## MAYOR CAROLINE SIMMONS



DIRECTOR OF LEGAL AFFAIRS & CORPORATION COUNSEL DOUGLAS C. DALENA

ALFRED C. CAVA, SHRM-SCP, SPHR DIRECTOR OF HUMAN RESOURCES

# CITY OF STAMFORD OFFICE OF LEGAL AFFAIRS

### HUMAN RESOURCES DIVISION

888 WASHINGTON BOULEVARD P.O. BOX 10152 STAMFORD, CONNECTICUT 06904-2152 Tel. (203) 977-4070 Fax: (203) 977-4075

The Personnel Commission's meeting has been scheduled for Thursday, January 26, 2023 at 5:00 p.m.

Please join The Personnel Commission's regular meeting from your computer, tablet or smartphone via the link below:

#### Join Zoom Meeting

https://us02web.zoom.us/j/89273102560

Meeting ID: 892 7310 2560

#### One Tap Mobile

+1 646 558 8656 US (New York)

Meeting ID: 892 7310 2560

OR

Find your local number: <a href="https://us02web.zoom.us/u/kdFjfBauFd">https://us02web.zoom.us/u/kdFjfBauFd</a>

## **AGENDA:**

- 1. Approval of the Minutes: December 15, 2022 Meeting
- 2. <u>Legal Affairs Department:</u> Request for advanced starting rate of pay for Paralegal candidate
- **3.** Office of Operations: Request to create the classification of Code Enforcement Coordinator
- **4.** Office of Operations: Request for advanced starting rate of pay for Operations Program Specialist II candidate
- 5. Notation:
  - Water Pollution Control Authority: Lead Mechanic Water Pollution Control Authority

#### **Copies to:**

City & Town Clerk's Office Mayor Caroline Simmons Personnel Commission Union Presidents Lee Berta, OPM

Douglas Dalena, Director of Legal Affairs & Corporation Counsel

Sandra L. Dennies, Director of Administration

Carmen Hughes, Diversity, Equity and Inclusion Officer

Matthew Quinones, Director of Operations

Valerie Rosenson, Legislative Officer (BOR)