

**MAYOR
CAROLINE SIMMONS**



**RICHARD FREEDMAN
CHAIR
MARY LOU T. RINALDI
VICE CHAIR
GEOFF ALSWANGER
DENNIS MAHONEY
DAVID MANNIS
J.R. MCMULLEN**

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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
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STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING Wednesday, April 13, 2022 Time: 7:00 p.m.

MINUTES

CALL TO ORDER: Chair Richard Freedman called the meeting to order at 7:05 p.m. *(Video 00:00:02)*

MEMBERS PRESENT: Chair Richard Freedman, Vice Chair Mary Lou Rinaldi, Geoff Alswanger, Dennis Mahoney, David Mannis and J.R. McMullen.

OTHERS PRESENT: Sandy Dennies, Dan Collelouri and Lyda Ruijter.

PUBLIC PARTICIPATION: There was none.

1. MINUTES *(Video 00:00:47)*

Request for approval of minutes of the following meeting:

03012022 Special Meeting	03212022 Special Meeting
03032022 Special Meeting	03222022 Special Meeting
03092022 Special Meeting	03282022 Special Meeting
03102022 Special Meeting	03292022 Special Meeting
03162022 Regular Monthly Meeting	04062022 Special Meeting
03172022 Special Meeting	04072022 Special Meeting

Submitted by: Clerk, Board of Finance

Motion to approve by Mary Lou Rinaldi, seconded by David Mannis. Vote passed unanimously, 6-0-0.

2. POSSIBLE DISCUSSION – MAYOR CAROLINE SIMMONS (Video 00:01:38)

Mayor Caroline Simmons was not present.

3. BUDGET UPDATE – BOARD OF EDUCATION (Video 00:01:45)

Ryan Fealey, Director of Finance, Board of Education, submitted a written update on the BOE budget, although there was no in person presentation.

4. APPROVAL OF AGREEMENT/CONTRACT FOR THE SALE OF 35 CRESCENT STREET
(Video 00:02:08)

The City issued Request for Proposals (RFP) No. 828 to redevelop 35 Crescent Street for affordable housing. Crescent Housing Partners, LLC was selected by the City's selection committee (D. Woods, R. Blessing, T. Madden and R. Freedman) for this project and subsequently came to this purchase and sale agreement with the City.

Action Requested: Approval of Contract/Agreement
Submitted by: Mayor Caroline Simmons
Attending: Sandy Dennies, Director of Administration
Chris Dellaselva, Assistant Corporation Counsel

Sandy Dennies presented this item. Chair Freedman offered background information on the item.

Motion to approve contract and sale by Richard Freedman, seconded by Geoff Alswanger. The vote failed 3-3-0. Rinaldi, Mahoney and McMullen voted against.

5. APPROPRIATION OF PRIOR YEAR (FY20-21) FUND BALANCE -- \$26,173,570
(Video 00:42:11)

In his memo dated September 28, 2021, Mayor Martin had requested that a portion of the estimated FY2021 Amount Available from Current Operations be appropriated as outlined in backup documentation. That memo identified total appropriations of \$19,500,000. Subsequent to the release of the memo, the FY2021 Amount Available was finalized at \$26,173,570. The difference between the original estimate and the final amount is \$6,673,570.

Action Requested: Appropriation of surplus
Amount: \$999,994
Fund/Budget: Capital non-recurring – Board of Education
Submitted by: Mayor Caroline Simmons
Attending: Sandy Dennies, Director of Operations

Motion to approve by Mary Lou Rinaldi, seconded by David Mannis. Vote passed unanimously, 6-0-0.

6. REQUEST FOR ADDITIONAL APPROPRIATION—CITY MATCH FOR USDA COMPOSTING GRANT

City match for USDA Composting Grant (25%) share of the \$60,000 grant. *(Video 00:49:20)*

Action Requested: Approval of Additional Appropriation
Amount: \$15,000
Fund/Budget: Contingency
Submitted by: Mayor Caroline Simmons
Attending: Dan Collelouri, Supervisor of Waste and Recycling

Motion to approve by Mary Lou Rinaldi, seconded by Geoff Alswanger. Vote passed unanimously, 6-0-0.

