

**MAYOR
DAVID R. MARTIN**



**RICHARD FREEDMAN
CHAIR
MARY LOU T. RINALDI
VICE CHAIR
GEOFF ALSWANGER
FRANK CERASOLI
DAVID MANNIS
KIERAN M. RYAN**

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BOARD OF FINANCE

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BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, May 14, 2020 – 7:00 p.m.

MINUTES

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT: CHAIR RICHARD FREEDMAN AND VICE CHAIR MARY LOU RINALDI; MEMBERS GEOFF ALSWANGER, FRANK CERASOLI, DAVID MANNIS AND KIERAN RYAN

OTHERS PRESENT: MAYOR DAVID MARTIN, DAVID YANIK, JAY FOUNTAIN, TAMU LUCERO, MARK MCGRATH, LOU CASOLO, KAREN CAMMAROTA, RYAN FEALEY; AND BOARD OF REPRESENTATIVES FISCAL COMMITTEE MEMBERS MONICA DI COSTANZO, LINDSEY MILLER, MARY FEDELI, DENNIS MAHONEY, J. R. MCMULLEN AND SUSAN NABEL

PUBLIC PARTICIPATION: Speakers: Teresa Shafir, David Flynn, Raji Sundararajan, Dani Cohen, Jason Cohen, Elyssa Walker, Judy Anker, Camy Murace and James Sapia

REPORTS TO THE BOARD:

- A. Contingency Update – FY 19-20 - there were no changes
- B. Board of Finance and Administration Transfer Report – FY 19-20

1. MINUTES: Request for approval of minutes of the following April and May 2020 meetings:

- Regular Monthly Meeting – April 7, 2020
- Special Budget Meeting – April 13, 2020
- Special Budget Meeting – April 22, 2020
- Joint Public Hearing – April 23, 2020
- Special Budget Meeting – April 27, 2020
- Special Budget Meeting – April 30, 2020
- Special Budget Meeting – May 4, 2020
- Special Budget Meeting – May 6, 2020

Submitted by: Clerk, Board of Finance

Motion to approve by Ms. Rinaldi, second by Mr. Mannis passed unanimously (6-0-0).

2. APPROVAL OF CONTRACT – ABATEMENT AND DEMOLITION OF FORMER POLICE HEADQUARTERS BUILDING – BL COMPANIES CONNECTICUT, INC.

Request for approval of an Agreement between the City of Stamford and BL Companies Connecticut, Inc. for architectural and engineering services for the abatement and demolition of the former Police Headquarters Building.

Action Requested: Approval of Agreement
Amount: \$135,000
Fund/Budget:
Submitted by: Mayor David Martin
Attending: Lou Casolo, City Engineer

Ms. Rinaldi noted that the amount listed in the agenda was the total cost of the project. This approval is for \$135,000, the cost of architectural and engineering services for the project.

There was discussion on the time-sensitivity of the work and Mr. Casolo offered the cost to the City to provide utilities to the building, site safety, and, following demolition, the site can be repurposed for future use, as some factors.

Mayor Martin assured the building would not be used for any purpose prior to demolition.

Motion to approve by Mr. Freedman, second by Ms. Rinaldi passed with a vote of 5-1-0 with Mr. Ryan opposed.

3. APPROVAL OF CONTRACT AMENDMENT – QUODAMMODO SOLUTIONS, LLC

Request for approval of a contract amendment to increase contract amount to “not to exceed \$225,000” for services under the agreement which are now transitioning from solely project management to a combination of project management and solution support as it relates to the Ceridian Dayforce payroll software implementation. (Company serves as client-side advisor to the City and current contract amount is not-to-exceed \$99,850). (See related item 4 below.)

Action Requested: Approval of contract amendment
Amount: Not to exceed \$225,000
Fund/Budget:
Submitted by: David Yanik, Comptroller
Attending: Mr. Yanik

Mr. Yanik was present and gave a history of the City's use of Ceridian software since 1985, then customized to Ceridian-Dayforce which was implemented in 2018. In 2019 the City awarded a contract to Quodammo Solutions. The City's experience with Quodammo has been very good and can assist us with the project management and solution support. He further added the benefits that will be realized.

