF PLANT WATER AND RAS PUMPS

Request for Capital Project CP0124 appropriation for FY 20/21 to replace pumps, electrical switchgear, piping and valves in the WPCA Operations Building associated with the plant water, return sludge and waste sludge pumping systems. *(See related Item 16 below)*

**Action Requested:** Approval of Capital Project CP0124 appropriation  
**Amount:** \$5,460,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Cerasoli, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

16. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – REPLACEMENT OF PLANT WATER AND RAS PUMPS

This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020, increasing the amount of the appropriations by \$5,460,000 for Replacement of Plant Water and RAS Pumps Project No. CP0124. *(See related Item 15 above)*

**Action Requested:** Approval of bond resolution  
**Amount:** \$5,460,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Mannis, seconded by Mr. Freedman, passed with a unanimous vote of 6-0-0.

17. CAPITAL PROJECT CP4242 APPROPRIATION – SANITARY SEWER REHABILITATION  
Request for Capital Project CP4242 appropriation for FY 20/21 to repair/replace sanitary sewers, manhole frames and covers, and rehabilitate sewers determined to have excessive infiltration and inflow. *(See related Item 18 below)*

**Action Requested:** Approval of Capital Project CP4242 appropriation  
**Amount:** \$600,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Alswanger, seconded by Mr. Cerasoli, passed with a unanimous vote of 6-0-0.

18. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – SANITARY SEWER REHAB.  
This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020, increasing the amount of bonds by \$400,000 for Sanitary Sewer Rehabilitation Project No. CP4242. *(See related Item 17 above)*

**Action Requested:** Approval of bond resolution  
**Amount:** \$400,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Cerasoli, seconded by Mr. Mannis, passed with a unanimous vote of 6-0-0.

19. CAPITAL PROJECT CP6904 APPROPRIATION – WPCA MAJOR REPLACEMENT  
Request for Capital Project CP6904 appropriation for FY 20/21 for miscellaneous equipment replacements, paint final clarifier, and replace final clarifier No. 3. *(See related Item 20 below)*

**Action Requested:** Approval of Capital Project CP6904 appropriation  
**Amount:** \$825,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Cerasoli, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

20. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – WPCA MAJOR REPLACEMENT  
This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020, increasing the amount of the appropriation by \$825,000 for WPCA Major Replacement, Project No. CP6904. *(See related Item 19 above)*

**Action Requested:** Approval of bond resolution  
**Amount:** \$825,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Mannis, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

21. RESOLUTION WITH RESPECT TO THE ISSUANCE AND SALE OF NOT TO EXCEED \$29,409,000 WATER POLLUTION CONTROL SYSTEM AND FACILITY REVENUE BONDS OF THE CITY OF STAMFORD, CONNECTICUT, ISSUE OF 2020

Request for approval of the issuance of not to exceed \$29,409,000 City of Stamford, Connecticut Water Pollution Control System and Facility Revenue Bonds, Issue of 2020.

**Action Requested:** Approval of issuance of revenue Bonds  
**Amount:** \$29,409,000  
**Fund/Budget:** Revenue Bonds (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

Motion to approve by Mr. Mannis, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

**SUSPENSION OF THE RULES**

A. CAPITAL PROJECT APPROPRIATION – PUBLIC SAFETY VEHICLE REPLACEMENT & UPGRADE

Request for a Capital Project CP1460 appropriation for twelve (12) Stamford Police Department Patrol Response vehicles. *(See related item B below.)*

**Action Requested:** Approval of CP1460 appropriation  
**Amount:** \$816,000 (\$68,000 per vehicle)  
**Fund/Budget:** General Obligation Bonds  
**Submitted by:** Mayor David Martin  
**Attending:** Ted Jankowski, Director. Public Safety, Health and Welfare

Motion to approve by Mr. Alswanger, seconded by Mr. Cerasoli, passed with a unanimous vote of 6-0-0.

B. RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 BY ADDING AN APPROPRIATION – PUBLIC SAFETY VEHICLE REPLACEMENT AND UPGRADE

This request is for a resolution approving an amendment to the prior resolution No. 4051 dated June 2, 2020, to increase the amount of the appropriation by \$816,000 for Public Safety Vehicle Replacement and Upgrade, Project No. CP1460. *(See related item A above.)*

**Action Requested:** Approval of bond resolution  
**Amount:** \$816,000  
**Fund/Budget:** General Obligation Bonds  
**Submitted by:** Mayor David Martin  
**Attending:** Mr. Jankowski

Motion to approve by Mr. Mannis, seconded by Mr. Alswanger, passed with a unanimous vote of 6-0-0.

22. ADJOURNMENT

On a motion by Ms. Rinaldi, seconded by Mr. Alswanger, the meeting was adjourned at 10:06 p.m.

The next Regular Meeting of the Board: Thursday, November 12 at 7:00 p.m.

**Cynthia R. Winterle**

***Cynthia R. Winterle  
Clerk of the Board***