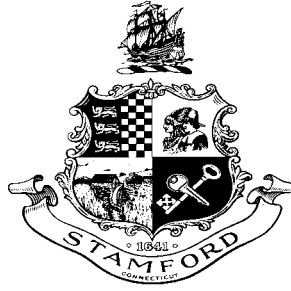


MAYOR
CAROLINE SIMMONS



RICHARD FREEDMAN
CHAIR
MARY LOU T. RINALDI
VICE CHAIR
GEOFF ALSWANGER
DENNIS MAHONEY
DAVID MANNIS
J.R. MCMULLEN

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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, July 14, 2022
Time: 7:00 p.m.
Via Zoom

Please join the Board of Finance Meeting from your computer, tablet or smartphone.
<https://us02web.zoom.us/j/87382134453>
or by telephone at 1-646-558-8656 – Meeting ID: 873 8213 4453

AGENDA

CALL TO ORDER:

MEMBERS PRESENT

OTHERS PRESENT:

PUBLIC PARTICIPATION:

1. MINUTES

Request for approval of minutes of the following meetings:

06092022 Audit Committee Meeting
06092022 Regular Monthly Meeting

Submitted by: Clerk, Board of Finance

2. POSSIBLE DISCUSSION – MAYOR CAROLINE SIMMONS

Mayor Caroline Simmons may address the Board of Finance on pending issues.

3. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, may provide a brief update on the BOE budget.

4. ACFR UPDATE AND DISCUSSION

David Yanik, City Controller; Bill Napoletano, Tax Director and Anita Carpenter, Grants Officer may provide a brief update on progress on the ACFR.

5. STAMFORD ERP PROJECT UPDATE

Chuck Williams will present an update on the ERP Project.

Submitted by:	Sandy Dennies, Director of Administration
Attending:	Sandy Dennies Chuck Williams, Stamford ERP Project Manager

6. CHANGE TO CERIDIAN-STAMFORD CONTRACT FOR RFP 714 (HRIS & PAYROLL SOLUTION)

Approval of these Software Requirement Specification Documents is necessary to integrate the Dayforce HR/Payroll system with the Oracle Cloud Financial system. Work includes changes so that data produced by the Dayforce system uses the same chart of accounts as the Oracle system. These specification documents add an additional \$69,480.00 in fees to this contract (\$40,680.00 Denise Walsh plus \$28,800.00 Madison Farris). The original Ceridian contract price was \$624,180.00. The current contract price is \$929,325.00. \$73,125.00 of that increase was approved by the BOF in Oct. 2020. The project has now exceeded the contract price by more than 15% and so these specification documents require BOF approval per Sec. 23-18.4.C.(2) of the City’s Code of Ordinances.

Action Requested:	Approval of Contracts
Amount:	\$69,480
Submitted by:	Mayor Caroline Simmons
Attending:	Sandy Dennies, Director of Administration Chuck Williams, Stamford ERP Project Manager

7. APPROVAL OF CONTRACT WITH SUSTAINABLE STRATEGIES FOR FEDERAL LOBBYING SERVICES (RFP 854).

The proposed contract is one year with two optional extensions of one year each for a total of three years. The fee for these services is a flat \$132,600 per year, flat.

Action Requested:	Approval of Contract
Amount:	\$132,600
Submitted by:	Mayor Caroline Simmons
Attending:	Bridget Fox, Chief of Staff Sandy Dennies, Director of Administration

8. REVIEW AND DISCUSSION OF TRIENNIAL LIST OF PROPERTIES

In accordance with Sec. 9-4 of the Stamford Code of Ordinances, the Director of Administration has submitted a list of all real property owned or leased by the City (the Triennial List) for review and discussion with the objective of recommending future use or disposal of unused properties. This is the remainder of the Triennial List, in addition to the two properties reviewed at the June 9, 2022 BOF Regular Monthly Meeting.

Submitted by: Sandy Dennies, Director of Administration
Attending: Sandy Dennies

9. APPROVAL OF TENTATIVE AGREEMENT WITH IUOE LOCAL 30 – OPERATIONS.

The City reached a four-year labor agreement with IUOE Local 30 - Operations. The agreement is retroactive to July 1, 2019 and expires on June 30, 2024. The tentative agreement is being presented to the Board of Finance for an advisory opinion.

