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May 9, 2022
Revised: May 12, 2022
Revised: May 19, 2022

City of Stamford
Engineering Bureau
888 Washington Boulevard
Stamford, CT 06901

Attention: Ms. Nancy M. Ormsby, RA

Re: Fee Proposal Letter
Design Services for Toilet Room Reconstruction
at Springdale Elementary School

Dear Ms. Ormsby:

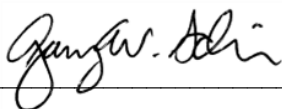
Based upon our email correspondence earlier this week following your review of our fee proposal letter dated May 9th, we have revised our original proposal and present the following fee proposal for your consideration.

On behalf of our entire professional team, we would like to thank you and the City of Stamford for awarding this additional scope of work for the renovation of the four student toilet rooms which is an increase to our Contract for the Window and Floor Replacement project that is currently under design at the Springdale Elementary School.

Our fee is based on the scope of work identified in the BL Companies report that you shared with us and is the presumed maximal possible work where new steel beams and columns are installed in order to widen the new toilet rooms into the adjacent classrooms. As previously indicated, we would perform our own schematic design study. If our schematic study proves there is an acceptable alternate design path, our fee would be reduced proportionally to the reduced scope of work.

Thank you.

Sincerely,



Gary W. Schiede, AIA, LEED AP BD+C
Partner / Principal-in-Charge



Karalisa G. Grundner, AIA, LEED AP BD+C
Senior Associate / Architect

A. Scope of Work

It is our understanding the scope of work will include the following items:

1. Full-gut renovation of four student toilet rooms.
2. ADA accessible design.
3. Plumbing, mechanical, and electrical engineering.
4. Structural engineering if proven necessary.
5. Incorporation of hazardous material assessments/designs performed by others.
6. Assistance during the bid phase as we typically perform for other City Projects.
7. Bi-weekly construction observations/meetings for an expected eight-week construction duration.
8. RFI responses and submittal reviews.
9. Punch list and final review.

B. Fee Proposal

Presuming the maximal scope of work from the BL Companies report, we expect the Construction Cost will be in the range of \$850,000. As we understand that this work will be done in conjunction with the current window, masonry and floor replacement project which is currently estimated above \$1,000,001, we propose that the compensation for our professional effort shall be in accordance with the following sliding fee schedule which is contained in our current Contract with the City of Stamford - RFP No.807:

<i>For Project with</i>	<i>Fee</i>
Construction costs up to \$750,000.....	8.75%
Construction costs of \$750,001 to \$1,000,000.....	8.00%
Construction costs over \$1,000,001.....	7.40%

Additionally, our fee for **Grant Assistance** would increase from \$1,750 to **\$2,350**.

C. Reimbursable Expenses

If awarded the contract, BBS would not be seeking reimbursement for any travel, lodging, subsistence, or other out-of-pocket costs in connection to the contract with the City of Stamford, except for the reimbursable expenses agreed-upon by the City and BBS, and those expenses listed below.

With a mark-up of ten percent (10.0%), we will invoice the following expenses and project deliverables to the City, if applicable:

1. Printing, postage, Federal Express charges, reproductions/copying, plots or digitizing/ scanning of construction documents provided by the District beyond those specified as the contract deliverables.

Kindly call if you have any questions. **Thank you for considering our team.**

Excluded Services

Our fee proposal excludes the following services as is typical in the A/E industry. Note that some of these services can be performed by BBS or our sub-consultants as Additional Services. Certain others would need to be performed by independent consultants directly contracted to the City of Stamford, for which BBS can advise on their necessity and assist in procuring same.

1. Services beyond the stated Scope of Work.
2. Facility or program planning, program development, and spatial studies.
3. Demographic and feasibility studies.
4. Field measurement and verification of existing conditions beyond specific work zones.
5. Asbestos, lead, PCB, and other hazardous material identification, testing, and assessment studies.
6. Environmental services, including but not limited to preparation of documents for storm water discharge and preparation of environmental studies and documents.
7. Destructive or specialized investigation such as masonry probes, roof cores, and infrared scans.
8. Geotechnical engineering services and subsurface investigations, such as test pits, borings, analyses and bearing capacity of soils and rock, etc.
9. Structural engineering analysis of existing conditions, beyond that required for the basic work scope.
10. Off-site civil engineering services and studies such as municipal sewers, water supply, and utilities.
11. Sanitary engineering design for non-traditional sanitary systems and equipment, such as sewage treatment plants, pumping stations, and nitrogen-reduction.
12. Fees paid to agencies having jurisdiction for securing approvals and permits.
13. Construction Administration services over and above those outlined in the current Standard AIA Owner-Architect Agreement or other mutually agreed-upon services contract.
14. Construction Administration extending beyond 60 days from contractual substantial completion.
15. Construction Management services, OSHA enforcement, job site safety reviews, and determinations of physical and biological safety with regards to means, methods, processes, or actions of others.
16. Controlled Inspection services required by building code or local jurisdictions.
17. Preparing record drawings or as-builts, however, we will review those provided by the Contractor.
18. Services made necessary by the default of a Contractor, including legal proceedings and arbitration.
19. OSHA confined space entry and entry into hazardous or potentially contaminated areas.
20. Expense of overtime work requiring higher than regular rates.
21. Project funding consultation, financial performance, and fiduciary liability of any kind.
22. Postage, overnight delivery, or hand delivery cost.
23. Printing, plotting and reproduction of documents and/or drawings.
24. Digitizing or scanning of original paper documents and/or drawings.

Hourly Rate Schedule

Below is our full list of titles and corresponding hourly rates. Kindly note that the presented rates are “fully loaded” billing rates, inclusive of but not limited to our direct technical labor, overhead, and profit.

Principals	<i>Rate / Hr.</i>	Landscape Architecture + Civil	<i>Rate / Hr.</i>
Partner.....	\$250.00	Landscape Architect	\$185.00
Associates + Directors		Senior Planner	\$185.00
Senior Associate.....	\$210.00	Civil Planner	\$170.00
Associate.....	\$195.00	Draftsperson	\$ 95.00
Director of Architecture.....	\$195.00	MEP + IT Engineering	
Director of Engineering.....	\$195.00	Project Manager	\$180.00
Architecture + Interior Design		Project Engineer	\$165.00
Senior Project Manager	\$185.00	Senior Mechanical Designer.....	\$150.00
Project Manager	\$170.00	Senior Electrical Designer.....	\$150.00
Project Architect	\$160.00	Mechanical Designer.....	\$130.00
Interior Designer	\$150.00	Electrical Designer.....	\$130.00
Senior Architectural Designer.....	\$150.00	Computer Network & IT Specialist	\$195.00
Architectural Designer.....	\$125.00	Draftsperson	\$ 95.00
Draftsperson	\$ 95.00	Project Administration	
		Senior Construction Administrator	\$170.00
		Construction Administrator	\$160.00
		Business Administrator.....	\$140.00
		Administrative Staff	\$ 90.00