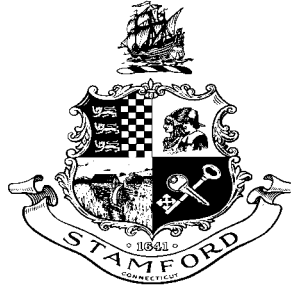


MAYOR
CAROLINE SIMMONS



RICHARD FREEDMAN
CHAIR
MARY LOU T. RINALDI
VICE CHAIR
GEOFF ALSWANGER
DENNIS MAHONEY
DAVID MANNIS
J.R. MCMULLEN

TEL: (203) 977-4699
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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING Thursday, February 10, 2022 Time: 7:00 p.m.

Place: This meeting will be held remotely and can be accessed by computer, tablet, or smartphone at <https://us02web.zoom.us/j/84058091447> or by telephone at 1 646 558 8656 – Meeting ID: 840 5809 1447

AGENDA

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT:

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD:

1. MINUTES

Request for approval of minutes of the following meeting:

Audit Committee Meeting – January 13, 2022

Regular Monthly Meeting – January 13, 2022

Submitted by: Clerk, Board of Finance

2. POSSIBLE DISCUSSION – MAYOR CAROLINE SIMMONS

Mayor Caroline Simmons may address the Board of Finance on pending issues.

3. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, may provide a brief update on the BOE budget.

4. INTRODUCTION TO THE ACTIVITIES OF THE OFFICE OF THE CHIEF DIGITAL OFFICER

Isidore “Izzy” Sobkowski, Chief Digital Officer, will provide a brief overview of his role and activity of the office.

5. STAMFORD ENTERPRISE RESOURCE PLANNING (ERP) PROJECT UPDATE

Chuck Williams will present an ERP update.

Submitted by: Sandy Dennies, Director of Administration
Chuck Williams, ERP Consultant, Administration
Attending: Sandy Dennies, Chuck Williams

6. M & M – STAMFORD CONTRACT FOR RFP #814 ENTRY LEVEL & PROMOTIONAL POLICE & FIRE EXAMS

Action Requested: Approval of a Contract over \$100,000
Amount: Over \$100,000
Fund/Budget: Operating
Submitted by: Mayor Caroline Simmons
Attending: Alfred Cava, Director of Human Resources

7. APPROPRIATION REQUEST FOR CAPITAL PROJECT #C5B218 – BOE – DISTRICT WIDE RENOVATION ASSESSMENT

Prepare education specifications, concept layout, and cost estimating for “New Construction” related to *Northern School*. Education specifications, concept planning, layout, and cost estimating will be utilized to submit applications to the State for grant fund reimbursements.

Action Requested: Approval of Appropriation
Amount: \$150,000
Fund/Budget: Capital Non-Recurring
Submitted by: Kevin McCarthy, Facilities Manager
Attending: Kevin McCarthy

8. APPROPRIATION REQUEST FOR CAPITAL PROJECT #C5B218 – BOE – DISTRICT WIDE RENOVATION ASSESSMENT

Prepare education specifications, concept layout, and cost estimating for “New Construction” related to *Southern* School. Education specifications, concept planning, layout, and cost estimating will be utilized to submit applications to the State for grant fund reimbursements.

Action Requested: Approval of Appropriation
Amount: \$150,000
Fund/Budget: Capital Non-Recurring
Submitted by: Kevin McCarthy, Facilities Manager
Attending: Kevin McCarthy

9. APPROPRIATION REQUEST FOR CAPITAL PROJECT #CP1463 – BOE -229 NORTH STREET

Eversource energy efficiency incentive received for the project done at 229 North Street for the Anchor Program.

Action Requested: Approval of Appropriation
Amount: \$14,700
Fund/Budget: Rebates
Submitted by: Louis Casolo, City Engineer
Attending: Lou Casolo

10. APPROPRIATION REQUEST FOR CAPITAL PROJECT #C56174 –CITYWIDE SIGNALS

The \$100,000 contribution is to be used for traffic signal improvements in the vicinity of the development at 1315 Washington Blvd. as part of their Zoning requirement for application 217-03-04. The \$6,000 contribution is for Traffic Signal Safety Upgrades at the intersection of West Main Street (Rt.1) and Stillwater Avenue as part of the Zoning requirement for 57 Stillwater Avenue.

Action Requested: Approval of Appropriation
Amount: \$106,000
Fund/Budget: Private Contributions
Submitted by: Frank Petise, Traffic Engineer
Attending: Frank Petise

11. REQUEST FOR ADDITIONAL APPROPRIATION--#F30726--COVID-19--FEMA

The City of Stamford continues to incur costs related to the COVID-19 pandemic and continues to submit for reimbursement of eligible expenses to FEMA. FEMA is currently reimbursing expenses at 100%. This request is to cover expenses that have been submitted and approved by FEMA, and require additional appropriation for expenses through December 31, 2021.

Action Requested: Approval of Additional Appropriation
Amount: \$2,785,756
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Director
Attending: Anita Carpenter

12. REQUEST FOR ADDITIONAL APPROPRIATION -- #F32 – USDS COMPOSTING GRANT

Grant funds will be utilized to implement a pilot Food Waste Reduction Program in partnership with the Bartlett Arboretum. Grant funds will be utilized to purchase a Composting Machine with the capacity to process 500lbs of food waste a day, printed brochures and informational materials to inform the public about the program and to contract with a vendor to collect and dispose of waste beyond the 500lbs per day. Total federal funds is \$45,000 with a \$15,000 City match.

