

MAYOR  
CAROLINE SIMMONS



RICHARD FREEDMAN  
CHAIR  
MARY LOU T. RINALDI  
VICE CHAIR  
GEOFF ALSWANGER  
LAURA BURWICK  
DENNIS MAHONEY  
J.R. MCMULLEN

TEL: (203) 977-4699  
FAX: (203) 977-5030

**BOARD OF FINANCE**

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

**BOARD OF FINANCE REGULAR MONTHLY MEETING**

**Thursday, November 10, 2022**  
**Time: 7:00 p.m.**  
***Via Zoom***

Please join the Board of Finance Meeting from your computer, tablet or smartphone.  
<https://us02web.zoom.us/j/84790640079>  
or by telephone at 1-646-558-8656 – Meeting ID: 847 9064 0079

**AGENDA**

CALL TO ORDER:

MEMBERS PRESENT

OTHERS PRESENT:

PUBLIC PARTICIPATION:

1. MINUTES

Request for approval of minutes of the following meeting:

10132022 Regular Monthly Meeting  
11022022 Special Meeting

Submitted by: Clerk, Board of Finance

2. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, will provide a brief update on the BOE budget.

3. ACFR UPDATE AND DISCUSSION

Scott Bassett, Partner, RSM; the city’s outside auditor, will provide a brief update on progress on the ACFR.

4. REQUEST FOR AN ADVISORY OPINION – TENTATIVE AGREEMENT BETWEEN STAMFORD BOARD OF EDUCATION AND THE STAMFORD ADMINISTRATIVE UNIT

In accordance with the City of Stamford Charter Section C6-20-7(c), the Board of Finance is asked to issue an advisory opinion on a labor settlement according to the Tentative Agreement on a new three-year collective bargaining agreement, effective July 1, 2023, between the Stamford Board of Education and the Stamford Administrative Unit.

<b>Action Requested:</b>	Issuance of Advisory Opinion
<b>Submitted by:</b>	Thomas Mooney, Shipman & Goodwin, LLP
<b>Attending:</b>	Thomas Mooney, Shipman & Goodwin, LLP

5. REQUEST FOR APPROVAL OF A CONTRACT BETWEEN THE CITY AND ANTINOZZI ASSOCIATES, P.C. FOR ARCHITECTURAL/ENGINEERING SERVICES FOR RENOVATIONS TO THE SCIENCE WING OF STAMFORD HIGH SCHOOL.

This a two-phase project. Antinozzi will complete the bid documents for Phase 1 within four months of the final approval/execution of this Agreement. The full project schedule and milestone dates will also be developed and completed during that time. The current construction cost estimates are \$845,103.00 for Phase 1 and \$4,689,726.00 for Phase 2. Antinozzi’s fee for these design services is a flat \$305,500.00.

<b>Action Requested:</b>	Approval of Contract
<b>Amount:</b>	\$305,500
<b>Fund/Budget:</b>	Capital
<b>Submitted by:</b>	Mayor Caroline Simmons
<b>Attending:</b>	Chris Dellaselva, Assistant Corporation Counsel

6. REQUEST FOR APPROVAL OF A CHANGE ORDER – WOODSIDE FIRE STATION ROOF REPLACEMENT

Per section C5-50-2.d of the Municode, this CO is considered a contract extra, which will increase Purchase Order 825359.

**Action Requested:** Approval of Change Order  
**Amount:** \$60,500  
**Submitted by:** Louis Casolo, City Engineer  
**Attending:** Lou Casolo

7. Q1 REVIEW

Review and discussion of 1<sup>st</sup> Quarter.

**Submitted by:** Lee Berta, Assistant Director, OPM  
**Attending:** Lee Berta

8. TRANSFER REQUEST – YEAR END FY22/23 BOF TRANSFER – DEPT. OF PUBLIC HEALTH

The Department of Public Health is requesting a transfer of funds from the consultant cost objective to the personnel cost objective to comply with the changes to the guidelines for the Bioterrorism funding. This grant is for general operations activities carried out by the public health department and will be used for existing personnel.

