

MINUTES

City of Stamford
ERP Governance Committee Meeting
December 21, 2022
5:00 PM
Via Webinar

ERP Governance Committee Members in Attendance:

Sandra L. Dennies
Andy George
Mike Pensiero
Isidore Sobkowski
David Watkins
Chuck Williams

The ERP (Enterprise Resource Planning) Governance Committee meeting was called to order at 5:03 p.m. A quorum was present. Also in attendance was Nathan Frey, ISG. The following materials were distributed in advance of the meeting: Meeting Agenda, the presentation for the December meeting and the Minutes of the November 16, 2022 meeting.

Approval of Minutes. A motion was made and seconded to approve the minutes for the November 16, 2022 meeting. **The motion carried unanimously 6-0-0.**

Project Progress-To-Date. Mr. Williams reviewed Project Decisions-To-Date – Business Processes/Carryforward PO Treatment. The Boards approved adjusting the budget for the amount of the carryforward for the remainder of FY 23. The Conversion has been restarted to correct errors not identified in previous conversion testing concerning the chart of accounts crosswalk. The cost impact of the Project Go Live extension was discussed. The contract amendment will go to the Boards in January. The Oracle work order system will be tested in Traffic and Parking. The Licensing and Permitting system is being developed using the same environment as the Finance section of the ERP. Josie Carpanzano will be invited to keep the Governance Committee apprised of the status of the implementation.

User Acceptance Testing (UAT) Status. Conversions are being tested and data is being loaded into the UAT environment to begin UAT Testing next week.

Open Issues and Risks. The Major Risk continues to be the changes necessary to integrate Dayforce with Oracle Cloud. Another Major Risk concerns Conversion schedule and timeline. Moderate Risk continues to be PPM – task reassignment is indicated for mitigation of this risk.

The meeting adjourned at 5:20 p.m.

Next meeting is scheduled for
January 18, 2022
Via Webinar.