Action Requested: Approval of Additional Appropriation
Amount: \$60,000 (\$45,000 Federal/\$15,000/City)
Fund/Budget: *New --Grant Funded*
Submitted by: Anita Carpenter, Grants Director
Attending: Anita Carpenter

13. REQUEST FOR ADDITIONAL APPROPRIATION – FERGUSON LIBRARY ROOF REPAIR/CONTRACTED SERVICES

The City received a State Bond Grant to repair the roof at the Weed Branch of the Ferguson Library. The Ferguson Library will assume all project costs beyond the \$100,000 Bond Grant.

Action Requested: Approval of Additional Appropriation
Amount: \$100,000
Fund/Budget: *New --Grant Funded*
Submitted by: Anita Carpenter, Grants Director
Attending: Anita Carpenter

14. REQUEST FOR ADDITIONAL APPROPRIATION—JUSTICE AND MENTAL HEALTH GRANT

Grant Funds will be utilized to enhance the Mental Health Collaboration between the Police Department and the Recovery Network of Program, Inc. to improve public safety responses and outcomes for individuals with mental illness or co-occurring substance abuse issues and come in contact with the criminal justice system. Total federal funds equal \$550,000, with a local match of \$241,667 which is already appropriated in the City budget.

Action Requested: Approval of Additional Appropriation
Amount: \$550,000
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Director
Attending: Anita Carpenter

15. REQUEST FOR ADDITIONAL APPROPRIATION—JAG LOCAL VCP GRANT--OVERTIME

Grant Funds will be utilized on an overtime basis for Police Officers to participate in the Police Activities League (PAL) Program at the Yerwood Center. No additional City funds are required. Grant funds represent a one-time disbursement to local Police Departments.

Action Requested: Approval of Additional Appropriation
Amount: \$15,000
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Director
Attending: Anita Carpenter

16. REQUEST FOR ADDITIONAL APPROPRIATION—PAL GRANT

Grant Funds will be utilized to implement a pilot Police Activities League (PAL) Program at the Chester Addison Center geared towards high risk youth. The goal of the program is to reduce violent behavior among youth while simultaneously building positive relationships with Police Officers. Funds will be utilized to hire (3) Part-time civilian employees to manage the program, purchase supplies and overtime for police officers to participate in the program.

Action Requested: Approval of Additional Appropriation
Amount: \$124,994
*(\$74,100 PAL/Part-Time; \$5,669 PAL/Social Security
\$42,280 PAL Overtime; \$2,945 PAL/Program Supplies)*
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Director
Attending: Anita Carpenter

17. RE-APPROPRIATION REQUEST – OTHRA RESERVE BALANCE IN CAPITAL PROJECTS FUND 10

This is a request to approve the transfer of the OTHRA reserve balance in Capital Projects Fund 10. The operations of Old Town Hall was recently transferred from the OTHRA back to the City. A reserve was set up in 2007 to secure bonds and has a balance of \$2,735,268.79 as of 8/31/2021. It is being requested that the Boards approve a transfer of the current reserve balance of \$27,735,268.78 (subject to a slight change based on daily market movement) from Capital Projects Fund 10 to Capital Non Recurring Fund 12 so these funds can be used to fund capital projects that have been appropriated or will be appropriated in the future.

Action Requested: Approval of Re-Appropriation
Amount: \$2,735,268.79
Fund/Budget: Capital Projects Fund 10
Submitted by: Mayor Caroline Simmons,
Sandy Dennies, Director of Administration
Attending: Sandy Dennies

18. PRESENTATION TO FACILITATE DISCUSSION PROVIDE INFORMATION TO THE BOARD ABOUT THE EXPENSE OF PLAYGROUNDS AROUND THE CITY.

At its regular meeting of Nov. 10, 2021, the Board of Finance held item #16, a Request for Capital Project Appropriation of \$150,000, to account C56139, Playground Rehabilitation. The funds were requested to pay for reconstruction of the Courtland Playground. Approval of this request is no longer required as there are funds available in other Parks general capital accounts (Playground Rehabilitation, Fencing & Guardrails, Game Courts, Park Amenities Upgrade, and Paving and Drainage), although an additional appropriation would keep these accounts from being fully depleted.

This item is to continue a broader discussion on the cost of playground replacements city-wide and the use of revolving accounts to pay for these replacements. The final bid cost of the Courtland Avenue is \$606,000; this project was referenced in successive capital budgets from FY2018 to FY2022 as costing \$300,000 or less.

Submitted by: Lou Casolo, City Engineer; Erin McKenna, Associate Planner
Attending: Erin McKenna

19. FY 2021-2022 BUDGET QUARTERLY REPORT- REVIEW

Submitted by: Lee Berta, Assistant Director OPM
Attending: Lee Berta, Tony Romano, OPM

20. FY 22/23 BUDGET MEETING CALENDAR DISCUSSION

*Tracy Donoghue
Clerk of the Board*

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible:
Vikki Cooper, ADA Coordinator, City of Stamford Department of Social Services,
888 Washington Boulevard, Stamford, CT 06901 (203) 977-5726.