**Action Requested:** Approval of transfer request  
**Amount:** \$68,842  
**Submitted by:** Anita Carpenter, Grants Officer  
**Attending:** Anita Carpenter

9. REQUEST FOR ADDITIONAL APPROPRIATION – EMERGENCY MANAGEMENT - SALARIES

Additional appropriation needed to match the actual award received. The amount in HTE is \$63,228. The actual award amount is \$64,557. The amount stays consistent with salaries and wages.

**Action Required:** Approval of appropriation  
**Amount:** \$1,329  
**Fund/Budget:** 100% Grant Funded  
**Submitted by:** Anita Carpenter, Grants Officer  
**Attending:** Anita Carpenter

10. REQUEST FOR ADDITIONAL APPROPRIATION – EMERGENCY MANAGEMENT - SALARIES

Additional appropriation needed to match the actual award received. The amount in HTE is \$62,228. The actual award amount is \$64,437. The amount stays consistent with salaries and wages.

**Action Required:** Approval of appropriation  
**Amount:** \$2,209  
**Fund/Budget:** 100% Grant Funded  
**Submitted by:** Anita Carpenter, Grants Officer  
**Attending:** Anita Carpenter

11. REQUEST FOR ADDITIONAL APPROPRIATION – JUSTICE ASSISTANCE - OVERTIME

Grant funds will be utilized to conduct extra police walking posts in response to resident complaints about the significant increase in quality of life and criminal incidents on the west side. The patrols will occur on an overtime basis. No City funds are required.

**Action Required:** Approval of appropriation  
**Amount:** \$43,464  
**Fund/Budget:** 100% Grant Funded  
**Submitted by:** Anita Carpenter, Grants Officer  
**Attending:** Anita Carpenter

12. REQUEST FOR ADDITIONAL APPROPRIATION – DAYCARE PROGRAM – ALLOTMENT

Additional appropriation needed to match the actual award received. HTE amount is reflected at \$1,951,438. The actual award is \$2,061,890. The funding will continue to provide support to the Child Learning Center facilities in Stamford for early childhood services.

**Action Required:** Approval of appropriation  
**Amount:** \$110,451  
**Fund/Budget:** 100% Grant Funded  
**Submitted by:** Anita Carpenter, Grants Officer  
**Attending:** Anita Carpenter

13. REQUEST FOR ADDITIONAL APPROPRIATION – 911 COMMUNICATIONS - SALARIES

Additional appropriation request is to increase the award to the actual amount of \$548,575. The award amount approved in HTE is \$354,413. The actual award amount is \$548,575. The cost objective remains with salaries and wages.

**Action Required:** Approval of appropriation  
**Amount:** \$194,162  
**Fund/Budget:** 100% Grant Funded  
**Submitted by:** Anita Carpenter, Grants Officer  
**Attending:** Anita Carpenter

14. CAPITAL PROJECT (C5B218) APPROPRIATION REQUEST – BOE DISTRICT WIDE RENOVATION ASSESSMENT

Request for additional appropriation to prepare educational specification, concept planning, layout, cost estimating, and enrollment studies for HVAC Improvement Projects at Rippowam, Newfield and Stamford High. The work will be utilized to submit grant applications to the State of Connecticut for the competitive HVAC Indoor Air Quality Reimbursement Program.

