

**STAMFORD PLANNING BOARD  
APPROVED MINUTES - TUESDAY, NOVEMBER 15, 2022  
CAPITAL BUDGET  
VIA THE INTERNET & CONFERENCE CALL  
6:30 P.M.**

**JOIN ZOOM WEBINAR**

**Webinar ID: 860 5524 9411**

**Passcode: 332551**

**Web & Phone Meeting Instructions**

- If your computer/smartphone has mic and speaker then:  
Type in, paste or click the following link: <https://us02web.zoom.us/j/86055249411>; **OR**
- If not, then **Call-in** using the **phone number & password** provided above.
- Sign-up for Planning Board meeting updates by emailing [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov).

**Web Meeting Ground Rules:**

- The meeting shall be recorded and the video shall be posted on the City of Stamford website [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=8](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=8)
- The Planning Board shall moderate the audio for attendees.
- Attendees shall be on mute and will be unmuted when called to speak by the Planning Board members.
- Applicants will have 20 minutes to make their presentation.
- Any applicant wishing to submit written testimony can send it prior to the meeting to [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov) or submit through a Chat message to the Planning Board Chair during the meeting.

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Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary; Michael Buccino and Michael Totilo. Alternate: Stephen Perry. Absent: William Levin, Alternate; Mary Fedeli, Board of Representatives-District #17 and Amiel Goldberg, Board of Representatives - District #13. Present for staff: Vineeta Mathur, Principal Planner and Anthony Romano, Management Analyst, Office of Policy & Management;

Also present as Capital Budget presenters (in order of appearance):

- Sandy Dennies, Director of Administration
- Tamu Lucero, Superintendent, Stamford Public Schools
- Kevin McCarthy, Director of Facilities Operations, Stamford Public Schools
- Michael Smith, Director of Facilities - Capital Projects, Stamford Public Schools
- Joseph Kennedy, Safety, Compliance & Employee Relations Manager, Stamford Public Schools
- Alec Iogman, Coordinator of Technology Integration, Stamford Public Schools
- William Brink, Executive Director, WPCA
- Ann Brown, Supervising Engineer, WPCA

Ms. Dell called the meeting to order at 6:30 p.m. and introduced the members of the Board and staff present.

Ms. Dell introduced the first item on the agenda.

### **PLANNING BOARD MEETING MINUTES:**

**November 1, 2022:** After a brief discussion, Mr. Perry moved to recommend approval of the Planning Board Regular Meeting Minutes of November 1, 2022; Mr. Tepper seconded the motion, and passed unanimously with eligible members present voting, 3-0 (Dell, Perry and Tepper) (Mr. Buccino, Ms. Godzeno, and Mr. Totilo were absent at the November 1, 2022 meeting and were ineligible to vote).

Ms. Dell opened the Capital Budget presentations.

Ms. Dell explained the procedure for the Capital Budget presentations as follows:

- Projects should be completed with one year of funding.
- Presenters should state if a project is financed through bonds or if any are funded through State or Federal grants.
- Presenters should state if any project is carried over from the previous year that was not included in the budget which is now being brought forward.
- Presenters should notify the Board if any project is being modified.

The Safe Debit Limit will be set by the Board of Finance by December 15, 2022. The exact figure is not certain but believe it will be between \$35 - \$40M. There will also be an additional \$35M which will be for the Board of Education. The Board of Education would also like to receive additional funds through the regular Capital Budget process.

Ms. Dell mentioned the representatives from the Board of Representatives, Amiel Goldberg (District #13) and Mary Fedeli (District #17) have not arrived but will announce their arrival should they join the meeting.

Ms. Dell stated the Board will have the budget completed by December 13, 2022 in order to have it posted on the website by December 15, 2022 for the Public Hearing on January 10, 2023. Deliberations will begin on December 6, 2022 and may continue to the December 13, 2022 meeting.

Ms. Dell introduced Mr. Romano and Ms. Dennies

### **CAPITAL BUDGET PRESENTATIONS:**

1. Office of Administration: Sandy Dennies, Director of Administration
2. Board of Education: Capital:
3. Board of Education: Short Term Financing:
  - Tamu Lucero, Superintendent, Stamford Public Schools
  - Kevin McCarthy, Director of Facilities Operations, Stamford Public Schools
  - Michael Smith, Director of Facilities - Capital Projects, Stamford Public Schools
  - Joseph Kennedy, Safety, Compliance & Employee Relations Manager, Stamford Public Schools
  - Alec Iogman, Coordinator of Technology Integration, Stamford Public Schools
4. Special Revenue: Water Pollution Control: William Brink, Executive Director and Ann Brown, Supervising Engineer

All departments presented their submissions and answered questions from the Board.

Ms. Dell closed the Capital Budget portion of the meeting and thanked everyone for coming and making their presentations.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Ms. Dell announced that Ms. Mathur has invited the Planning Board to join the Zoning Board for a holiday party. Ms. Dell asked the Board if they would like to meet, were comfortable meeting in a public place and have significant others in attendance. After some discussion, it was decided those feeling comfortable would attend and bring their significant others.

Ms. Dell provided some follow-up to the Board of Finance Special Meeting held on November 2, 2022 that she and Mr. Perry attended where there was a discussion of the Board of Education's Long-term Facilities Plan, Funding Requirements and Funding Options.

Ms. Dell stated Capital Budget discussions will take place at the December 6, 2022 meeting and also explained that she is working with Mr. Romano on a new tier structure and briefly went through each of the five (5) tiers and what projects they would contain.

Mr. Romano stated that the Board will get the Safe Debt letter next month and this will be the guideline. Project that have been previously approved that have not been bonded and they need to be taken into consideration. If the Safe Debt Limit is \$40M there will need to be decisions made regarding these projects which have not been bonded.

Ms. Dell asked Ms. Dennies if it would be possible for the Board of Finance to have the Safe Debt Letter to the Planning Board by December 8th instead of December 15th.

Ms. Dennies stated she believe the Board of Finance meeting is December 8th and she would speak with Mr. Freedman about getting the letter to the Board as soon as possible.

Ms. Dennies also stated she would try to get the information about the school construction authorization language included in the statute which will be imperative on how the Board approves the Board of Education projects.

Next regularly scheduled Planning Board meetings are:

- November 22, 2022 (Regular Meeting)
- December 6, 2022 (Capital Budget Review)
- December 13, 2022 (Regular Meeting & Final Capital Budget Review)

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 8:13 p.m.

Respectfully Submitted  
November 16, 2022

Jennifer Godzeno, Secretary  
Stamford Planning Board

**NOTE:** These proceedings were recorded on video and are available for review on the Planning Board website at [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=20](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20)