

**STAMFORD PLANNING BOARD**  
**APPROVED MINUTES - TUESDAY, OCTOBER 8, 2019**  
CAPITAL BUDGET & REGULAR MEETING  
GOVERNMENT CENTER - 4TH FLOOR CAFETERIA  
888 WASHINGTON BLVD., STAMFORD, CT

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Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair (Arrived at 6:15 p.m.); Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary; Michael Buccino and Michael Totilo (Arrived at 6:15 p.m.). Absent: William Levin, Alternate and Claire Fishman, Alternate. Present for staff: David W. Woods, PhD, AICP, Deputy Director of Planning; Jay Fountain, Interim Director, Office of Policy & Management; Anthony Romano, Management Analyst, Office of Policy & Management; J.R. McMullen, Board of Representatives-District 18 and Lindsey Miller, Board of Representatives-District 7.

Also present as Capital Budget presenters (in order of appearance):

- Michael Pensiero, Director of IT
- Tara Petrocelli, Administration Officer
- Megan Shutes, Asset & Development Manager - Rippowam Corporation on behalf of Office of the Mayor - Community Development
- Jane von Trapp, Chief Executive Officer, Bartlett Arboretum
- Peter Russell, Chair of the Board, Bartlett Arboretum
- Robert Mattis, Vice President Enterprise Innovation & Strategic Technology Partnerships - Pitney Bowes, Inc. & Chair of the Board, Childcare Learning Center
- Alice Knapp, President, Ferguson Library
- Nicholas Bochicchio, Director of Administrative Services, Ferguson Library
- Peter Stothart, Procurement & Modernization Coordinator, Scofield Manor
- Michael E. Moran, Jr., Executive Director, Stamford Center for the Arts
- Melissa H. Mulrooney, Executive Director & CEO, Stamford Museum

Mr. Tepper called the meeting to order at 6:00 p.m. and introduced the members of the Board and staff present began the Capital Budget presentations. Mr. Tepper began by explaining Ms. Dell was running late and on her way. Mr. Tepper stated the regular meeting would begin at 6:00 p.m. followed by the Capital Budget which would not be started until Ms. Dell was present.

Mr. Tepper then introduced the first item on the agenda:

**REQUEST FOR AUTHORIZATION:**

1. **LEASE AGREEMENT BETWEEN STAMFORD FEDERAL CREDIT UNION (SFCU) and THE CITY OF STAMFORD:** The Stamford Federal Credit Union leases approximately 3,193 sq. ft. of office space on the 6th floor of the Stamford Government Center and a space for an ATM in the lobby. The term of the Lease will be for an initial five (5) year term, with an option to extend the Lease for two (2) consecutive five (5) year terms. SFCU is currently paying rent to the City in the amount of \$37,390.33. By this Lease, the rent will increase by \$4,023.18 to a yearly rent of \$41,413.21. It will continue to increase by that amount for years two (2) through four (4) and by \$3,991.25 at year five (5).

After a brief discussion, Mr. Buccino recommended approval of the Lease Agreement between Stamford Federal Credit Union (SFCU) and the City of Stamford and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Ms. Godzeno seconded the motion and passed unanimously with eligible members present voting, 3-0 (Buccino, Godzeno and Tepper).

**REQUEST FOR AUTHORIZATION**  
**SUPPLEMENTAL CAPITAL PROJECT APPROPRIATION REQUEST:**

- 1. CITYWIDE VEHICLE REPLACEMENT & UPGRADE - PROJECT #C65200 - TOTAL REQUEST \$1,476,000.00:** Stamford's Clean Diesel Refuse Trucks Replacement: US Environmental Protection Agency (EPA) will provide assistance to the City of Stamford in its efforts to reduce diesel emissions and exposure by replacing seven (7) outdated refuse vehicles. The proposed project is projected to reduce annual emissions. The City of Stamford has been awarded \$568,750.00 (25%) with a \$1,706,250.00 (75%) City match. An additional \$907,250.00 City match is needed to secure the 75% match.

After a brief discussion, Mr. Buccino recommended approval of the Citywide Vehicle Replacement & Upgrade - Project #C65200 - Total Request \$1,476,000.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Ms. Godzeno seconded the motion and passed unanimously with eligible members present voting, 3-0 (Buccino, Godzeno and Tepper).

