

CITY OF STAMFORD
OFFICE OF LEGAL AFFAIRS
HUMAN RESOURCES DIVISION
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152
Tel: (203) 977-4172
Fax: (203) 977-4075

The Personnel Commission held their regular meeting on Thursday, July 28, 2022 at 5:00 p.m. via a Zoom meeting.

Present:

Marc Teichman, Chair	Alfred Cava, Director of Human Resources	Jody Bishop-Pullan, Director of Health
Greg Oliver, Commissioner	Angelo Sestito, Assistant Director of Human Resources	Hidalgo Nagashima, Superintendent of Greens
Carl Weinberg, Commissioner	Rose Frager, Human Resources Generalist <i>(joined 5:13 pm)</i>	Ana Gonzalez, Labor Relations Specialist
Jaclyn Williams, Commissioner <i>(joined 5:06 pm)</i>	Vanesa Francis, Human Resources Generalist	Beatriz Nieves, Human Resources Associate
		Kimberly Hawreluk, Human Resources Processing Technician

With a quorum present, Chair Marc Teichman called the meeting to order at 5:04 pm.

NEW BUSINESS:

• **Approval of the Minutes:**

Commissioner Carl Weinberg moved to approve the minutes of the June 23, 2022 regular meeting with the understanding that the edits discussed would be made to the document; seconded by Chair Marc Teichman. Commissioner Greg Oliver abstained, as he was not in attendance at the June 23, 2022 meeting. Commissioner Jaclyn Williams had not joined the meeting at the time of the vote.

Commissioner, Jaclyn Williams joined at 5:06 pm

• **Health Department:**

Reclassification – Administrative Supervisor-Health Position

Appearing before the Personnel Commission on this matter was Human Resources Generalist, Vanesa Francis and Director of Health, Jody Bishop-Pullan. The proposed reclassification described the breadth of the responsibilities of the position. The position is not only responsible for the coordination of the business practices of the entire department, but the administration of several department software systems and has supervisory authority.

After much discussion, Commissioner Greg Oliver moved to approve the reclassification of Administrative Assistant-Health (MAA, A04), to Administrative Supervisor-Health (MAA, A06) in MAA \$82,012 - \$105,679; seconded by Commissioner Jaclyn Williams. Approved unanimously.

Human Resources Generalist, Rose Frager joined at 5:13 pm

- **Office of Operations – E.G. Brennan Golf Course:**
Request to Create the Classification of Groundskeeper

Appearing before the Personnel Commission on this matter was Human Resources Generalist, Rose Frager and Superintendent of Greens, Hidalgo Nagashima. The proposed request described the need to create the classification as there are tasks that require special knowledge and specific skills in order to better serve the needs of the golf course than those noted in a Laborer position.

After much discussion, Commissioner Greg Oliver moved to approve the classification of Groundskeeper at the E.G. Brennan Golf Course at Salary Grade UE-12; seconded by Commissioner Jaclyn Williams. Approved unanimously.

- **Office of Operations – Fleet Management:**

Request to Create the Classification of Heavy Duty Mechanic

Human Resources Generalist, Rose Frager appeared before the Personnel Commission on this matter on behalf of William Klous, Fleet Manager. The new Classification of Heavy Duty Mechanic – Vehicle Maintenance more closely reflects the tasks performed daily by the staff at Vehicle Maintenance.

Commissioner Carl Weinberg moved to approve the classification of Heavy Duty Mechanic – Vehicle Maintenance at Salary Grade UE-20; seconded by Commissioner Greg Oliver. Approved unanimously.

Request to Create the Classification of Light Duty and Power Equipment Mechanic Helper

Appearing before the Personnel Commission on this matter on behalf of William Klous, Fleet Manager was Human Resources Generalist, Rose Frager.

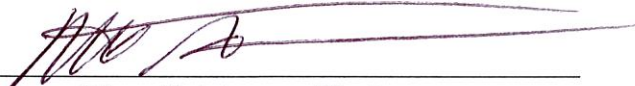
Commissioner Greg Oliver moved to approve the classification of Light Duty and Power Equipment Mechanic Helper at Salary Grade UE-10L; seconded by Chair Marc Teichman. Approved unanimously.

- **Notation:**
Office of Data & Information Services Administration – System Support Analyst Position:
Noted

Chair Marc Teichman noted for the record that the Personnel Commission has received several requests recently regarding working out of class and reclassification requests.

Commissioner Greg Oliver noted that he would be moving out of state, and that this meeting would be his last serving on the Personnel Commission. For the record, Commissioner Oliver thanked the Human Resources department and fellow Commissioners for their service and professionalism.

Commissioner Greg Oliver moved to adjourn the meeting at 6:03 pm; seconded by Chair Marc Teichman. Approved unanimously.



Marc Teichman, Chairperson

Copies to:
Mayor Caroline Simmons
Personnel Commission
Douglas C. Dalena, Director of Legal Affairs & Corporation Counsel
Alfred Cava, Director of Human Resources
Lyda Ruijter, Town and City Clerk