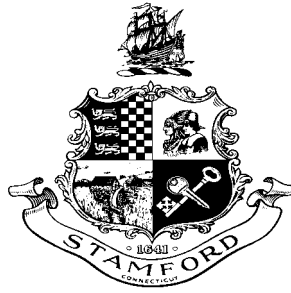


MAYOR  
DAVID R. MARTIN



RICHARD FREEDMAN  
CHAIR

MARY LOU T. RINALDI  
VICE CHAIR  
GEOFF ALSWANGER  
FRANK CERASOLI  
DAVID MANNIS  
KIERAN M. RYAN

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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

## BOARD OF FINANCE REGULAR MONTHLY MEETING

Tuesday, April 7, 2020 – 7:00 p.m.

### MINUTES

CALL TO ORDER: Chair Richard Freedman called the meeting to order at 7:02 p.m.

MEMBERS PRESENT: CHAIR RICHARD FREEDMAN; VICE CHAIR MARY LOU RINALDI AND MEMBERS GEOFF ALSWANGER, FRANK CERASOLI, DAVID MANNIS AND KIERAN RYAN

OTHERS PRESENT: MAYOR DAVID MARTIN, RALPH BLESSING, GARRETT BOLELLA, ELLEN BROMLEY, SANDY DENNIES, KATHRYN EMMETT, JAY FOUNTAIN, CINDY GRAFSTEIN, TAMU LUCERO, KEVIN MCCARTHY, TARA PETROCELLI, JIM TRAVERS, DAVID WOODS

#### REPORTS TO THE BOARD:

- A. Contingency Update – FY 19-20

PUBLIC PARTICIPATION: There was none.

1. MINUTES: Request for approval of minutes of the following February 2020 meetings:

Regular Monthly Meeting – March 16, 2020 (Rescheduled from March 12, 2020)  
Special Budget Meeting – March 30, 2020  
Special Budget Meeting – April 2, 2020  
Special Budget Meeting – April 6, 2020

Submitted by: Clerk, Board of Finance

Motion to approve by Mr. Alswanger, second by Ms. Rinaldi passed unanimously (6-0-0).

2. DISCUSSION – ADDITIONAL APPROPRIATION REQUESTS – BOARD OF EDUCATION

Superintendent of Schools Tamu Lucero was present to discuss Board of Education issues going forward.

3. MOLD UPDATE – STAMFORD ASSET MANAGEMENT GROUP

Superintendent Lucero and Facilities Manager Kevin McCarthy gave an update on activity relating to the mold project.

4. APPROVAL OF AGREEMENT – (RFP 779) – STAMFORD AFFORDABLE HOUSING PLAN

Request for approval of an Agreement between the City of Stamford and HR&A Advisors, Inc. (HRA) to update (from 2001) and develop the Stamford Affordable Housing Plan for the City of Stamford.

**Action Requested:** Approval of Agreement

**Amount:** Not to exceed \$237,500

**Fund/Budget:** 20% grant CP46580: Affordable Housing/Zoning Initiative

**Submitted by:** Mayor David Martin

**Attending:** Ellen Bromley, Director of Social Services; Ralph Blessing, Land Use Bureau Chief; David W. Woods, FAICP, Deputy Director of Planning

Motion to HOLD by Mr. Freedman, second by Mr. Alswanger passed unanimously (6-0-0).

5. APPROVAL – CDBG ANNUAL ACTION PLAN FOR YEAR 46: 7/1/20 – 6/30/21 AND HOME INVESTMENT PROGRAM FUNDS

Request for approval of the Annual Action Plan for Year 46: July 1, 2020 – June 30, 2021 for use of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program funds totaling \$1,395,730.

**Action Requested:** Approval of plan

**Amount:** CDBG: \$977,241/ HOME: \$418,489

**Fund/Budget:** US Department of Housing and Urban Development: 100% Grant Funded

**Submitted by:** Tara Petrocelli, Community Development Administrative Officer

**Attending:** Ms. Petrocelli

Motion to approve by Ms. Rinaldi, second by Mr. Freedman passed unanimously (6-0-0).