**Action Requested:** Approval of appropriation  
**Amount:** \$100,000  
**Fund/Budget:** BOE Surplus via Capital Non-Recurring  
**Submitted by:** OPM  
**Attending:** Kevin McCarthy, Director of Facility Operations  
Anthony Romano, Management Analyst, OPM

15. CAPITAL PROJECT (C5B218) APPROPRIATION REQUEST – BOE DISTRICT WIDE RENOVATION ASSESSMENT

Request for additional appropriation to prepare educational specifications, enrollment studies, concept planning, layout, and cost estimating for major construction (New Construction, Renovate as New or Alterations and Expansions) at KT Murphy Elementary and 83 Lockwood Avenue. Educational specifications, enrollment, concept planning, layout and cost estimating will be utilized to determine the type of construction at each site and to submit applications to the State for grant fund reimbursement. Grant submissions for 2023 are outlined on the revised BOE Long Term Master Plan for KT Murphy and 83 Lockwood Avenue.

**Action Requested:** Approval of appropriation  
**Amount:** \$200,000  
**Fund/Budget:** BOE Surplus via Capital Non-Recurring  
**Submitted by:** OPM  
**Attending:** Kevin McCarthy, Director of Facility Operations  
Anthony Romano, Management Analyst, OPM

16. CAPITAL PROJECT (001302) APPROPRIATION REQUEST – BOE SECURITY UPGRADES

School security enhancements. Employee electronic door access control systems for critical school security updates at all Stamford schools.

**Action Requested:** Approval of appropriation  
**Amount:** \$800,000  
**Fund/Budget:** BOE Capital  
**Submitted by:** OPM  
**Attending:** Kevin McCarthy, Director of Facility Operations  
Anthony Romano, Management Analyst, OPM

17. CAPITAL PROJECT CLOSEOUT RECOMMENDATION – SEE ATTACHED LIST

Pursuant to Stamford City Code Section 8-2, the partial closeout of the (see attached list) is recommended.

**Action Requested:** Approval of close out  
**Amount:** \$30,314,367.90  
**Fund/Budget:** Bond (City)  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Tony Romano

18. CAPITAL PROJECT (CPBM14) APPROPRIATION REQUEST – JULIA STARK - MTF

Design and implement medium to longer-term capital projects to remedy the building envelope and HVAC issues.

**Action Requested:** Approval of appropriation  
**Amount:** \$1,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** OPM  
**Attending:** Kevin McCarthy, Director of Facility Operations  
Anthony Romano, Management Analyst, OPM

19. RESOLUTION TO AMEND FY 22/23 CAPITAL BUDGET BY ADDING AN APPROPRIATION OF \$1,000,000 FOR THE JULIA STARK – MTF PROJECT AND AUTHORIZING \$1,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Action Requested:** Approval of Resolution  
**Amount:** \$1,000,000  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Tony Romano

20. CAPITAL PROJECT (CPBM17) APPROPRIATION REQUEST – WESTOVER MAGNET - MTF

Design and implement medium to longer-term capital projects to remedy the building envelope and HVAC issues.

**Action Requested:** Approval of appropriation  
**Amount:** \$3,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** OPM  
**Attending:** Kevin McCarthy, Director of Facility Operations  
Anthony Romano, Management Analyst, OPM

21. RESOLUTION TO AMEND FY 22/23 CAPITAL BUDGET BY ADDING AN APPROPRIATION OF \$3,000,000 FOR THE WESTOVER MAGNET – MTF PROJECT AND AUTHORIZING \$3,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Action Requested:** Approval of Resolution  
**Amount:** \$3,000,000  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Tony Romano

22. CAPITAL PROJECT (CPBM02) APPROPRIATION REQUEST – DAVENPORT RIDGE - MTF  
Design and implement medium to longer-term capital projects to remedy the building envelope and HVAC issues.

**Action Requested:** Approval of appropriation  
**Amount:** \$1,500,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** OPM  
**Attending:** Kevin McCarthy, Director of Facility Operations  
Anthony Romano, Management Analyst, OPM

23. RESOLUTION TO AMEND FY 22/23 CAPITAL BUDGET BY ADDING AN APPROPRIATION OF \$1,500,000 FOR THE DAVENPORT RIDGE – MTF PROJECT AND AUTHORIZING \$1,500,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Action Requested:** Approval of Resolution  
**Amount:** \$1,500,000  
**Submitted by:** OPM  
**Attending:** Anthony Romano, Management Analyst, OPM

24. CAPITAL PROJECT (C56129) APPROPRIATION REQUEST – CITYWIDE MANHOLE & BASIN  
Re-appropriation of ARP closeout funds for installation and replacement of storm drains, catch basins and curbs.