7. REQUEST FOR ADDITIONAL APPROPRIATION – OPERATING BUDGET – FY21/22 *(Video 00:54:09)*

This is a request to appropriate additional funds in various line items which are projected to go over budget. The funds will come from Conveyance Tax (01305053421010) where actual revenue received has exceeded revised budget by approximately \$4.5mil.

Action Requested: Approval of Additional Appropriation
Amount: \$1,975,000
Fund/Budget: Conveyance Tax
Submitted by: Mayor Caroline Simmons
Attending: Lee Berta, Assistant Director, OPM

Motion to approve by Geoff Alswanger, seconded by Dennis Mahoney. Vote passed unanimously, 6-0-0.

8. REQUEST FOR ADDITIONAL APPROPRIATION—CITY MATCH (50/50)—BODY WORN CAMERA GRANT F36970 *(Video 01:09:07)*

City's local share of Body Worn Camera Grant F360970 (50/50) share.

Action Requested: Approval of Additional Appropriation
Amount: \$133,151
Fund/Budget: Contingency
Submitted by: Mayor Caroline Simmons
Attending: Chief Tim Shaw
Ted Jankowski, Director, Public Safety, Health & Welfare

Motion to approve by Mary Lou Rinaldi, seconded by Geoff Alswanger. Vote passed unanimously, 6-0-0.

9. REQUEST FOR ADDITIONAL APPROPRIATION – (PROJECT #F36970) – BODY WORN CAMERA

Grant funds will be used to purchase 75 additional Body-Worn Cameras and licensing for the Police Department and for Police Body Worn Camera personnel to attend training. Local match will come from salaries of PD and City IT personnel to oversee the BWC rollout, support training of officers and to manage data. The grant is 50/50 with \$133,151 federal funds and \$133,151 local funds. (Video 01:13:19)

Action Requested: Approval of Additional Appropriation
Amount: \$266,302
Fund/Budget: Grant Funds
Submitted by: Chief Timothy Shaw
Attending: Tim Shaw, Ted Jankowski

Motion to approve by Mary Lou Rinaldi, seconded by J.R. McMullen. Vote passed unanimously, 6-0-0.

10. REQUEST FOR ADDITIONAL APPROPRIATION—PUBLIC HEALTH EMERGENCY (COVID-19)

Funding is needed to cover COVID related expenses that were not eligible under the FEMA reimbursement and exceeded expenses allocated to the CARES Act Funding (Grant F30726)

Action Requested: Approval of Additional Appropriation
Amount: \$1,100,000
Fund/Budget: Contingency
Submitted by: Mayor Caroline Simmons
Attending: Anita Carpenter, Grants Officer

*****Item HELD for May Regular Monthly Meeting*****

11. AMENDED REQUEST FOR ADDITIONAL APPROPRIATION--#F30726--COVID-19--FEMA

The City of Stamford continues to incur costs related to the COVID-19 pandemic and continues to submit for reimbursement of eligible expenses to FEMA. FEMA is currently reimbursing expenses at 100%. This request is to cover expenses that have been submitted and approved by FEMA, and require additional appropriation for expenses through December 31, 2021. This amendment is to adjust the projected expenses to match actual(s). (Video 01:14:46)

Action Requested: Approval of Amended Additional Appropriation
Amount: \$2,785,756
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Officer
Attending: Anita Carpenter

Motion to approve by Geoff Alswanger, seconded by David Mannis. Vote passed unanimously, 6-0-0.

