

**STAMFORD PLANNING BOARD
APPROVED MINUTES - TUESDAY, OCTOBER 25, 2022
REGULAR MEETING & CAPITAL BUDGET
VIA THE INTERNET & CONFERENCE CALL
6:30 P.M.**

JOIN ZOOM WEBINAR
Webinar ID: 861 8169 5599
Passcode: 222000

Web & Phone Meeting Instructions:

- If your computer/smartphone has mic and speaker then:
Type in, paste or click the following link: <https://us02web.zoom.us/j/86181695599>; **OR**
- If not, then **Call-in** using the **Phone Number & Passcode** provided above.
- Sign-up for Planning Board meeting updates by emailing lcapp@stamfordct.gov.

Web Meeting Ground Rules:

- The meeting shall be recorded and the video shall be posted on the City of Stamford website http://cityofstamford.granicus.com/ViewPublisher.php?view_id=8
- The Planning Board shall moderate the audio for attendees.
- Attendees shall be on mute and will be unmuted when called to speak by the Planning Board members.
- Applicants will have 20 minutes to make their presentation.
- Any applicant wishing to submit written testimony can send it prior to the meeting to lcapp@stamfordct.gov or submit through a Chat message to the Planning Board Chair during the meeting.

Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary; Michael Buccino and Michael Totilo. Alternates: William Levin and Stephen Perry. Present for staff: Vineeta Mathur, Principal Planner; Anthony Romano, Management Analyst, Office of Policy & Management; Mary Fedeli, Board of Representatives-District #17 (Arrived at 8:13 p.m.) and Amiel Goldberg, Board of Representatives - District #13 (Arrived at 7:09 p.m.).

Also present as Capital Budget presenters (in order of appearance):

- William Klous, Fleet Manager
- Kevin Murray, Director of Parks & Facilities
- Vineeta Mathur, Principal Planner, Land Use Bureau
- Erin McKenna, Associate Planner, Land Use Bureau
- Lou Casolo, Engineering Bureau Chief/City Engineer
- Frank Petise, Transportation Bureau Chief
- Thomas Turk, Operations Supervisor

Ms. Dell called the meeting to order at 6:30 p.m. and introduced the members of the Board and staff present.

Ms. Dell introduced the first item on the agenda.

PLANNING BOARD MEETING MINUTES:

October 18, 2022: After a brief discussion, Mr. Buccino moved to recommend approval of the Planning Board Regular Meeting Minutes of October 18, 2022; Ms. Godzeno seconded the motion, and passed unanimously with eligible members present voting, 3-0 (Dell, Buccino and Godzeno) (Mr. Tepper and Mr. Totilo were absent at the October 18, 2022 meeting and ineligible to vote).

REQUEST FOR AUTHORIZATION
SUPPLEMENTAL CAPITAL PROJECT APPROPRIATION REQUESTS:

Mr. Romano provided brief comments on both of the following Capital Projects.

1. **CAPITAL PROJECT CLOSEOUT RECOMMENDATION:** Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital project is recommended:

Project #	Project Name	Closeout Amount	Funding Source
CP6756	Maple Avenue Flooring	\$112,806.12	Bond (City)

After a brief discussion, Mr. Tepper recommended approval of Project #CP6756 - Maple Avenue Flooring with a Total Amount of \$112,806.12 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Ms. Godzeno seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo)

2. **CHILDCARE LEARNING CENTER (CLC) FACILITY REHABILITATION PROJECT - PROJECT #CP3803 - TOTAL REQUEST \$112,806.12:** Replacement of service elevator at Palmer Hill.

After a brief discussion, Mr. Buccino recommended approval of the Childcare Learning Center (CLC) Facility Rehabilitation Project - Project #CP3803 with a Total Request of \$112,806.12 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Ms. Godzeno seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

Ms. Dell opened the Capital Budget presentations.

Ms. Dell thanked all the presenters for attending.

Ms. Dell explained that this is the Capital Budget for Fiscal Year 2023-2024 and Capital Plan for years 2024-2030, which is mandated by the City Charter to go out to 2030. The Board of Finance should provide the Safe Debit Limit by December 15, 2022 and anticipate it to be approximately \$40M in bonding. Although, at this time we are not sure how much will be received to disburse for project submissions but may be approximately \$25M.

Ms. Dell stated that members of the Board of Representatives are invited to attend the Capital Budget meetings under Resolution #4147. Our two members attending are Mary Fedeli (District #17), who gave notice that due to prior obligations would join the meeting late and Amiel Goldberg (District #13), who has not arrived yet but may be on the same schedule as Ms. Fedeli and may also arrive late. Members from the Board of Finance are also invited to attend but have declined.

Ms. Dell explained project submissions should be as follows:

- Projects must be completed within one (1) year of funding.
- Any projects financed through bonds, either State or Federal, must be disclosed and have a useful life equal to or exceeding the bond repayment period.
- Submissions must be prioritized based on those that provide the greatest value to the City's taxpayers.

- Departments must identify alternative options if not pursuing or modifying projects from the previous year. Based on request from prior years, the Planning Board would like to know if you have brought these forward and they will be reviewed on a priority basis.
- Remember to disclose if there is a State or Federal grant, which is required as part of the project for the funds that are rendered.
- Please state if the project is “shovel-ready” and be prepared to discuss why the allocated funds have not been used or if they are being used, when they will be allocated.

Ms. Dell introduced Mr. Romano and Mr. Klous.

CAPITAL BUDGET PRESENTATIONS:

1. Operations: Short Term Financing: Capital: William Klous, Fleet Manager
2. Operations: Fleet Management: William Klous
3. Operations: Maintenance - Terry Conner’s Rink: Kevin Murray, Director of Parks & Facilities
4. Special Revenue: E.G. Brennan Golf Course: Kevin Murray
5. Operations: Maintenance Facilities: Kevin Murray
6. Operations: Maintenance Parks: Kevin Murray
7. Operations: Land Use: Vineeta Mathur, Principal Planner & Erin McKenna, Associate Planner
8. Operations: Engineering: Lou Casolo, Engineering Bureau Chief/City Engineer
9. Operations: Traffic Engineering: Frank Petise, Transportation Bureau Chief
10. Operations: Stormwater Management: Thomas Turk, Operations Supervisor
11. Operations: Traffic & Road Maintenance: Thomas Turk

All departments presented their submissions and answered questions from the Board.

Ms. Dell closed the Capital Budget portion of the meeting and thanked everyone for coming and making their presentations.

OLD BUSINESS:

None.

NEW BUSINESS:

Next regularly scheduled Planning Board meetings are:

- November 1, 2022 (Regular Meeting)
- November 15, 2022 (Regular Meeting, Capital Budget & Capital Budget-Potential Call-backs)
- November 22, 2022 (Regular Meeting)
- December 6, 2022 (Capital Budget Review)

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 8:45 p.m.

Respectfully Submitted
October 28, 2022

Jennifer Godzeno, Secretary
Stamford Planning Board

NOTE: These proceedings were recorded on video and are available for review on the Planning Board website at http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20