

Stamford Patriotic and Special Events Commission

Agenda

Wednesday February 2, 2022 at Noon

Join Zoom Meeting

<https://us02web.zoom.us/j/98066585413?pwd=S1ppUmc0cDYvY25QbzBsZGVucHNadz09>

Meeting ID: 980 6658 5413

Passcode: PSEC

One tap mobile

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P&SEC Members: Xavier Shellman, Joe Colavito, Dave Kaplan

Special Guest: Matt Quiñones

- 1) Read minutes from November 10, 2021 meeting
- 2) Vote on new meeting schedule
- 3) Introduction to Matt Quiñones
 - a. Update on possible new members
- 4) Discussion of minutes from unofficial meeting held on January 12, 2022 with SVPP
- 5) Planning for Memorial Day activities
 - a. Parade
 - b. Ceremony
 - c. Possible 5k

Patriotic and Special Events Commission post Veterans Day After Actions mtg **MINUTES**, Nov 10, at 12 Noontime

Attendees: Dave Kaplan, Joe Colavito, Pat Parry, Collen Harkey, Steve Fischer, Hubert Delaney,

The objective is to point out what worked, what did not, what could we do better or different. This is not to criticize anyone or group. In preparation to the meeting, please think about the pros and cons and any new ideas to enhance this event.

Agenda:

Planning: Deficient of volunteers/ Close Atlantic St/ Booklet due dates for ample time for corrections-additions-printing/onsite practice/ run of show briefing & practice/ Clear line of vision of flagpole/ Speakers raised/ Volunteers to usher people in /Longer parade

Advertisement / media: Radio/ website/Stam Advocate/Prepped messages/ longer timeline prior to event to advertise/ position of advertisements

Social Media: Plan 2 month lead time

Setup: 150 seats was good /Stephanie from the Lutheran Church would like to volunteer/ Give
aways location determined

Execution: **CERT team did an EXCELLENT JOB!** /Bring CERT into planning/ Notify Condos/ 10 day and 3 days ahead of event

Post parade, pre-ceremony: Power not on the Showmobile

Park setup and execution: **Bugler and Joe singing – AWESOME!**

Flow of program: **Good**

Park: Trolley location – communication issue- signs needed/ 5-6 people took trolley/

Speakers: Need guest speaker

Presentations: Wreath presentation

Cleanup: Left 'Grand Marshal ' sign on jeep

Random thoughts / ideas: Add a float contest /booklet and P.H. booklets electronically reviewed. / Greenwich Pipe band did a great adjustment to play Amazing Grace / Army nad loved ther were no turns in the route / good amount of people watching and attending the park event / suggest 25 CERT personnel

Meeting stopped at: 1:10PM

All - I will not be carried over in the new Administration, so a new Point of Contact will be needed for the Patriotic and Special Events Commission. Thank you for your assistance, guidance and patience.
MMc

SVPP and Stamford Patriotic & Special Events Commission Meeting
Wednesday, January 12, 2022 via Zoom at 12 Noon

Invited: David Kaplan, Steve Fischer, Chris Munger, Philip Gerard, Hubert Delaney, Patricia Parry, Xavier Shellman, and Colleen Harkey

Attended: David Kaplan, Steve Fischer, Chris Munger, Patricia Parry, and Colleen Harkey

C. Harkey opened the meeting by thanking all who attended. The purpose of the meeting was to keep the continuity flowing between SVPP and the P&SEC for 2022 events while the official P&SEC meetings are being set.

D. Kaplan shared there was no additional information to share about the meetings or the budget as of yet. D. Kaplan, C. Munger, and P. Parry lead the discussion on the make-up of the P&SEC and what the steps were for new members. As things currently stand the commission is down two members. C. Munger offered D. Kaplan some contact information to which he will take action on to find out about the 2022 budget and next steps on new members.

C. Harkey provided an overview of the SVPP proposed events for the year and highlighted two new events. There was a brief discussion about each event.

- K-9 Veterans Day – March 13th
- National Suicide Prevention & National Service Dog Month – September

The group agreed last year's parade and ceremony schedule went well and no changes were proposed for 2022. Last year National Pearl Harbor Remembrance Day was 80th year anniversary and S. Fischer will confirm if the veterans would like to host a ceremony this year for the 81st anniversary. The group agreed the parades were a great success in 2021 and would like to continue with them in 2022. D. Kaplan will do some preliminary work to get parade participants engaged and ask them to reserve the dates for both the Memorial Day and Veterans Day. P. Parry spoke about hosting an independent event for the Gold Star Monument and C. Harkey spoke about the event for the inclusion of Mary Nurney on the monolith wall. Dates for both events depend on the completion of the engraving in the park.

The meeting closed at 12:50 pm. D. Kaplan will keep the group informed regarding the date for the first P&SEC meeting in 2022.

Colleen Harkey, Executive Director
Stamford Veterans Park Partnership, Inc.

Month / Date	Day	Event / Meeting	Brief Description/Collaborators
March 13	Sunday (Daylight Savings)	K-9 Veterans Day	SVPP-Demonstration of military and police K-9 drills in Veterans Memorial Park
May 29	Sunday	Memorial Day - Celebrated	SVPP, Veterans Counsel and SP&SEC
June 14	Tuesday	Flag Day	SVPP, Veterans Counsel and SP&SEC
August 7	Sunday	Purple Heart Day	SVPP, Veterans Counsel and SP&SEC
September	TBD	National Suicide Prevention Month & National Service Dog Month	SVPP-Partner with organizations to host an awareness fair in VMP with booths on veteran resources including – mental health assistance, service dogs, education, etc.
November 6	Sunday	Veterans Day - Celebrated	SVPP, Veterans Counsel and SP&SEC
December 7	Wednesday	National Pearl Harbor Remembrance Day	SVPP, Veterans Counsel and SP&SEC