

**MINUTES OF THE SPECIAL MEETING**  
**CITY OF STAMFORD, CONNECTICUT**  
**URBAN REDEVELOPMENT COMMISSION**  
**FRIDAY, MARCH 28, 2008**

1. At 9:34am, Chairman Stephen C. Osman called the special meeting to order. The following were in attendance:

Commissioners:

Stephen C. Osman, Chairman  
James I. Nixon, Vice Chairman  
Joel P. Mellis, Secretary/Treasurer  
Robert S. Robins  
Jackie Heftman

Staff:

Rachel Goldberg, General Counsel  
Durelle Alexander

2. Agency Administration

(a) **Personnel** – At 9:35am, Commissioner Robins made a motion to go into Executive Session to discuss personnel matters related to Executive Director Gerrie Post. The motion was seconded by Commissioner Mellis and carried by unanimous vote. Durelle Alexander left the meeting at this time. Attorney Goldberg participated in the discussion. No motions were made and no votes were taken. At 11:08am, Commissioner Heftman made a motion to return to Open Session. The motion was seconded by Commissioner Robins and carried by unanimous vote. Durelle Alexander returned to the meeting.

Commissioner Heftman made a motion to approve the Executive Director's request for a leave of absence effective this date, March 28, 2008, with the following conditions:

- The leave of absence shall be without pay through May 31, 2008;
- Consistent with the Commission's personnel policies, the Executive Director may request additional leaves of absence without pay in three (3) month increments not-to-exceed a total period of one year;
- Consistent with the Commission's personnel policies, the Executive Director will be required to utilize all accumulated vacation leave (21.66 days), which leave shall coincide with the first 21.66 days of the leave of absence without pay;
- The Executive Director shall prepare a brief memorandum relating the current status of three projects - the web site, the WI-FI project and the strategic planning project - by the close of business on Friday, April 4, 2008 and return the notebook computer provided for the Executive Director's use by the same date; and
- The Commission reserves the right to review, reevaluate and reconsider the foregoing decision at any time for any reason; and
- During the leave of absence without pay, the Executive Director may not conduct any business or take any action on behalf of the Commission and will receive no compensation of any kind beyond the 21.66 days of inactive leave.

The motion was seconded by Commissioner Nixon and carried by unanimous vote.

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Commissioner Nixon made a motion to designate Attorney Rachel Goldberg as Acting Interim Director. The motion was seconded by Commissioner Robins and carried by unanimous vote.

3. Adjournment

The next regular Commission meeting is scheduled for Thursday, April 10, 2008 at 6:00pm.

Having completed the business for which this special meeting was convened, Commissioner Nixon made a motion to adjourn. The motion was carried and the meeting was adjourned at 11:15am.

Respectfully submitted,

  
Joel P. Mellis  
Secretary/Treasurer

CITY OF STAMFORD, CONNECTICUT, URBAN REDEVELOPMENT COMMISSION

888 WASHINGTON BOULEVARD, STAMFORD, CT 06904-2152

TELEPHONE: 327-9180

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**SPECIAL MEETING**  
**NOTICE**

A Special Meeting of the City of Stamford, Connecticut, Urban Redevelopment Commission, will convene at the Commission Offices on the 9<sup>th</sup> Floor of the Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut, on Friday, March 28, 2008 at 9:30am.

**AGENDA:**

1. Roll Call
2. \*Agency Administration
  - (a) Personnel:  
Constance (Gerrie) Post, Executive Director
3. Adjournment
  - (a) Discussion – Next Meeting Agenda
  - (b) Confirmation – Next Meeting Date (*April 10, 2008 @ 6:00pm*)

*\*All or portions of this subject may require discussion in Executive Session\**

MAYOR  
DANNEL P. MALLOY

CITY OF STAMFORD  
URBAN REDEVELOPMENT COMMISSION  
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COMMISSION

STEPHEN C. OSMAN  
CHAIRMAN

JAMES I. NIXON  
VICE CHAIRMAN

JOEL P. MELLIS  
SECRETARY-TREASURER

EDWARD J. FUHRMAN

ROBERT S. ROBINS

CONSTANCE (GERRIE) POST, AICP  
EXECUTIVE DIRECTOR

March 28, 2008

CERTIFIED MAIL  
RETURN RECEIPT and  
REGULAR MAIL

Ms. Constance G. Post, AICP  
115 Overlook Street  
Mount Vernon, New York 10552

Re: Request for Leave of Absence

Dear Ms. Post:

As you are aware, the Board of Commissioners of the Urban Redevelopment Commission met this morning to review your request dated March 27, 2008, for a leave of absence through October 2008, and the circumstances leading up to that request. Following discussion in executive (closed) session, the Board approved the following actions:


1. Effective this date, March 28, 2008, you are granted a leave of absence without pay through May 31, 2008; and
2. Consistent with the Commission's personnel policies, you may request additional leaves of absence without pay in three (3) month increments, not to exceed a total period of one (1) year; and
3. Consistent with the Commission's personnel policies, you will be required to utilize all accumulated vacation leave. Sheila has indicated that totals 21.66 days. The vacation leave will coincide with the first 21.66 days of the leave of absence without pay; and
4. You are to prepare a brief memorandum which relates the current status of the web site project, the WI-FI project and the strategic planning project by close of business Friday, April 4, 2008 and return the notebook computer previously provided for your use by the same date; and
5. The Commission reserves the right to review, reevaluate and reconsider the foregoing decision at any time for any reason.

Ms. Constance G. Post, AICP  
March 28, 2008  
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During the leave of absence without pay, you will not accrue vacation leave, sick leave, personal leave or any other benefits and will receive no compensation of any kind other than the previously mentioned 21.66 days of vacation leave. If you wish to continue to receive insurance coverage during the period of the leave of absence without pay, you may do so at your cost. Please let Sheila know as soon as possible so she can provide you with the applicable details. Such continuing insurance coverage during this period will not be considered COBRA.

During this leave of absence without pay you may not conduct any business or take any action on behalf of the Commission. If you have any questions or concerns or need any additional information, please feel free to contact me directly.

Sincerely,



Rachel Goldberg  
General Counsel

cc: URC Board of Commissioners  
S. Kilcoyne  
K. Saltzman, Esquire