



STAMFORD FIRE COMMISSION

Caroline Simmons, Mayor

629 Main Street
Stamford, CT 06901
Tel (203)977-4673
Fax (203)977-4658

Geoff Alswanger
Craig Baker
Constance Hubbard
Christopher D. Munger

Draft Minutes – Fire Commission Special Meeting held November 17, 2022

Call to Order: Commissioner Alswanger called the meeting to order at 5:19pm

Roll Call, Pledge of Allegiance, Moment of Silence: Present were Commissioner Alswanger, Commissioner Baker, Commissioner Hubbard, Commissioner Munger, Fire Chief Roach, Assistant Chief Morris, Assistant Chief Robles; Pledge of Allegiance & a Moment of Silence followed Roll Call. **Invited guests:** Present were the Honorable Mayor Caroline Simmons, Chief of Staff Bridget Fox, Assistant Corporation Counsel Amy LiVolsi, Diversity, Equity & Inclusion Officer Carmen Hughes. Also in attendance were Director of Public Safety, Health & Welfare Louis DeRubeis, Public Safety Community Liaison Winton Hill

Introduction: Commissioner Alswanger introduced Mayor Caroline Simmons who thanked all the Commissioners and the Chief for their service.

Roles & Responsibilities, Policies & Procedures: Bridget Fox was introduced who asked the Commission if they had any questions regarding the Commission's Roles & Responsibilities, Policies & Procedures. The Commission had no questions.

FOI & Ethics training: The meeting was turned over to Amy LiVolsi, Assistant Corporation Counsel who gave a presentation on Freedom of Information. The Commission was given a presentation to view on their own time related to the Ethics training. Discussion took place.

Diversity, Equity and Inclusion: The meeting was turned over to Carmen Hughes, the Diversity, Equity & Inclusion Officer who gave a presentation on IDEAS. Discussion took place.

Chief's Report: The meeting was turned over to Fire Chief Roach where he then gave his department report. Chief Roach also discussed with the Commission the Entry level Firefighter interview scheduling and the Commission and the possibility of promotions happening in March 2023.

Approval of Minutes: Commissioner Alswanger asked for a motion to approve the minutes of the June 14, July 6, July 14, and October 24, 2022 Commission meetings. **Motion:** Commissioner Baker made motion to approve the minutes of the June 14, July 6, July 14, and October 24, 2022 Commission meetings, the motion was seconded by Commissioner Hubbard and approved by all. 4 in favor, 0 against.

Adjournment: Motion: Commissioner Alswanger made motion to adjourn, seconded by Commissioner Munger and approved by all. 4 in favor, 0 against. The meeting adjourned at 7:00pm