**Action Requested:** Approval of Re-appropriation  
**Amount:** \$2,000,000  
**Fund/Budget:** Capital Non-Recurring  
**Submitted by:** OPM  
**Attending:** Thomas Turk, Road Maintenance Supervisor  
Anthony Romano, Management Analyst, OPM

25. CAPITAL PROJECT (C56182) APPROPRIATION REQUEST – STREET PATCH & RESURFACING

\$521,171.85 - Reimbursement provided to the City from the Aquarion Water Company for the permanent restoration of pavement surfaces by the City-Wide Pavement Contractor on Cove Road area roads where water main and water service lateral replacements took place.

\$262,034.38 – Reimbursement provided to the City from Aquarian Water Company for the permanent restoration of pavement surfaces by the City-Wide Pavement Contractor on five Shippan area roads where the water main and service lateral replacement took place.

<b>Action Requested:</b>	Approval of Appropriation
<b>Amount:</b>	\$783,206.23
<b>Fund/Budget:</b>	Private Contributions
<b>Submitted by:</b>	OPM
<b>Attending:</b>	Thomas Turk, Road Maintenance Supervisor Anthony Romano, Management Analyst, OPM

26. CAPITAL PROJECT (CP1457) APPROPRIATION REQUEST – RESILIENCY AND CLIMATE ADAPTATION

In January 2021, the Land Use Bureau submitted a FEMA Flood Mitigation Assistance (FMA) grant for \$150,000 to supplement the \$50,000 in place to contract for a City of Stamford Coastal Flood Resiliency Plan (receiving notice of award this year). The scope includes assessing available data to identify flood risks & opportunities to enhance climate resiliency, modelling current and future flood scenarios, and extensive public outreach to inform and energize the plan. The project also includes developing preliminary design and cost estimates for a prioritized list of resiliency projects for the purpose of pursuing the many grant opportunities now available for climate resiliency.

<b>Action Requested:</b>	Approval of Appropriation
<b>Amount:</b>	\$150,000
<b>Fund/Budget:</b>	State Grant
<b>Submitted by:</b>	OPM
<b>Attending:</b>	Ralph Blessing, Land Use Bureau Chief Anthony Romano, Management Analyst, OPM

27. CAPITAL PROJECT (CP6756) CLOSEOUT RECOMMENDATION – MAPLE AVE FLOORING

Pursuant to Stamford City Code Section 8-2, the partial closeout of the Maple Ave. Flooring is recommended.

<b>Action Requested:</b>	Approval of close out
<b>Amount:</b>	\$112,806.12
<b>Fund/Budget:</b>	Bond (City)
<b>Submitted by:</b>	OPM
<b>Attending:</b>	Tony Romano



28. CAPITAL PROJECT (CP3803) APPROPRIATION REQUEST – CLC FACILITY REHAB PROJECT  
Replacement of service elevator at Palmer Hill.

**Action Requested:** Approval of Appropriation  
**Amount:** \$112,806.12  
**Fund/Budget:** Bond (City)  
**Submitted by:** OPM  
**Attending:** Louis Casolo, City Engineer  
Anthony Romano, Management Analyst, OPM

29. RESOLUTION TO AMEND FY 22/23 CAPITAL BUDGET BY ADDING AN APPROPRIATION OF \$112,806.12 FOR THE CLC FACILITY REHAB PROJECT AND AUTHORIZING \$112,806.12 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Action Requested:** Approval of Resolution  
**Amount:** \$112,806.12  
**Fund/Budget:** Bond (City)  
**Submitted by:** OPM  
**Attending:** Anthony Romano, Management Analyst, OPM

30. CAPITAL PROJECT (CP6579) CLOSEOUT RECOMMENDATION – TOR BUILDING & EXTERNAL IMPROVEMENTS

Pursuant to Stamford City Code Section 8-2, the partial closeout of the TOR Building & External Improvements is recommended.

