



March 17, 2023

Ms. Lyda Ruijter  
Town Clerk  
City of Stamford  
888 Washington Blvd.  
Stamford, CT 06901

Dear Ms. Ruijter:

This is to notify you that the Special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, March 21, 2023, at 5:00 p.m. via Zoom conferencing. Please join the Zoom Meeting by going to

<https://us02web.zoom.us/j/89252039661?pwd=Uzl1b0Z4ekZKMk84TW9FcjluMjJUQT09>

or by phone at (646) 876-9923 and enter the:

Meeting ID: 892 5203 9661

Passcode: 670297

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

Natalie Coard  
Executive Director

Attachment

**Agenda**

**Human Resources Committee Meeting**

**March 21, 2023**

**5:00 p.m.**

1. ADP Performance Evaluation Walk-Through
2. Recruitment Update
  - a. New Hires
  - b. Promotion
  - c. Open Positions
3. Summary of Ad-Hoc Meeting - Competing in the New Talent Market

**New Hire and Termination Data as of March 15, 2023**

| <b>Timeframes of New Hires and Terminations</b>   | <b>Number of Employees</b> |
|---|----------------------------|
| January 1, 2022 - December 31, 2022 - Number of Hires   | 10                         |
| January 1, 2022 - December 31, 2022 - Number of Terminations  | 18                         |
| Terminations included (3) Retirements and (5) Layoffs due to outsourcing the attendants at Wormser Congregate |                            |
| January 1, 2023 to March 15, 2023 - Number of Hires   | 6                          |
| January 1, 2022 to March 15, 2022 - Number of Hires   | 5                          |
| January 1, 2023 to March 15, 2023 - Number of Terminations  | 3                          |
| January 1, 2022 to March 15, 2022 - Number of Terminations  | 4                          |