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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, April 13, 2023
Time: 7:00 p.m.
Via Zoom

Please join the Board of Finance Meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/85935557485>

or by telephone at 1-646-558-8656 – Meeting ID: 859 3555 7485

AGENDA

CALL TO ORDER:

MEMBERS PRESENT:

OTHERS PRESENT:

PUBLIC PARTICIPATION:

1. **MINUTES**

Request for approval of minutes of the following meeting:

- | | |
|----------------------------------|----------------------------------|
| 03082023 Special Meeting | 03232023 Special Meeting |
| 03092023 Regular Monthly Meeting | 03272023 Special Meeting |
| 03152023 Special Meeting | 03282023 Special Meeting |
| 03202023 Special Meeting | 03292023 Regular Monthly Meeting |
| 03212023 Special Meeting | 04042023 Special Meeting |

Submitted by: Clerk, Board of Finance

2. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, may provide a brief update on the BOE budget.

3. APPROVAL OF AGREEMENT – BETWEEN THE CITY OF STAMFORD AND FUSS & O’NEILL –DESIGN SERVICES FOR SAFE ROUTES TO SCHOOLS AND PUBLIC TRANSIT FACILITIES (RFP NO 846)

This project will improve pedestrian safety and traffic operation/flow at West Hill High School, Roxbury School, Newfield Elementary School and AITE High School. The total fee for these services is \$296,500. Fuss & O’Neill will complete the Final Design within twelve months and complete all services by September 30, 2025.

Action Requested:	Approval of Agreement
Amount:	\$296,500
Submitted by:	Mayor Caroline Simmons
Attending:	Frank Petise, Interim Bureau Chief

4. REQUEST FOR AN ADVISORY OPINION – TENTATIVE AGREEMENT BETWEEN THE CITY OF STAMFORD AND THE AFSCME LOCAL 1303

The City and AFSCME Local 1303-191, have reached agreement on a three-year successor collective bargaining agreement to the agreement that expired on June 30, 2022. The bargaining unit includes eight (8) employees (seven (7) full-time and one part-time) in the classification of Assistant Corporation Council. The agreement includes a 2.5% general wage increase in each year of the agreement which is consistent with other recent settlements in the city and with other surrounding municipalities. The agreement also includes an increase in employee cost share for medical insurance of 2% effective July 1, 2023, to 16% from 14%, and effective July 1, 2024, a 1% increase to 17%.

Action Requested:	Issuance of Advisory Opinion
Submitted by:	Al Cava, Director of Human Resources
Attending:	Al Cava

5. REVIEW AND APPROVAL OF ANNUAL COMMUNITY DEVELOPMENT BUDGET

Action Requested:	Approval of Community Development Budget
Amount:	\$957,666 (Community Development Block Grant-CDBG) \$517,041 (Investment Partnership Program – HOME)
Fund/Budget:	CDBG/HOME
Submitted by:	Emily Gordon, Director of Housing and Community Development
Attending:	Emily Gordon

6. REQUEST FOR ADDITIONAL APPROPRIATION – FY 2022/2023 – LAW WAGE INCREASE

This is a request to appropriate funds per the increased obligations for FY22/23 per a recent contract settlement.

Action Required:	Approval of appropriation
Amount:	\$32,970.
Fund/Budget:	Contingency
Submitted by:	Thomas Cassone, Director, Law Department
Attending:	Tom Cassone

7. REQUEST FOR ADDITIONAL APPROPRIATION – FY 2023/2024 – MAYOR'S OFFICE -- ARTS

This is a request to appropriate funds per the increased obligations for FY22/23 per a recent contract settlement.

Action Required:	Approval of appropriation
Amount:	\$2,189.
Fund/Budget:	100% Grant Funded
Submitted by:	Anita Carpenter, Grants Officer
Attending:	Anita Carpenter

8. REQUEST FOR ADDITIONAL APPROPRIATION – FY 2022/2023 – TRUSTED MESSENGER GRANT

The Dept. of Social Services will provide rigorous outreach to inform vulnerable clients regarding the steps they need to take to find or maintain health coverage due to the end of the public health emergency. Funds will be utilized for additional hours for a Caseworker Assistant, supplies, to print flyers and brochures and purchase exterior bus wrap/ads. No additional funds are required.