**Action Requested:** Approval of close out  
**Amount:** \$57,141.03  
**Fund/Budget:** Bond (City)  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Tony Romano

31. CAPITAL PROJECT (CP0046) APPROPRIATION REQUEST – BIG 5 IMPROVEMENTS & UPGRADES

The boiler for the Springdale firehouse is over 30 years old and has been repaired multiple times. The City HVAC technician has reviewed the boiler, stated that the boiler has reached end of life and needs to be replaced ASAP.

**Action Requested:** Approval of appropriation  
**Amount:** \$57,141.03  
**Fund/Budget:** Bond (City)  
**Submitted by:** Public Safety, Stamford Fire Department  
**Attending:** Mike Robles, Assistant Fire Chief  
Anthony Romano, Management Analyst, OPM

32. RESOLUTION TO AMEND FY 22/23 CAPITAL BUDGET BY ADDING AN APPROPRIATION OF \$57,141.03 FOR THE BIG 5 IMPROVEMENTS & UPGRADES PROJECT AND AUTHORIZING \$57,141.03 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Action Requested:** Approval of Resolution  
**Amount:** \$57,141.03  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Tony Romano

33. CAPITAL PROJECT (001273) APPROPRIATION REQUEST – WEST GLENN DRIVE BRIDGE  
Rehabilitation of Bridge No. 05010, West Glen Drive over Mianus River. The purpose of the project is to replace the superstructure, which is currently structurally deficient. The existing structure, built in 1964, consists of a single span precast concrete tee beam superstructure supported by reinforced concrete abutments and wingwalls. The total structure length is 63-feet and curb-to-curb roadway width is 30-feet.

**Action Requested:** Approval of appropriation  
**Amount:** \$2,500,000  
**Fund/Budget:** \$2,000,000 Federal Grant/\$500,000 Bond (City)  
**Submitted by:** OPM  
**Attending:** Louis Casolo

34. RESOLUTION TO AMEND FY 22/23 CAPITAL BUDGET BY ADDING AN APPROPRIATION OF \$2,500,000 FOR THE WEST GLENN DRIVE BRIDGE PROJECT AND AUTHORIZING \$500,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Action Requested:** Approval of Resolution  
**Amount:** \$2,500,000  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Tony Romano

35. CAPITAL PROJECT CLOSEOUT RECOMMENDATION – SEE ATTACHED LIST  
Pursuant to Stamford City Code Section 8-2, the partial closeout of the (see attached list) is recommended.

**Action Requested:** Approval of close out  
**Amount:** \$63,888,127.97  
**Fund/Budget:** Bond (City)  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Tony Romano

36. CAPITAL PROJECT (C56182) APPROPRIATION REQUEST – STREET PATCH & RESURFACE

Patch and resurface Stamford’s roadway infrastructure using accepted engineering standards. This Includes milling, overlay, reconstruction, associated fixes to public streets and associated subsurface Replacements for drainage system.

**Action Requested:** Approval of appropriation  
**Amount:** \$5,000,000  
**Fund/Budget:** Federal Grant – ARP  
**Submitted by:** OPM  
**Attending:** Thomas Turk, Road Maintenance Supervisor  
Anthony Romano, Management Analyst, OPM

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible:

Vikki Cooper, ADA Coordinator, City of Stamford Department of Social Services,  
888 Washington Boulevard, Stamford, CT 06901 (203) 977-5726.

**Tracy Donoghue**  
***Tracy Donoghue***  
***Clerk of the Board***