MINUTES

City of Stamford
ERP Governance Committee Meeting
February 15, 2023
5:00 PM
Via Webinar

ERP Governance Committee Members in Attendance:

Geoff Alswanger, BOF
Sandra L. Dennies, Director of Administration
Bridget Fox, Chief of Staff
Andy George, BOE
Mike Pensiero, IT Director
Isidore Sobkowski, CDO
David Watkins, BOR
Chuck Williams, ISG

The ERP (Enterprise Resource Planning) Governance Committee meeting was called to order at 5:03 p.m. A quorum was present. Also in attendance was Nathan Frey from ISG. and Josie Carpanzano, Deputy Director of Operations.

The following materials were distributed in advance of the meeting: meeting agenda, PowerPoint presentation and the minutes of the January 18, 2023 meeting.

Approval of Minutes. Mr. Watkins moved and Mr. Alswanger seconded a motion to approve the minutes for January 18, 2023. **The motion carried unanimously 8-0-0.**

Oracle Permitting and Licensing (OPAL) Status. Ms. Carpanzano reviewed the Oracle Permitting and Licensing (OPAL) Project. Implementation of Cloud Building and Health Department permitting is progressing and will result in customer service improvements. It is expected to Go-Live in 14 months. The Committee discussed specifics of the process including management tools and business processes and addressing.

ERP Cutover Status. Mr. Williams discussed Cutover task processes and tasks completed. End User training has begun. The timeline is on track for Go-Live March 6, 2023 for all City departments and the Board of Education.

Budget Status. The Board of Finance and Board of Representatives approved the amendment to the budget to cover implementation costs in the amount of $1,215,100 resulting in a Budget balance of $3,065,315.

Open issues and Risks. The Major Risk continues to be the changes necessary to integrate Dayforce with Oracle Cloud. Moderate Risk continues to be PPM – task reassignment is indicated for mitigation of this risk.

The meeting adjourned at 5:36 p.m.

Next meeting is scheduled for
March 15, 2023
Via Webinar.