



CITY OF STAMFORD
OFFICE OF ADMINISTRATION
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ADDENDUM NO. 2
(December 22, 2021)
Request for Proposals No. 851
Janitorial Services for Government Center and Police Headquarters

Addendum No. 2 is being issued to all potential respondents to provide the items and attachments set forth herein which shall act to qualify, clarify, or otherwise modify the RFP Documents previously issued regarding the above referenced project. These items, whether of omission, addition, substitution, or clarification, shall be incorporated into the proposals submitted by all bidders, and receipt of this document and its attachments should be acknowledged in the space provided on the RESPONDENT'S INFORMATION AND ACKNOWLEDGEMENT FORM. Failure to do so may subject the Bidder to disqualification.

The items and references:

Q: What is the holiday coverage expectation/requirement for:

Proposed staffing shall reflect reduced level of usage on weekends and holidays for both locations.

Q. Are there any employees currently furloughed due to Covid 19 at either location?

No

Q. Can you provide the pre-Covid population for the Government Center?

Approximately 400-500

Q. Can you provide the average amount of quests for each location daily?

Due to the types of locations these are it is extremely hard to estimate what the amount of quests that are at location daily. Such as the Government Center sees a bid increase during tax payment time.

Q. Can you send your pricing sheets in excel format?

No

Q. Regarding background checks, would we need to do them ourselves or do we have to use a company that you provide?

*The Contractor shall provide **annual statewide police background checks at the Proposers cost** for all those employees engaged in work at any City facility. Updates to this information will be required when any violation has been made by any employee working at any City facility.*

*All personnel assigned to the Police Station shall be subject to the approval of the Chief of Police as well as **background checks which are at the cost of the proposer**. The contractor will make every effort to consistently assign the same personnel to the job.*

All staff employed at the Police Station will also be subject to a Stamford Police Internal Affairs (IA) background check.

Q. Regarding the parking lot pricing for painting of the stripes, can they be spray painted on or does it need to be applied with heated painted equipment?

Has to be applied with heated paint equipment.

Q. Can you provide the square footage of the parking lot and the amount of parking spaces?

The Stamford Police Department is 86,667 square feet with 165 spots and the Government Center has 550 spots and 195,100 square feet.

Q. Are we required to remove snow at either location?

No snow removal is not part of this contract.

Q. Will we receive copies of the questions and answers from all the other vendors as well?

Everyone will receive a copy of the Addendums that are issued, which is all the questions that have been issued.

Q. What are the City's current Covid-19 mandates as related to vaccines, masks, etc. for vendors and visitors to the facilities?

The City has mandates in place that you are to be fully vaccinated and if not you have to submit to a weekly testing. You are also required to wear masks at all times whenever in a City building.

All other terms and conditions of **RFP No. 852** remain the same.

Erik J. Larson
Purchasing Agent

Cc: Kevin Murray, Operations Manager Parks & Facilities
Purchasing Department File