- 2. STREET PATCH & RESURFACING (OLD LONG RIDGE ROAD) - PROJECT #C56182 - TOTAL REQUEST \$250,000.00:** This is funding secured by the Transportation, Traffic and Parking Department from the Connecticut Department of Transportation for the restoration of Old Long Ridge Road due to traffic diverted to local roads because of the Long Ridge Road bridge replacement project.

After a brief discussion, Mr. Totilo recommended approval of the Street Patch & Resurfacing (Old Long Ridge Road) - Project #C56182 - Total Request \$250,000.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 3-0 (Buccino, Godzeno and Tepper).

- 3. STREET PATCH & RESURFACING (CITYWIDE INFRASTRUCTURE) - PROJECT #C56182 - TOTAL REQUEST \$1,600,000.00:** Patch and resurface Stamford's roadway infrastructure using accepted engineering standards. This includes milling, overlay, reconstruction, associated fixes to public streets and associated subsurface replacements for drainage systems.

After a brief discussion, Ms. Godzeno recommended approval of the Street Patch & Resurfacing (Citywide Infrastructure) - Project #C56182 - Total Request \$1,600,000.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Tepper seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

Ms. Dell brought forward the Meeting Minutes for September 24, 2019.

**PLANNING BOARD MEETING MINUTES:**

**September 24, 2019:** After a brief discussion, Mr. Tepper moved to recommend approval of the Planning Board Regular Meeting Minutes of September 24, 2019; Mr. Totilo seconded the motion, and passed unanimously with eligible members present voting, 3-0 (Dell, Tepper and Totilo). (Mr. Buccino and Ms. Godzeno was ineligible to vote as they were absent at the September 24, 2019 meeting.)

Ms. Dell opened the Capital Budget portion of the meeting by welcoming everyone and stated that the total budget would be around \$17,000,000.00 to \$20,000,000.00 this year. Ms. Dell also stated that Board of Representatives Members Mr. J.R. McMullen - District 18 and Mr. Lindsey Miller - District 7 will be participating and that members from the Board of Finance were invited but declined. Ms. Dell also thanked Mr. Jay Fountain, Interim Director and Mr. Anthony Romano, Management Analyst - Office of Policy & Management for coming to and managing all the Planning Board Capital Budget meetings.

Ms. Dell then gave a detailed overview of the Capital Budget process.

Ms. Dell called for the first presenter.

**CAPITAL BUDGET PRESENTATIONS:**

1. Office of Administration - Short Term Financing - Technology: Michael Pensiero, Director of IT
2. Office of the Mayor - Community Development: Megan Shutes, Asset & Development Manager - Rippowam Corporation (Development Arm of Charter Oak Communities - Housing Authority of the City of Stamford).
3. Bartlett Arboretum: Jane von Trapp, Chief Executive Officer & Peter Russell, Chair of the Board
4. Childcare Learning Center: Robert Mattis, Vice President Enterprise Innovation & Strategic Technology Partnerships - Pitney Bowes, Inc. & Chair of the Board
5. Ferguson Library: Alice Knapp, President & Nicholas Bochicchio, Director of Administrative Services
6. Short Term Financing - Ferguson Library: Alice Knapp & Nicholas Bochicchio
7. Scofield Manor: Peter Stothart, Procurement & Modernization Coordinator
8. Stamford Center for the Arts: Michael E. Moran, Jr., Executive Director
9. Stamford Museum: Melissa H. Mulrooney, Executive Director & CEO

**OLD BUSINESS:**

**NEW BUSINESS:**

Next regularly scheduled Planning Board meetings are:

October 22, 2019 - CAPITAL BUDGET (Meeting starts at 6:30p)

October 29, 2019 - CAPITAL BUDGET (Meeting starts at 6:30p)

November 12, 2019 - CAPITAL BUDGET & PUBLIC HEARING (Meeting starts at 6:00p/Public Hearing starts at 7:30p)

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 8:30 p.m.

Respectfully Submitted,

Jennifer Godzeno, Secretary  
Stamford Planning Board

**NOTE:** *These proceedings were recorded on video and audio and are available for review in the Land Use Bureau located on the 7th Floor of the Government Center, 888 Washington Boulevard, during regular business hour.*