Action Requested: Advisory Opinion of Tentative Agreement
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

10. REQUEST FOR ADDITIONAL APPROPRIATION – IUOE LOCAL 30 – OPERATIONS RETRO PAYOUT.

Request to appropriate funds from the general funds' fund balance account to pay retro wage settlements (from FY 19 thru FY22) that were recently agreed upon via a tentative agreement between the City and the IUOE (City UE) Union.

Action Requested: Approval of appropriation
Amount: \$900,537
Fund/Budget: Fund Balance
Submitted by: OPM
Attending: Sandy Dennies, Director of Administration
Elda Sinani, Director, OPM

11. REQUEST FOR ADDITIONAL APPROPRIATION – IUOE LOCAL 30 – OPERATIONS WAGE AND BENEFIT INCREASE

This is a request to appropriate funds from contingency to pay current year wage settlements (FY23) that were recently agreed up via a tentative agreement between the City and the IUOE (City UE) Union.

Action Requested: Approval of appropriation
Amount: \$1,098,156
Fund/Budget: Contingency
Submitted by: OPM
Attending: Sandy Dennies, Director of Administration
Elda Sinani, Director, OPM

12. APPROVAL OF TENTATIVE AGREEMENT WITH DENTAL HYGIENISTS.

The City reached a three-year labor agreement with the Dental Hygienists. The agreement is retroactive to July 1, 2021 and expires on June 30, 2024. The tentative agreement is being presented to the Board of Finance for an advisory opinion.

Action Requested: Advisory Opinion of Tentative Agreement
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

13. REQUEST FOR ADDITIONAL APPROPRIATION – DENTAL HYGIENISTS –RETRO PAYOUT

This is a request to appropriate funds from the general funds' fund balance account to pay retro wage settlements (from FY22) that were recently agreed upon via a tentative agreement between the City and the Dental Hygienist Union.

Action Requested: Approval of appropriation
Amount: \$6,730
Fund/Budget: Fund Balance
Submitted by: OPM
Attending: Sandy Dennies, Director of Administration
Elda Sinani, Director, OPM

14. REQUEST FOR ADDITIONAL APPROPRIATION – DENTAL HYGIENISTS - WAGE INCREASE

This is a request to appropriate funds from the contingency to pay current year wage settlements (FY23) that were recently agreed upon via a tentative agreement between the City and the Dental Hygienist Union.

Action Requested: Approval of appropriation
Amount: \$13,611
Fund/Budget: Contingency
Submitted by: OPM
Attending: Sandy Dennies, Director of Administration
Elda Sinani, Director, OPM

15. CAPITAL PROJECT APPROPRIATION REQUEST – BARRETT PARK

Demolition of existing playground and construction of ADA compliant 2-5 & 5-12 play areas including poured-in-place (PIP) rubber safety surfacing, under-drainage for safety surfacing and drainage repair for wet area in playground area. Site improvements also include grading, fencing and walkway access..

Action Requested: Approval of appropriation
Amount: \$500,000
Fund/Budget: State Grant
Submitted by: Kevin Murray, Operations Mgr., Parks & Facilities
Attending: Kevin Murray
Anthony Romano, OPM

16. ~~***WITHDRAWN***(requires Planning Board review)~~

~~CAPITAL PROJECT APPROPRIATION REQUEST – CITY WIDE SIGNALS
Funding for Traffic Signal Infrastructure Improvements related to development.~~

~~**Action Requested:** Approval of appropriation
Amount: \$47,542.63
Fund/Budget: Private Contributions
Submitted by: Frank Petise, Bureau Chief, Transportation Planner
Attending: Frank Petise
Anthony Romano, OPM~~

17. REQUEST FOR A BID WAIVER – CONSTRUCTION SERVICES SUBCONTRACTED THROUGH PAVARINI NORTHEAST FOR WORK AT THE SOUNDWATERS HARBOR CENTER IN BOCCUZZI PARK.

