

**STAMFORD PLANNING BOARD  
APPROVED MINUTES - TUESDAY, OCTOBER 11, 2022  
CAPITAL BUDGET  
VIA THE INTERNET & CONFERENCE CALL  
6:30 P.M.**

**JOIN ZOOM WEBINAR**

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_LPvF8\\_zGQUW2sksaRYouiQ](https://us02web.zoom.us/webinar/register/WN_LPvF8_zGQUW2sksaRYouiQ)

**Webinar ID: 878 6717 0441**

**Passcode: 918062**

**Web & Phone Meeting Instructions**

- *If your computer/smartphone has a mic and speaker then:  
Type in, paste or click the following link: <https://us02web.zoom.us/j/87867170441>; **OR***
- *If not, then **Call-in** using a **phone number, Meeting ID & passcode** provided above.*
- *Sign-up for Planning Board meeting updates by emailing [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov).*

**Web Meeting Ground Rules:**

- *The meeting shall be recorded and the video shall be posted on the City of Stamford website [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=8](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=8)*
- *The Planning Board shall moderate the audio for attendees.*
- *Attendees shall be on mute and will be unmuted when called to speak by the Planning Board members.*
- *Any applicant wishing to submit written testimony can send it prior to the meeting to [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov) or submit through a Chat message to the Planning Board Chair during the meeting.*

---

Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary. Alternates: William Levin and Stephen Perry. Absent: Michael Buccino and Michael Totilo, Voting Members and Mary Fedeli, Board of Representatives-District #17. Present for staff: Lindsey Cohen, Associate Planner; Elda Sinani, Director, Office of Policy & Management (Arrived at 7:00 p.m.); Anthony Romano, Management Analyst, Office of Policy & Management; Miguel Robles, Assistant Fire Chief; Scott Duckworth, Police Captain; Louis DeRubeis, Director, Office of Public Safety, Health & Welfare and Amiel Goldberg, Board of Representatives - District #13.

Also present as Capital Budget presenters (in order of appearance):

- Louis DeRubeis, Director, Office of Public Safety, Health & Welfare
- Miguel Robles, Assistant Fire Chief
- Scott Duckworth, Police Captain

Ms. Dell called the meeting to order at 6:30 p.m., introduced the members of the Board and staff present and introduced the first item on the agenda.

### **PLANNING BOARD MEETING MINUTES:**

**September 27, 2022:** After a brief discussion, Mr. Tepper moved to recommend approval of the Planning Board Regular Meeting Minutes of September 27 2022; Mr. Perry seconded the motion, and passed unanimously with eligible members present voting, 5-0 (Dell, Godzeno, Levin, Perry and Tepper).

Ms. Dell opened the Capital Budget presentations.

Ms. Dell introduced Amiel Goldberg, Board of Representatives - District 13 and stated Mary Fedeli, Board of Representatives - District 17, would not be in attendance tonight. Ms. Dell explained that two representatives from the Board of Representatives and two representatives from the Board of Finance are invited to attend the Planning Board meetings but the Board of Finance declines. The two members from the Board of Representatives are appointed by Resolution #4147.

Ms. Dell explained that this is the Capital Budget for Fiscal Year 2023-2024 and Capital Plan for years 2024-2030, which is mandated by the City Charter to go out to 2030. The Board of Representatives should provide the Safe Debit Limit by December 15, 2022 and anticipate it to be approximately \$40M in bonding. Although, at this time we are not sure how much will be received to disburse for project submissions but may be approximately \$25M. Ms. Dell explained project submissions should be as follows:

- Requests need to be \$50,000 or above.
- Projects must be completed within one (1) year of funding.
- Any projects financed through bonds, either State or Federal, must be disclosed and projects be completed within a reasonable period of time.
- Project submissions must be prioritized based on what gives the City the greatest value towards the taxpayers.
- The top item submitted must truly be the top item.
- Departments must identify alternative options if not pursuing or modifying projects from the previous year. Departments must remember that some items were put into the following year last year. If these are part of those requests, the Planning Board would like to know that.
- If monies already bonded have been used or are to be used, that should be disclosed and departments are to remember that bonded monies must be put into the project within two (2) years.
- If there is any change to your presentation once the Capital Project has been completed, Mr. Romano is to be notified so he can make any modifications.

Ms. Dell stated the department presenting tonight is the Office of Public Safety, Health & Welfare. Ms. Dell introduced Mr. Romano.

Mr. Romano began the Capital Budget presentations. Mr. Romano stated the submission for Public Safety Vehicles was increased by \$100,000.00 for a total request of \$1,650,000.00

Mr. Romano introduced Mr. DeRubeis to begin the presentations.

### **CAPITAL BUDGET PRESENTATIONS:**

1. Office of Public Safety, Health & Welfare - Short Term Financing: Capital: Louis DeRubeis
2. Stamford Police - Department Wide: Timothy Shaw, Police Chief
3. Stamford Fire Department: Miguel Robles, Assistant Fire Chief

All departments presented their submissions and answered questions from the Board.

Ms. Dell closed the Capital Budget portion of the meeting and thanked everyone for coming and making their presentations. Ms. Dell also thanked Mr. Goldberg for attending.

Ms. Dell stated next Tuesday's meeting, October 18, 2022, will be a long meeting as the Office of Administration and the outside agencies will be presenting.

Ms. Dell reminded everyone that the Public Hearing for the Capital Budget will be Tuesday, January 10, 2023 and stated all the projects will be online by mid-December for review. Ms. Dell invited everyone to attend the Public Hearing and stated the Board should have the budget to the Mayor by February 15, 2023.

### **OLD BUSINESS:**

Ms. Dell noted changes to the 2023 Meeting Schedule with regard to November. The Board of Education and WPCA have been moved from November 1, 2022 to November 15, 2022 to allow each department a little more time to prepare for their presentations.

### **NEW BUSINESS:**

Next regularly scheduled Planning Board meetings are:

- October 18, 2022 (Capital Budget)
- October 25, 2022 (Capital Budget)
- November 1, 2022 (Regular Meeting - "IF NEEDED")
- November 15, 2022 (Regular Meeting, Capital Budget & Potential Capital Budget Call-backs)

Ms. Dell stated that this is Ms. Cohen's last meeting as she will be on maternity leave and will return mid-January. Ms. Dell also mentioned Mr. Buccino became a father last week and had a son, Liam. Ms. Dell offered congratulations and best wishes to both.

Mr. Perry mentioned he will not be available for the October 18, 2022 meeting as he will be travelling.

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 7:39 p.m.

Respectfully Submitted

October 12, 2022

Jennifer Godzeno, Secretary  
Stamford Planning Board

**NOTE:** These proceedings were recorded on video and are available for review on the Planning Board website at [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=20](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20)