

Bid Waiver

Requesting Department: **Vehicle Maintenance** Date of Request: **February 16, 2022**
 Requisition No.: **[REDACTED]** Vendor Name: **New England Truck Equipment LLC**
 Requisition Amount: **\$309,842.000**

Bid Waivers over \$100,000 shall require the approval of the Board of Finance.

Bid waiver is requested in accordance with the Purchasing Ordinance, per Section (select one):

- ☐ Critical emergency purchase Sec. 23-18.3A
☐ Reasonable/qualified or unique source Sec. 23-18.3B(1)(a)
☐ Special source Sec. 23-18.3B(1)(b)
☐ Time is critical Sec. 23-18.3B(1)(c)
☒ Formal procurement would cost more/be inefficient/disruptive Sec. 23-18.3B(1)(d)
☐ Cost is federal or state regulated Sec. 23-18.3B(1)(e)

What are you buying? (attach additional sheets if necessary)

New Peterbilt 520 chassis with 31 yard New Way Sidewinder automated side load refuse body.
 Chassis and body specifications as stated in attached written specifications.

For bid waivers requested per Section 23-18.3B(1)(a), (b), (c) or (d) – is this the lowest cost/most cost effective provider? If not, why were they selected? (attach quotes or proposals - attach additional sheets if necessary)

This truck is in stock and ready for delivery. The cost of this truck at \$309,842.00, is approximately \$25,000 to \$30,000 cheaper than if a formal procurement was performed. In addition, if a new truck would not be delivered for approximately 400 days from receipt of order.

What is the justification for a bid waiver? (attach additional sheets if necessary)

An automated side load refuse truck is critical and necessary to the operations of the Solid Waste Department. The truck this requisition is for is in stock and can be delivered one week after receipt of the purchase Order. In addition, due to supply chain shortages, steel surcharges and manpower issue at the manufacture level, a new truck would take over a year to be delivered. In that year plus waiting for the new truck to arrive the cost to maintain the existing fleet will increase, the Vehicle Maintenance Department will incur overtime to keep the refuse fleet on the road as well as the Solid Waste Department would need overtime on a daily basis to be able to pick up garbage in a timely basis. Furthermore, the cost of a truck procured through a bid would be 10%- 15% or more higher than this truck.

I, the undersigned, hereby certify that this request is made in full compliance with Article II, Sec. 23 (Rev. 2014) of the Stamford Code of Ordinances, that the funding for this request has been duly appropriated, that the above justification/information is accurate and complete to the best of my knowledge, and that I have no personal or business interests relative to this request.

Attached hereto is the above referenced requisition together with an appropriate explanation. I attest that it is in the public's best interest to waive the competitive process and your authorization is hereby requested.

Department Head Certification **William klous**
Digitally signed by William klous
 DN: cn=William klous, o=City Of Stamford, ou=Vehicle Maintenance, email=william.klous@stamfordct.gov, c=US
 Date: 2022.02.16 09:28:16 -05'00'

Date

Approval	Purchasing Agent	Erik J. Larson <small>Digitally signed by Erik J. Larson Date: 2022.02.16 12:08:12 -05'00'</small>	2-16-2022
	Director of Administration	<i>[Signature]</i>	
	Mayor	<i>[Signature]</i>	

If required - Board of Finance date of approval _____