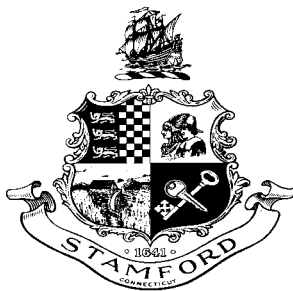


MAYOR
CAROLINE SIMMONS



RICHARD FREEDMAN
CHAIR
MARY LOU T. RINALDI
VICE CHAIR
GEOFF ALSWANGER
DENNIS MAHONEY
DAVID MANNIS
J.R. MCMULLEN

TEL: (203) 977-4699
FAX: (203) 977-5030

BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

**BOARD OF FINANCE REGULAR MONTHLY MEETING
Wednesday, April 13, 2022
Time: 7:00 p.m.**

Place: This meeting will be held remotely and can be accessed by computer, tablet,
or smartphone at <https://us02web.zoom.us/j/83823440273>
or by telephone at 1 646 558 8656 – Meeting ID: 838 2344 0273

AGENDA

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT:

OTHERS PRESENT:

PUBLIC PARTICIPATION:

1. MINUTES

Request for approval of minutes of the following meeting:

03012022 Special Meeting	03212022 Special Meeting
03032022 Special Meeting	03222022 Special Meeting
03092022 Special Meeting	03282022 Special Meeting
03102022 Special Meeting	03292022 Special Meeting
03162022 Regular Monthly Meeting	04062022 Special Meeting
03172022 Special Meeting	04072022 Special Meeting

Submitted by: Clerk, Board of Finance

2. POSSIBLE DISCUSSION – MAYOR CAROLINE SIMMONS

Mayor Caroline Simmons may address the Board of Finance on pending issues.

3. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, may provide a brief update on the BOE budget.

4. APPROVAL OF AGREEMENT/CONTRACT FOR THE SALE OF 35 CRESCENT STREET

The City issued Request for Proposals (RFP) No. 828 to redevelop 35 Crescent Street for affordable housing. Crescent Housing Partners, LLC was selected by the City’s selection committee (D. Woods, R. Blessing, T. Madden and R. Freedman) for this project and subsequently came to this purchase and sale agreement with the City.

Action Requested: Approval of Contract/Agreement
Submitted by: Mayor Caroline Simmons
Attending: Sandy Dennies, Director of Administration
Chris Dellaselva, Assistant Corporation Counsel

5. APPROPRIATION OF PRIOR YEAR (FY20-21) FUND BALANCE -- \$26,173,570

In his memo dated September 28, 2021, Mayor Martin had requested that a portion of the estimated FY2021 Amount Available from Current Operations be appropriated as outlined in backup documentation. That memo identified total appropriations of \$19,500,000. Subsequent to the release of the memo, the FY2021 Amount Available was finalized at \$26,173,570. The difference between the original estimate and the final amount is \$6,673,570.

Action Requested: Appropriation of surplus
Amount: \$999,994
Fund/Budget: Capital non-recurring – Board of Education
Submitted by: Mayor Caroline Simmons
Attending: Sandy Dennies, Director of Operations

6. REQUEST FOR ADDITIONAL APPROPRIATION—CITY MATCH FOR USDA COMPOSTING GRANT

City match for USDA Composting Grant (25%) share of the \$60,000 grant.

Action Requested: Approval of Additional Appropriation
Amount: \$15,000
Fund/Budget: Contingency
Submitted by: Mayor Caroline Simmons
Attending: Dan Collelouri, Supervisor of Waste and Recycling

7. REQUEST FOR ADDITIONAL APPROPRIATION – OPERATING BUDGET – FY21/22

This is a request to appropriate additional funds in various line items which are projected to go over budget. The funds will come from Conveyance Tax (01305053421010) where actual revenue received has exceeded revised budget by approximately \$4.5mil.

Action Requested: Approval of Additional Appropriation
Amount: \$1,975,000
Fund/Budget: Conveyance Tax
Submitted by: Mayor Caroline Simmons
Attending: Lee Berta, Assistant Director, OPM

8. REQUEST FOR ADDITIONAL APPROPRIATION—CITY MATCH (50/50)—BODY WORN CAMERA GRANT F36970

City's local share of Body Worn Camera Grant F360970 (50/50) share.

Action Requested: Approval of Additional Appropriation
Amount: \$131,151.00
Fund/Budget: Contingency
Submitted by: Mayor Caroline Simmons
Attending: Chief Tim Shaw
Ted Jankowski, Director, Public Safety, Health & Welfare

9. REQUEST FOR ADDITIONAL APPROPRIATION – (PROJECT #F36970) – BODY WORN CAMERA

Grant funds will be used to purchase 75 additional Body-Worn Cameras and licensing for the Police Department and for Police Body Worn Camera personnel to attend training. Local match will come from salaries of PD and City IT personnel to oversee the BWC rollout, support training of officers and to manage data. The grant is 50/50 with \$133,151 federal funds and \$133,151 local funds.

