

**STAMFORD PLANNING BOARD
APPROVED MINUTES - TUESDAY, NOVEMBER 9, 2021
CAPITAL BUDGET
VIA THE INTERNET & CONFERENCE CALL
6:30 P.M.**

JOIN ZOOM MEETING
<https://us02web.zoom.us/j/89092269989>

Meeting ID: 890 9226 9989
Passcode: 173049

Web & Phone Meeting Instructions

- *If your computer/smartphone has mic and speaker then:
Type in, paste or click the following link: <https://us02web.zoom.us/j/89092269989>; **OR***
- *If not, then **Call-in** using the **phone number & password** provided above.*
- *Sign-up for Planning Board meeting updates by emailing lcapp@stamfordct.gov.*

Web Meeting Ground Rules:

- *The meeting shall be recorded and the video shall be posted on the City of Stamford website http://cityofstamford.granicus.com/ViewPublisher.php?view_id=8*
- *The Planning Board shall moderate the audio for attendees.*
- *Attendees shall be on mute and will be unmuted when called to speak by the Planning Board members.*
- *Applicants will have 20 minutes to make their presentation.*
- *Any applicant wishing to submit written testimony can send it prior to the meeting to lcapp@stamfordct.gov or submit through a Chat message to the Planning Board Chair during the meeting.*

Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary and Michael Buccino. Alternate: Stephen Perry. Absent: Michael Totilo, Voting Member and William Levin, Alternate. Present for staff: Vineeta Mathur, Acting Principal Planner; Lindsay Miller, Board of Representatives, District #7; Lou Casolo, Engineering Bureau Chief/City Engineer; Jay Fountain, Director and Anthony Romano, Management Analyst, Office of Management & Policy.

Also present as Capital Budget presenters (in order of appearance):

- William Brink, Executive Director, Water Pollution Control Authority
- Ann Brown, Supervising Engineer, Water Pollution Control Authority
- Michael Pensiero, Director of IT
- Kevin McCarthy, Facilities Manager, Board of Education

Ms. Dell called the meeting to order at 6:30 p.m., introduced the members of the Board and staff present and introduced the first item on the agenda.

PLANNING BOARD MEETING MINUTES:

Ms. Dell called for a motion to add the meeting minutes from October 26, 2021, which were Tabled from the October 19, 2021 meeting, as they were inadvertently omitted from this agenda. Mr. Tepper made the motion to add the October 26, 2021 meeting minutes that were Tabled from the October 19, 2021 meeting to this agenda; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Tepper).

October 26, 2021 (Tabled from the October 19, 2021 meeting): After a brief discussion, Mr. Tepper moved to recommend approval of the Planning Board Regular Meeting Minutes of October 26, 2021; Mr. Perry seconded the motion, and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Tepper).

November 3, 2021: After a brief discussion, Mr. Perry moved to recommend approval of the Planning Board Special Meeting Minutes of November 3, 2021; Ms. Godzeno seconded the motion, and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Tepper).

REQUEST FOR AUTHORIZATION

SUPPLEMENTAL CAPITAL PROJECT APPROPRIATION REQUESTS:

1. Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is being recommended:

Project No.	Project Name	Closeout Amount	Funding Source
CP8700	Lione Park Capital Upgrade	\$361,028.49	Bonds

Lou Casolo, Engineering Bureau Chief/City Engineer provided details on the Closeout and the Playground Rehabilitation and answered questions from the Board.

After a brief discussion, Mr. Tepper recommended approval of the partial closeout of the Lione Park Capital Upgrade - Project #CP8700 with a Total Request of \$361,028.49. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Tepper).

2. **PLAYGROUND REHABILITATION - PROJECT #C56139 - TOTAL REQUEST \$150,000.00:** Two bids for S-6843/Courtland Playground Construction were submitted on October 14, 2021. The low bid is \$606,000.00. This playground is in poor condition, and serves a large, underserved community. Parks has \$385,000.00 in #C56139 - Playground Rehabilitation, an account available for upgrades and repairs to all 20 playgrounds. To award this contract, this account and the other applicable Parks accounts will need to be substantially drained. Parks is seeking \$150,000.00 from the partial Closeout of Project #CP8700 - Lione Park Capital Upgrade to keep from zeroing some of the balances.

After a brief discussion, Ms. Godzeno recommended approval of the Playground Rehabilitation - Project #C56139 with a Total Request of \$150,000.00. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Tepper seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Tepper).

3. **WPCF FORCE MAIN REPAIR - PROJECT #CP2730 - TOTAL REQUEST \$640,000.00:** Repair of a 42-inch Force Main at Stamford Water Pollution Control Facility. Funds will be utilized for CIPP lining and associated pipe replacement of a failed 42-inch Force Main. The 42-inch diameter Force Main pipeline at the WPCF from the raw sewage pumps to the primary clarifiers experienced a break in the pipe. Following investigation by our engineers, it has been determined that the pipeline needs to be lined. The pipeline cannot be used until it is lined, and we are using temporary bypass pumps and piping at substantial cost until the Force Main can be repaired. The Force Main is required for plant operations and time is of the essence to put back in service. Additional funds reflect the actual costs for lining of the Force Main.

Ann Brown, Supervising Engineer, made a presentation and answered questions from the Board.

After a brief discussion, Ms. Godzeno recommended approval of the WPCF Force Main Repair - Project #CP2730 with a Total Request of \$640,000.00, which will be drawn from the WPCA Reserve Fund. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Perry seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Tepper).

Ms. Dell opened the Capital Budget presentations.

Ms. Dell thanked Mr. Miller for attending the meeting.

Ms. Dell reviewed the criteria for the Capital Budget presentations. Ms. Dell stated she did try to contact Mayor-elect Simmons but was unable to speak with her so the criteria will still follow Mayor Martin's instructions for submissions.

CAPITAL BUDGET PRESENTATIONS:

1. Special Revenue: Water Pollution Control: William Brink, Executive Director & Ann Brown, Supervising Engineer.
2. Office of Administration: Short Term Financing - Technology: Michael Pensiero, Director of IT
3. Board of Education: Short Term Financing: Kevin McCarthy, Facilities Manager & Michael Pensiero
4. Board of Education: Capital: Kevin McCarthy

Mr. Fountain and Mr. Romano provided the Capital Budget sheets for each department as they presented their submissions to the Board.

Ms. Dell closed the Capital Budget presentations and stated there are no Call-backs and Mr. Romano confirmed.

As there are no Call-backs, Ms. Dell relieved Mr. Miller from attending any further meetings and stated the November 16, 2021 meeting will just be a Regular meeting.

Ms. Dell stated the Board would begin their Capital Budget deliberations at the December 7, 2021 meeting and asked Mr. Fountain and Mr. Romano to be available.

OLD BUSINESS:

None.

NEW BUSINESS:

Next regularly scheduled Planning Board meetings are:

- November 16, 2021 - Regular Meeting
- November 30, 2021 - Regular Meeting & Public Hearing - Master Plan #441 - Signal Road
- December 7, 2021 - Capital Budget Review
- December 14, 2021 - Regular Meeting (IF NEEDED)

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 7:54 p.m.

Respectfully Submitted

November 10, 2021

Theresa Dell, Chair
Stamford Planning Board

NOTE: These proceedings were recorded on video and are available for review on the Planning Board website at http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20