

**STAMFORD PLANNING BOARD  
APPROVED MINUTES - TUESDAY, OCTOBER 13, 2020  
CAPITAL BUDGET  
VIA THE INTERNET & CONFERENCE CALL  
6:00 P.M.**

**JOIN ZOOM MEETING**  
**<https://us02web.zoom.us/j/85972446996>**  
**Meeting ID: 859 7244 6996**  
**Passcode: 071913**

**Web & Phone Meeting Instructions**

- *If your computer/smartphone has mic and speaker then:  
Type in, paste or click the following link: <https://us02web.zoom.us/j/85972446996>; **OR***
- *If not, then **Call-in** using the **phone number & password** provided above.*
- *Sign-up for Planning Board meeting updates by emailing [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov).*

**Web Meeting Ground Rules:**

- *The meeting shall be recorded and the video shall be posted on the City of Stamford website [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=8](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=8)*
- *The Planning Board shall moderate the audio for attendees.*
- *Attendees shall be on mute and will be unmuted when called to speak by the Planning Board members.*
- *Applicants will have 20 minutes to make their presentation.*
- *Any applicant wishing to submit written testimony can send it prior to the meeting to [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov) or submit through a Chat message to the Planning Board Chair during the meeting.*

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Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary and Michael Buccino (Arrived at 6:15 p.m.). Alternates: William Levin. Absent: Michael Totilo, Voting Member and Claire Fishman, Alternate. Present for staff: David W. Woods, PhD, FAICP, Deputy Director of Planning; Jay Fountain, Director, Office of Policy & Management; Anthony Romano, Management Analyst, Office of Policy & Management; J.R. McMullen, Board of Representatives - District 18 and Lindsey Miller, Board of Representatives - District 7.

Also present as Capital Budget presenters (in order of appearance):

- Sandy Dennies, Director of Administration
- Chuck Williams - ISG
- Thomas Madden, Director Economic Development
- Michael Pensiero, Director IT
- Tara Petrocelli, Administration Officer
- Alice Knapp, President - Ferguson Library
- Nicholas Bochicchio, Director of Administrative Services - Ferguson Library
- Robin Stein, Special Assistant to the Mayor
- Peter Stothart, Procurement & Modernization Coordinator - Scofield Manor
- Michael E. Moran, Jr., Executive Director - Stamford Center for the Arts
- Jane von Trapp, Chief Executive Officer - Bartlett Arboretum
- Melissa H. Mulrooney, Executive Director & CEO - Stamford Museum
- Darrell Ingram, Chief Financial Officer - Childcare Learning Center
- Leigh Shemitz, President - Soundwaters

Ms. Dell called the meeting to order at 6:00 p.m., introduced the members of the Board and staff present.

Ms. Dell introduced the first item on the agenda.

**PLANNING BOARD MEETING MINUTES:**

**October 6, 2020:** After a brief discussion, Mr. Tepper moved to recommend approval of the Planning Board Regular Meeting Minutes of October 6, 2020; Ms. Godzeno seconded the motion, and passed unanimously with eligible members present voting, 3-0 (Dell, Godzeno and Tepper) (Mr. Levin was ineligible to vote as he was absent at the October 6, 2020 meeting).

Ms. Dell stated Mr. Buccino would arrive around 6:15 p.m. and Mr. Totilo, and Ms. Fishman would be absent. Ms. Dell welcomed Lindsey Miller and J. R. McMullen, of the Board of Representatives and explained the attendance of Mr. Miller and Mr. McMullen is by City Charter. The Board of Representatives and Board of Finance are invited to participate in the Capital Budget meetings and they are representing the Board of Representatives. The Board of Finance had declined to participate. Ms. Dell introduced Dr. Woods, Jay Fountain, Office of Policy & Management and Anthony Romano, Office of Policy & Management and thanked Mr. Romano in helping to moderate these meetings.

Ms. Dell further explained that projects should be finished within one-year of funding and projects with grants and/or bonds will receive priority and will be a factor for approving the financing. Ms. Dell also stated it has been requested projects be presented by priority; an alternate option for the project be offered and to let it be known if the request is from last year where the Planning Board and the other Boards placed it in the out-year, is being carried over and is a first priority.

Ms. Dell introduced Ms. Dennies.

**CAPITAL BUDGET PRESENTATIONS:**

1. Office of Administration - Director of Administration: Sandy Dennies, Director of Administration
2. Old Town Hall: Thomas Madden, Director Economic Development
3. Office of Administration - Short Term Financing - Technology: Michael Pensiero, Director IT
4. Office of the Mayor - Community Development: Tara Petrocelli, Administration Officer
5. Ferguson Library: Alice Knapp, President & Nicholas Bochicchio, Director of Administrative Services
6. Short Term Financing - Ferguson Library: Alice Knapp & Nicholas Bochicchio
7. Mill River Collaborative: Robin Stein, Special Assistant to the Mayor
8. Scofield Manor: Peter Stothart, Procurement & Modernization Coordinator
9. Stamford Center for the Arts: Michael E. Moran, Jr., Executive Director
10. Bartlett Arboretum: Jane von Trapp, Chief Executive Officer
11. Stamford Museum: Melissa H. Mulrooney, Executive Director & CEO
12. Childcare Learning Center: Darrell Ingram, Chief Financial Officer
13. Soundwaters: Leigh Shemitz, President

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Next regularly scheduled Planning Board meetings are:

- October 20, 2020 - Capital Budget (Meeting starts at 6:00 p.m.)
- October 27, 2020 - Capital Budget (Meeting starts at 6:00 p.m.)
- November 10, 2020 - Regular Meeting & Capital Budget Potential Call-Back  
(***IF NEEDED*** - Call-Back starts at 6:00 p.m. / Regular Meeting starts at 6:30 p.m.)

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 8:03 p.m.

Respectfully Submitted,

Jennifer Godzeno, Secretary  
Stamford Planning Board

**NOTE:** These proceedings were recorded on video and are available for review on the Planning Board website at [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=20](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20)