6. TRANSFER – PROFESSIONAL CONSULTANTS – LEGAL DEPARTMENT

Request for additional funds to cover outside counsel and other professional consultants' expenses.

**Action Requested:** Approval of transfer

**Amount:** \$400,000

**Fund/Budget:** Contingency

**Submitted by:** Kathryn Emmett, Esq., Director of Legal Affairs

**Attending:** Ms. Emmett

Motion to approve by Mr. Mannis, second by Mr. Freedman passed unanimously (6-0-0).

## **SUSPENSION OF THE RULES**

Chair Freedman called for a motion to hear Items A and B under Suspension of the Rules.  
A motion made by Mr. Freedman, second by Ms. Rinaldi passed unanimously (6-0-0).

A. ADDITIONAL APPROPRIATION – COVID-19 CORONA VIRUS – PUBLIC HEALTH EMERGENCY

Request for an appropriation for anticipated City-wide expenses related to COVID-19 Corona Virus (this is in addition to the \$500,000 request).

**Action Requested:** Approval of additional appropriation  
**Amount:** \$900,000  
**Fund/Budget:** Contingency  
**Submitted by:** Mayor David Martin  
**Attending:** Jay Fountain, Director of OPM and Sandy Dennies, Interim Director of Administration

Motion to approve Items A and B made by Mr. Alswanger, second by Mr. Freedman passed unanimously (6-0-0).

B. TRANSFER OF FUNDS TO GRANTS FUND – CORONA VIRUS

Request for a transfer of City funds for COVID-19 Corona Virus into Grants fund.

**Action Requested:** Approval of transfer  
**Amount:** \$900,000  
**Fund/Balance:** From: Contingency  
To: 01480809024 Grants Fund  
**Submitted by:** Mayor David Martin  
**Attending:** Mayor Martin, Ms. Dennies

Motion to approve Items A and B made by Mr. Alswanger, second by Mr. Freedman passed unanimously.

Chair Freedman called for a motion to hear Item C under Suspension of the Rules.  
A motion made by Mr. Freedman, second by Mr. Mannis passed unanimously (6-0-0).

C. APPROVAL OF ACQUISITION – LAND USE MATTER - WASHINGTON BOULEVARD AND PULASKI STREET WIDENING PROJECT

Request for approval of acquisition by negotiated agreement or eminent domain of property located at 4 Pulaski Street, 21 Pulaski Street, 256 Washington Boulevard and 274 Washington Boulevard in connection with the Washington Boulevard and Pulaski Street Widening Project.

**Action Requested:** Approval of Acquisition  
**Amount:** -  
**Fund/Budget:** -  
**Submitted by:** Mayor David Martin  
**Attending:** Mayor Martin; James Travers, Transportation Bureau Chief; Garrett Bolella, Traffic Engineer

Motion to HOLD made by Mr. Freedman, second by Mr. Ryan passed unanimously (6-0-0).

Chair Freedman called for a motion to hear Item D under Suspension of the Rules.  
A motion made by Mr. Freedman, second by Mr. Alswanger passed unanimously (6-0-0).

D. TRANSFER – HIRE SEASONAL – ADMINISTRATION

Request for a transfer of funds to hire a seasonal until a full-time position is filled.

**Action Requested:** Approval of transfer  
**Amount:** \$18,000  
**Fund/Budget:** From: Operations Admin/Salaries  
To: Operations Admin/Seasonal  
**Submitted by:** Mark McGrath, Director of Operations

Motion to REJECT by Ms. Rinaldi, second by Mr. Mannis passed unanimously (6-0-0)

The next Regular Meeting of the Board: Thursday, May 14 at 7:00 p.m.

7. ADJOURNMENT: Motion to adjourn by Mr. Alswanger, second by Ms. Rinaldi passed unanimously (6-0-0).

***This meeting is on video***

***Cynthia R. Winterle***

***Cynthia R. Winterle  
Clerk of the Board***