

# Capital Project Appropriation Request

1/5/2023

## FY 22/23

**Project:** 001308 Boys & Girls Club of Stamford Playscape

**Agency:** 0220 Operations: Engineering

**Total Request: \$166,666.00**

### Part A - Description of Request

The Boys & Girls Club of Stamford operates the Yerwood Center, the site of the playscape that is being rehabilitated. Yerwood Center is owned by the City of Stamford. Boys & Girls Club of Stamford and the City of Stamford have entered into a long-term lease structure. Currently, the Yerwood Center and the playscape are primarily used by underserved youth in grades K-3. The playscape project involves:

1. Design a new playscape - current playscape is estimated to more than double in size while improving safety and ADA compliance
2. Solicit proposals and select a contractor
3. Remove and dispose of existing playscape
4. Level the ground allowing for new and larger playscape to be installed
5. Install playscape

### Part B - Appropriation Request Detail

| Fund Source  | FY 22/23            | Capital Forecast |            |            |            |            |            | Total               |
|--------------|---------------------|------------------|------------|------------|------------|------------|------------|---------------------|
|              | Amount              | FY 23/24         | FY 24/25   | FY 25/26   | FY 26/27   | FY 27/28   | FY 28/29   |                     |
| State Grant  | 166,666.00          | 0                | 0          | 0          | 0          | 0          | 0          | 166,666.00          |
| <b>Total</b> | <b>\$166,666.00</b> | <b>\$0</b>       | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$166,666.00</b> |

### Part C - Project History

### Part D - Approvals

|                                                                                                                                                                |                            |                                                                                                                                                                                      |                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>Preparer</b><br><i>OPM Dept</i>                                                                                                                             | <b>Date</b><br>01/04/2023  | <b>OPM Director/OPM Asst Director</b><br><br><a href="#">Elda Sinani (Jan 9, 2023 10:33 EST)</a> | <b>Date</b><br>Jan 9, 2023  |
| <b>Department Head</b><br><i>Louis Casolo</i>                                                                                                                  | <b>Date</b><br>Jan 5, 2023 | <b>Director of Administration</b><br><br><a href="#">Sandy Dennies (Jan 9, 2023 12:36 EST)</a>    | <b>Date</b><br>Jan 9, 2023  |
| <b>Director</b><br><br><a href="#">Matt Quiñones (Jan 6, 2023 12:36 EST)</a> | <b>Date</b><br>Jan 6, 2023 | <b>Mayor</b><br><i>Caroline Simmons</i><br><a href="#">Caroline Simmons (Jan 10, 2023 11:07 EST)</a>                                                                                 | <b>Date</b><br>Jan 10, 2023 |

**CONNECTICUT DEPARTMENT OF ENERGY & ENVIRONMENTAL PROTECTION  
NEW AGREEMENT - TERM SHEET**

|                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------|
| <b>PSA, Grant, Land, MOU, Other</b>                                                                                                                                         | <b>Grant</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Bond Commission Award Date &amp; Item:</b> | <b>March 31, 2022 Item #23</b>                              |
| <b>Purpose of agreement:</b>                                                                                                                                                | Boys & Girls Club of Stamford Playscape                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                             |
| <b>Project Name:</b>                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                             |
| <b>Grantee Legal Name:</b>                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                             |
| <b>Grantee Address:</b>                                                                                                                                                     | 347 Stillwater Avenue, Stamford CT, 06902                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                               |                                                             |
| <b>Grantee State of CT FEIN:</b>                                                                                                                                            | 06-6001897                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Grantee Delegated Signatory:                  | Mayor Caroline Simmons<br>csimmons@stamfordct.gov           |
| <b>Grantee Business Contact:</b>                                                                                                                                            | Jeff Pytlak, jpytlak@bgcastamford.org                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Grantee Program Contact:                      | Anita Carpenter, acarpenter@stamfordct.gov,<br>203-977-4911 |
| <b>Agency Administering Bureau:</b>                                                                                                                                         | Bureau of Central Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Engineering/Permitting/Technical Req'd:       | Yes                                                         |
| <b>Agency Contract Administrator Contact:</b>                                                                                                                               | Julie Wilson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Agency Program Contact:                       |                                                             |
| <b>Identify specific contractor staff and job titles performing work where applicable (or subcontractors or agency staff).</b>                                              | Jeff Pytlak, Director of Operations and Safety, jpytlak@bgcastamford.org; Sam Gordon, Director of Development, sgordon@bgcastamford.org                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                             |
| <b>Scope of Work - What exactly is contractor doing for the state? What steps are necessary and in what order? How are services to be provided (methods, standards...)?</b> | <p>The Boys &amp; Girls Club of Stamford operates the Yerwood Center, the site of the playscape that is being rehabilitated. Yerwood Center is owned by the City of Stamford. Boys &amp; Girls Club of Stamford and the City of Stamford have entered into a long-term lease structure. Currently, Yerwood Center and the playscape are primarily used by underserved youth in grades K-3. The playscape project involves:</p> <ol style="list-style-type: none"> <li>1. Design a new playscape - current playscape is estimated to more than double in size while improving safety and ADA compliance</li> <li>2. Solicit proposals and select a contractor</li> <li>3. Remove and dispose of existing playscape</li> <li>4. Level the ground allowing for new and larger playscape to be installed</li> <li>5. Install playscape</li> </ol> |                                               |                                                             |
| <b>Periodic or final reporting requirements (if applicable)</b>                                                                                                             | Final completion report prior to final payment release                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                             |
| <b>Project Reporting Requirements (if applicable)</b>                                                                                                                       | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                               |                                                             |
| <b>Location(s) where work is to be performed (Identify specific dates, times if applicable)?</b>                                                                            | 90 Fairfield Avenue, Stamford CT, 06902                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                             |
| <b>Agreement duration (dates or length):</b>                                                                                                                                | 2 years from execution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                             |
| <b>Milestone dates or project completion date (if applicable)</b>                                                                                                           | Requested in writing >60 days from expiration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                               |                                                             |
| <b>Special project extension requirements (if applicable)</b>                                                                                                               | Reimbursement based on Project Milestones-Payment to be delivered by second business day of the month with supporting documentation in order to be included in monthly payment cycle                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                               |                                                             |
| <b>Progress Payment Requirements</b>                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                             |
| <b>Total value of agreement:</b>                                                                                                                                            | <b>\$166,666.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                               |                                                             |
| <b>Applicable rate(s): per hour, per day, per deliverable (attached itemized budget if necessary)</b>                                                                       | Cost Reimbursement as occurred                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                               |                                                             |
| <b>Procurement Policy:</b>                                                                                                                                                  | <b>Please follow all procurement rules established by your organization.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                             |
| <b>Submission of Materials and Invoice Submission</b>                                                                                                                       | DEEP - Bureau of Central Services<br>Clean Water & Capital Contract Administration Unit<br>Financial Management Division<br>79 Elm Street<br>Hartford, CT. 06106-5127<br><a href="mailto:DEEP.ContractAdmin@ct.gov">DEEP.ContractAdmin@ct.gov</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |                                                             |
| <b>DEEP Coding (internal)</b>                                                                                                                                               | Amount, Dept, Fund, SID, Program, Project, Activity, Account<br>\$500,000 - DEP43310 - 13019 - 41239 - 66099 - DEPA00030202812 - 155005 - 55050                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                             |