Bid waiver is requested in accordance with Purchasing Ordinance, per Sec. 23-18.3B(1)(b) - Special source. There is no proposed change to the City’s capital contribution.

Action Requested: Approval of Bid Waiver
Amount: \$800,000
Submitted by: Mayor Caroline Simmons
Attending: Lou Casolo, City Engineer

18. AMENDMENT TO LEASE OF SCHOOL BUILDING FROM “OUR LADY STAR OF THE SEA” TO RECREATION DEPARTMENT.

5-year extension and amendment to an existing lease between the Recreation Department and Our Lady Star of the Sea for conducting recreational programs.

Action Requested: Approval of lease amendment
Amount: \$221,585 annual rent with annual increases of 2%
Fund/Budget: General Fund
Submitted by: Mayor Caroline Simmons
Attending: Sandy Dennies, Director of Administration

19. TRANSFER REQUEST – OPERATING BUDGET – TO FUND THE COST OF A NEW FULL TIME LABORER

This is a request to transfer funds from seasonal accounts to Collections/Salary to fund a new full time Laborer position. The need for additional staff is due to the increase in collections.

Action Requested: Approval of appropriation
Amount: \$53,237
Fund/Budget: Dept. 2143 - Collection
Submitted by: OPM
Attending: Elda Sinani, Director, OPM
Lee Berta, Assistant Director, OPM

20. TRANSFER REQUEST – OPERATING BUDGET – PROPERTY MANAGER OLD TOWN HALL
FY 22/23

This transfer is to cover the expense of retaining the current position of Property Manager at the Old Town Hall. As per State regulations, he will be covered as a Seasonal for the maximum of 120 days until the Human Resources and Operations has been able to secure the position as a full-time City employee. This position is critical to the day-to-day functions of this facility to ensure that the outside vendors and tenants have a person that they can relay their individuals needs or issues with and be the liaison between them and the Operations Supervisor that oversees this facility and two others.

Action Requested:	Approval of transfer request
Amount:	\$21,530
Fund/Budget:	Dept. 2149 – Old Town Hall
Submitted by:	OPM
Attending:	Elda Sinani, Director, OPM Lee Berta, Assistant Director, OPM

21. TRANSFER REQUEST – YEAR END FY21/22 BOF TRANSFERS - ADMINISTRATION

In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. These are YE FY21/22 transfers

Action Requested:	Approval of transfer request
Amount:	\$185,000
Fund/Budget:	Dept. 2600 - Administration
Submitted by:	OPM
Attending:	Elda Sinani, Director, OPM Lee Berta, Assistant Director, OPM

22. TRANSFER REQUEST – YEAR END FY21/22 BOF TRANSFERS - ADMINISTRATION

In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another.

Action Requested:	Approval of transfer request
Amount:	\$146,450
Fund/Budget:	Dept. 1010 – Director of Administration
Submitted by:	OPM
Attending:	Elda Sinani, Director, OPM Lee Berta, Assistant Director, OPM

23. TRANSFER REQUEST – YEAR END FY21/22 BOF TRANSFERS - LAW

In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another.

Action Requested: Approval of transfer request
Amount: \$105,000
Fund/Budget: Dept. 4010 – Director of Law
Submitted by: OPM
Attending: Elda Sinani, Director, OPM
Lee Berta, Assistant Director, OPM

24. TRANSFER REQUEST – YEAR END FY21/22 BOF TRANSFERS – PUBLIC SAFETY, HEALTH AND WELFARE ADMINISTRATION

In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another.

Action Requested: Approval of transfer request
Amount: \$274,600
Fund/Budget: Dept. 3101 – Pub Safety, Hlth & Welfare-Adm
Submitted by: OPM
Attending: Elda Sinani, Director, OPM
Lee Berta, Assistant Director, OPM

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible:
Vikki Cooper, ADA Coordinator, City of Stamford Department of Social Services,
888 Washington Boulevard, Stamford, CT 06901 (203) 977-5726.

Tracy Donoghue
Tracy Donoghue
Clerk of the Board