Motion to approve by Mr. Freedman, second by Mr. Alswanger passed unanimously (6-0-0).

4. BID WAIVER #1168 – QUODAMMODO SOLUTIONS, LLC

Request for approval of a revised amount for bid waiver under Purchasing Ordinance Section 23-18-3(B)(1(d)). A bid or proposal process would result in substantially higher costs to the City or inefficient use of personnel or cause disruption to City operations. The bid waiver of "not to exceed \$225,000" is for services under the amended contract. Services are transitioning from solely project management to a combination of project management and solution support. (See related Item 3 above.)

Action Requested: Approval of bid waiver
Amount: Increase to \$225,000
Fund/Budget:
Submitted by: David Yanik, Controller
Attending: Mr. Yanik

Mr. Yanik discussed the bid process and said this provider was not only most qualified but also the low bidder when the project was bid.

Motion to approve by Mr. Mannis, second by Mr. Freedman passed with a vote of 5-1-0 with Ms. Rinaldi opposed.

5. CAPITAL PROJECT C65201 APPROPRIATION – CITYWIDE TECHNOLOGY REPLACEMENT AND UPGRADE

Request for Capital Project appropriation for a FY 19/20 grant application to fund the purchase of sixty (60) Dell monitors to replace existing CAD monitors, located in the Communications Center. Estimated costs are \$38,733; Division of Statewide Emergency Telecommunications (DSET) will reimburse up to \$19,367.

Action Requested: Approval of Capital Project C65201 appropriation
Amount: \$19,367
Fund/Budget: State grant (50% reimbursement)
Submitted by: Karen Cammarota, Grants Officer
Attending: Ms. Cammarota

Motion to approve by Mr. Cerasoli, second by Mr. Mannis passed unanimously (6-0-0).

6. REQUEST FOR ADDITIONAL APPROPRIATION – JUSTICE ASSISTANCE GRANT FUNDED

Request for approval of an additional appropriation to be used for enhanced training for police officers.

Action Requested: Approval of additional appropriation
Amount: \$41,637
Fund/Budget: 100% grant funded
Submitted by: Sandy Dennies, Interim Director of Administration
Attending: Ms. Dennies; Ms. Cammarota

Motion to approve by Ms. Rinaldi, second by Mr. Cerasoli passed unanimously (6-0-0).

7. APPROVAL OF TRANSFER – SEASONAL

Request for approval of a transfer of funds to hire a seasonal employee until a position is filled by a full-time employee.

Action Requested: Approval of transfer
Amount: \$18,000
Fund/Budget: From: 01426001100 Ops Adm/Salaries
To: 01426001203 Ops Adm/Seasonal
Submitted by: Mark McGrath, Director of Operations
Attending: Mr. McGrath

Mr. McGrath was present to answer questions posed by members of the board and, after a short discussion, the following motion was made:

Motion to approve by Mr. Freedman, second by Mr. Alswanger resulted in a failed vote of 3-3-0 with Ms. Rinaldi and Messrs. Cerasoli and Ryan opposed.

8. DISCUSSION OF PROPOSED MUNICIPAL EXPENSE REDUCTIONS WITH MAYOR MARTIN

Mayor Martin was present and provided an OPM/City Budget Analysis Progress report which is attached below and provided answers to questions posed by members of the Board. A video recording of the discussion is attached below.



Budget Analysis for
BoF meeting 2.pptx

9. ADJOURNMENT Motion to adjourn by Ms. Rinaldi, second by Mr. Cerasoli. The meeting adjourned at 9:25 p.m.

[This meeting is on video.](#)

(Due to technology issues, the first half of the video was not recorded.)

The next Regular Meeting of the Board: Thursday, June 11 at 7:00 p.m.

Cynthia R. Winterle

**Cynthia R. Winterle
Clerk of the Board**