Action Requested: Approval of Additional Appropriation
Amount: \$131,151.00
Fund/Budget: Grant Funds
Submitted by: Chief Timothy Shaw
Attending: Tim Shaw, Ted Jankowski

10. REQUEST FOR ADDITIONAL APPROPRIATION—PUBLIC HEALTH EMERGENCY (COVID-19)

Funding is needed to cover COVID related expenses that were not eligible under the FEMA reimbursement and exceeded expenses allocated to the CARES Act Funding (Grant F30726)

Action Requested: Approval of Additional Appropriation
Amount: \$1,100.000
Fund/Budget: Contingency
Submitted by: Mayor Caroline Simmons
Attending: Anita Carpenter, Grants Officer

11. AMENDED REQUEST FOR ADDITIONAL APPROPRIATION--#F30726--COVID-19--FEMA

The City of Stamford continues to incur costs related to the COVID-19 pandemic and continues to submit for reimbursement of eligible expenses to FEMA. FEMA is currently reimbursing expenses at 100%. This request is to cover expenses that have been submitted and approved by FEMA, and require additional appropriation for expenses through December 31, 2021. This amendment is to adjust the projected expenses to match actual(s).

Action Requested: Approval of Amended Additional Appropriation
Amount: \$2,785,756
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Officer
Attending: Anita Carpenter

12. REQUEST FOR ADDITIONAL APPROPRIATION—HISTORIC PRESERVATION/CONTRACTED SERVICES

The Town Clerk's Office is requesting an additional appropriation from the Land Recording Fee – Historic Preservation Fund Account #0122211070 in order to restore and preserve one of the Land's records, "Misc. Book D" from 1745. A digital copy will be provided for electronic access. The consultant with expertise in state and city historical documents has determined this is an "extremely important record" of the history of our city and that this project is a priority.

Action Requested: Approval of Additional Appropriation
Amount: \$16,100
Fund/Budget: Revenue
Submitted by: Lyda Ruijter, Town Clerk
Attending: Lyda Ruijter

13. CAPITAL CLOSEOUT RECOMMENDATION – CP8700 – LIONE PARK CAPITAL UPGRADE

Pursuant to Stamford City Code Section 8-2, a recommendation is being made by Mayor Simmons for a partial closeout of this capital project.

Action Requested: Approval of Capital Closeout
Amount: \$361,200.99
Fund/Budget: Bond (City)
Submitted by: Mayor Caroline Simmons
Attending: Anthony Romano

14. CAPITAL PROJECT APPROPRIATION REQUEST – PROJECT 001264 – NORTHRUP PARK

Demolition of existing court, Site work/drainage, Installation of a new court, Walkway access, Administrative oversight of contractor and Final design and bid documents

Action Requested: Approval of Capital Project Appropriation
Amount: \$550,000
Fund/Budget: (\$475,000 Bond-City/ \$75,000 State Grant)
Submitted by: Kevin Murray, Operations Manager; Anthony Romano, OPM
Attending: Kevin Murray, Anthony Romano

15. RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YR 21-22 BY ADDING AN APPROPRIATION OF \$550,000 FOR THE NORTHROP PARK PROJECT AND AUTHORIZING \$475,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

Action Requested: Approval of Resolution
Amount: \$550,000
Fund/Budget: (\$475,000 Bond-City/ \$75,000 State Grant)
Submitted by: Kevin Murray, Operations Manager; Anthony Romano, OPM
Attending: Kevin Murray, Anthony Romano

16. CAPITAL PROJECT APPROPRIATION REQUEST – PROJECT 001265 – BARRET PARK

Demolition of existing playground, ADA compliant 2-5 & 5-12 play areas that include poured-in-place (PIP) rubber safety surfacing, under-drainage for safety surfacing and drainage repair for wet area in playground area, grading plan, site fencing, walkway access and administrative oversight of contractor.

Action Requested: Approval of Capital Project Appropriation
Amount: \$610,000
Fund/Budget: (\$110,000 Bond-City/ \$500,000 State Grant)
Submitted by: Kevin Murray, Operations Manager; Anthony Romano, OPM
Attending: Kevin Murray, Anthony Romano

17. RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YR 21-22 BY ADDING AN APPROPRIATION OF \$610,000 FOR THE BARRET PARK PROJECT AND AUTHORIZING \$110,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

Action Requested: Approval of Capital Project Appropriation
Amount: \$610,000
Fund/Budget: (\$110,000 Bond-City/ \$500,000 State Grant)
Submitted by: Kevin Murray, Operations Manager; Anthony Romano, OPM
Attending: Kevin Murray, Anthony Romano

Tracy Donoghue

**Tracy Donoghue
Clerk of the Board**

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible:
Vikki Cooper, ADA Coordinator, City of Stamford Department of Social Services,
888 Washington Boulevard, Stamford, CT 06901 (203) 977-5726.