12. REQUEST FOR ADDITIONAL APPROPRIATION—HISTORIC PRESERVATION/CONTRACTED SERVICES (Video 01:17:23)

The Town Clerk's Office is requesting an additional appropriation from the Land Recording Fee – Historic Preservation Fund Account #0122211070 in order to restore and preserve one of the Land's records, "Misc. Book D" from 1745. A digital copy will be provided for electronic access. The consultant with expertise in state and city historical documents has determined this is an "extremely important record" of the history of our city and that this project is a priority.

Action Requested: Approval of Additional Appropriation
Amount: \$16,100
Fund/Budget: Revenue
Submitted by: Lyda Ruijter, Town Clerk
Attending: Lyda Ruijter

Motion to approve by Geoff Alswanger, seconded by David Mannis. Vote passed 5-0-1. McMullen abstained.

13. CAPITAL CLOSEOUT RECOMMENDATION—CP8700—LIONE PARK CAPITAL UPGRADE

~~Pursuant to Stamford City Code Section 8-2, a recommendation is being made by Mayor Simmons for a partial closeout of this capital project.~~

~~**Action Requested:** Approval of Capital Closeout
Amount: \$361,200.99
Fund/Budget: Bond (City)
Submitted by: Mayor Caroline Simmons
Attending: Anthony Romano~~

14. CAPITAL PROJECT APPROPRIATION REQUEST—PROJECT 001264—NORTHRUP PARK

~~Demolition of existing court, Site work/drainage, Installation of a new court, Walkway access, Administrative oversight of contractor and Final design and bid documents~~

~~**Action Requested:** Approval of Capital Project Appropriation
Amount: \$550,000
Fund/Budget: (\$475,000 Bond-City/ \$75,000 State Grant)
Submitted by: Kevin Murray, Operations Manager; Anthony Romano, OPM
Attending: Kevin Murray, Anthony Romano~~

15. RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YR 21-22 BY ADDING AN APPROPRIATION OF \$550,000 FOR THE NORTHRUP PARK PROJECT AND AUTHORIZING \$475,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

~~**Action Requested:** Approval of Resolution
Amount: \$550,000
Fund/Budget: (\$475,000 Bond-City/ \$75,000 State Grant)
Submitted by: Kevin Murray, Operations Manager; Anthony Romano, OPM
Attending: Kevin Murray, Anthony Romano~~

~~16. CAPITAL PROJECT APPROPRIATION REQUEST — PROJECT 001265 — BARRET PARK~~

~~Demolition of existing playground, ADA compliant 2-5 & 5-12 play areas that include poured-in-place (PIP) rubber safety surfacing, under drainage for safety surfacing and drainage repair for wet area in playground area, grading plan, site fencing, walkway access and administrative oversight of contractor.~~

~~**Action Requested:** Approval of Capital Project Appropriation~~

~~**Amount:** \$610,000~~

~~**Fund/Budget:** (\$110,000 Bond-City/ \$500,000 State Grant)~~

~~**Submitted by:** Kevin Murray, Operations Manager; Anthony Romano, OPM~~

~~**Attending:** Kevin Murray, Anthony Romano~~

~~17. RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YR 21-22 BY ADDING AN
APPROPRIATION OF \$610,000 FOR THE BARRET PARK PROJECT AND AUTHORIZING \$110,000
GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION~~

~~**Action Requested:** Approval of Capital Project Appropriation~~

~~**Amount:** \$610,000~~

~~**Fund/Budget:** (\$110,000 Bond-City/ \$500,000 State Grant)~~

~~**Submitted by:** Kevin Murray, Operations Manager; Anthony Romano, OPM~~

~~**Attending:** Kevin Murray, Anthony Romano~~

****Items 13 through 17 were removed from agenda. No motions were made. No votes were taken.

ADJOURNMENT: (Video 01:25:43)

Motion to adjourn by Dennis Mahoney, seconded by Mary Lou Rinaldi. The meeting was adjourned at 8:31 p.m.

This meeting is on video.

Tracy Donoghue

***Tracy Donoghue
Clerk of the Board***