



**OLD TOWN HALL REDEVELOPMENT AGENCY**  
888 WASHINGTON BOULEVARD  
STAMFORD, CT 06901-2152

**OLD TOWN HALL REDEVELOPMENT AGENCY**  
888 Washington Boulevard  
Stamford, Connecticut 06901

**Minutes of November 17, 2015**

December 2, 2015

**OTHRA Attendees**

Harry Day  
Moir Lyons  
Annie Summerville  
Sandy Goldstein  
Taylor Molgano  
Tim Curtin

**Economic Development Department**

Thomas Madden

**Controller's Department**

Eric Newman

**Mayor's Office**

Michael Pollard

**Other Attendees**

Attorney Michael Andreana  
Attorney John Leydon

The meeting was called to order at 8:40 a.m. by Chair, Tim Curtin.

A motion to approve the Minutes of September 17, 2015 and September 24, 2015 was made by Moira Lyons, second by Annie Summerville. The Minutes were approved unanimously.

### **Future of OTHRA**

Michael Pollard, Chief of Staff to Mayor Martin stated that the Mayor's Administration is working on a proposal for the long term management of Old Town Hall (OTH) and that Mayor Martin would attend the next meeting of OTHRA to discuss this subject in more detail.

### **Closeout of National Development Corporation's (NDC) Interest in Old Town Hall (OTH)**

Attorney Michael Andreana reported that the closeout of NDC's interest in OTH will take place on Friday, November 20, 2015. He will give a full report on the closeout at the December meeting.

### **Alex Virvo Hiring**

A proposal to hire Alex Virvo to the position of Old Town Hall Liaison was presented by Tim Curtin. He reviewed Alex's resume and presented an outline of the duties of the position he will fill. Alex will occupy an office in the basement of the building. He will interface with all tenants and visitors to the building, handle all requests for service, accompany all service providers when they are in the building and note the time of their arrival and departure and manage all aspects of temporary rentals for meetings, parties, dinners and other events. His salary will be \$500 per month and his starting date will be retroactive to October 19, 2015.

After discussion, a motion was made by Sandy Goldstein, to approve the hiring of Alex Virvo at a salary of \$500 per month to the Liaison position, seconded by Annie Summerville and approved unanimously.

### **Current Repair Projects**

Tim Curtin reviewed several projects that required attention, including the repair of ceiling plaster in several areas of the building and the need for additional valves in some office areas to direct the flow of heated and cooled air to the space.

### **Executive Session – Discussion of Lighting System Repair**

At 9:32 a.m. on a motion by Harry Day, second by T.R. Molgano and approved unanimously, the Board went into Executive Session.

At 9:45 a.m. a motion was made by Moira Lyons, seconded by Harry Day to come out of Executive Session.

No motions were made or voted upon in Executive Session.

There being no further business, a motion to adjourn was made at 9:50 a.m. by T.R. Molgano, second by Annie Summerville and approved unanimously.

Next meeting: To be determined

Respectfully submitted,

Tim Curtin  
December 2, 2015