Action Required:	Approval of appropriation
Amount:	\$15,000
Fund/Budget:	100% Grant Funded
Submitted by:	Anita Carpenter, Grants Officer
Attending:	Anita Carpenter

9. REQUEST FOR ADDITIONAL APPROPRIATION – FY 2022/2023 – CITYWIDE PEDESTRIAN SIGNAL INFRASTRUCTURE AND SAFETY UPGRADES

This is a request to appropriate funds due to increased obligations for FY22/23 per a recent contract settlement.

Action Required:	Approval of appropriation
Amount:	\$2,878,678.44
Fund/Budget:	100% Grant Funded
Submitted by:	Anita Carpenter, Grants Officer
Attending:	Anita Carpenter

10. CAPITAL PROJECT (C63005) APPROPRIATION REQUEST – FY 2022/2023 –FIRE APPARATUS

For the purchase of two (2) Fire Engines (approximately \$850,000 each) before the expected increase in price of \$300,000 (\$150,000 each) in the new FY and extended lead time of 24-36 months.

Action Required:	Approval of appropriation
Amount:	\$1,700,000
Fund/Budget:	Bond (City)
Submitted by:	OPM Department
Attending:	Chief Trevor Roach Assistant Chief Miguel Robles

11. CAPITAL PROJECT (001327) APPROPRIATION REQUEST – FY 2022/2023 – STAMFORD HIGH ATHLETIC FIELDS

Creation of a new synthetic turf baseball field and new synthetic multipurpose soccer and lacrosse field facility across the baseball field at Stamford High School. Facility shall include field, subsurface drainage and structure, synthetic turf and infill, inlays, walkways (with minimal walkway lighting), baseball backstop, fencing, water source for wetting the field and for drinking, dugouts, aluminum bleachers, scoreboard, retaining wall (northern side of field where rock outcrop is located), batting cages, bullpens, and a small storage shed for materials and equipment. Facility shall be ADA compliant. Project shall include the specifications necessary the procurement of turf grooming equipment and training necessary for the Stamford Public School Crew to maintain the field(s).

Action Required:	Approval of appropriation
Amount:	\$300,000,000
Fund/Budget:	State Grant
Submitted by:	OPM Department
Attending:	Lou Casolo

12. REQUEST FOR ADDITIONAL APPROPRIATION – FY 2022/2023 –DECLARATION OF JUNETEENTH HOLIDAY

The 19th of June of each year is declared a legal holiday in the City of Stamford, and only those city personnel actually necessary to maintain the good order of the city shall work on that day. If the 19th of June falls on a weekend, the holiday shall be celebrated on the following Monday. Therefore, we are asking for this additional appropriation since it was not budgeted in the current fiscal year.

Action Required:	Approval of appropriation
Amount:	\$493,509
Fund/Budget:	Contingency
Submitted by:	Sandy Dennies, Director of Administration
Attending:	Elda Sinani, Director of OPM

13. TRANSFER REQUEST – OPERATING BUDGET – FY22/23 – ECONOMIC DEVELOPMENT – SMALL BUSINESS GRANTS

The Economic Development Department is providing grants to support small business in response to the economic impact of the pandemic. The funding is 100% ARP dollars. The administration of the grant program is being administrated internally and requires seasonal staff to provide the additional support to provide technical assistance, receive applications, award and monitor the award recipients. Two full-time seasonal personnel are requested to support this short-term project. This project has been approved by the Boards (Project F32742).

Action Requested:	Approval of transfer request
Amount:	\$80,738
Fund/Budget:	<i>Economic Development Contractual to Economic Development Seasonal/FICA</i>
Submitted by:	OPM
Attending:	Elda Sinani, Director, OPM

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible: Carmen Hughes, Diversity, Equity and Inclusion Officer, City of Stamford, 888 Washington Boulevard, Stamford, CT 06901 (203) 977-7993

Tracy Donoghue
Tracy Donoghue
Clerk of the Board