

**Health Commission Special Meeting  
City of Stamford  
DRAFT MINUTES  
March 16, 2023**

Commissioners Attendance March 16, 2023

Present:  
Ms. Lorraine Olson  
Dr. Thomas Getreuer  
Dr. Tabitha Fortt  
Dr. Viviane Trinh

Absent:  
Ms. Patricia Parry

Guest Attendance: Ms. Jody Bishop-Pullan, Director of Health, Ms. Raquelle Early, Recording Secretary

Call to Order	Ms. Olson called the meeting to order at 9:06am.
---------------	--

<u>Topics</u>	<u>Discussions</u>	<u>Actions</u>
<b>Minutes</b> Approval of the minutes of the Health Commission Meeting of January 19, 2023		<ul style="list-style-type: none"><li>Motion to approve occurred at 9:06am. (Approved 3-0)</li></ul>
<b>Correspondence:</b>	<ul style="list-style-type: none"><li>None</li></ul>	
<b>Director of Health Report</b> Ms. Jody Bishop-Pullan	<ul style="list-style-type: none"><li>Budget - Will be presented March 21<sup>st</sup> to Board of Finance and the 27<sup>th</sup> to Board of Representatives.</li><li>Account Clerk II position – filled by Julia Wu and working on getting her up to speed in her role.</li><li>Social Services Division – Received grant from CT Health Foundation to enroll children under 12 years of age regardless of citizenship status into the State Husky program.</li></ul>	

**Health Commission Special Meeting  
City of Stamford  
DRAFT MINUTES  
March 16, 2023**

- |  |   |  |
|--|---|--|
|  | <ul style="list-style-type: none"><li>• Conducting outreach to seniors regarding rent rebates, and questions on availability of transportation as well as Mayor’s Senior Age Council.</li><li>• Presented results of RCA to Stamford Pediatrics.</li><li>• Presented Community Health Needs Assessment and Community Health Improvement plan to both Children’s health Collaborative and faith leaders at Interfaith Council.</li><li>• Immunizations: Concern over lack of providers especially at pediatric level due to population growth from influx of new residents from NY.</li><li>• Accreditation: Updating Strategic Plan as part of the process. Seeking input via analysis of health department’s Strengths, Weaknesses, Opportunities, Threats (SWOT). Commissioners encouraged to complete their surveys.</li><li>• Emergency Response Plan – Updated Risk Communications plan with grant funded planner in collaboration with the Mayor’s office. The Leadership team along with Lauren Meyers (Public Information Officer) from the Mayor’s office will receive training later in March on ensuring proper communications during public health emergencies.</li></ul> |  |
|--|---|--|

**Health Commission Special Meeting  
City of Stamford  
DRAFT MINUTES  
March 16, 2023**

- |  |  |  |
|--|--|--|
|  | <ul style="list-style-type: none"><li>• Director of Nursing position is a challenge to define to multiple tasks assigned. RN may not be necessary for some of the tasks. Rethinking the position requirements.</li><li>• Creating of a Health Educator position. Degree in Public Health or Community Health and certified in Community Health Education to also help in outreach.</li><li>• Expanding nursing staff to meet increased demands due to population growth.</li><li>• School Nursing - Nurse has been hired, and interviewing candidates for a Dental Hygienist vacancy due to a retirement.</li><li>• Environmental Inspections Division - Food Establishments Inspections – Implementation of new FDA Food Code Regulations underway. FDA food inspections process has been entered into ViewPoint Cloud by Raquellé Early.<ul style="list-style-type: none"><li>- Ebrima and Jody are putting together communications to be sent out to all food establishment owners regarding this new change. Food establishment training is also being considered.</li><li>- Inspectors are conducting bi-weekly in-service plan review and inspections training amongst themselves.</li></ul></li></ul> |  |
|--|--|--|

**Health Commission Special Meeting  
City of Stamford  
DRAFT MINUTES  
March 16, 2023**

<p><b>Director of Public Safety, Health, and Welfare</b> Mr. Louis DeRubeis</p> <p><b>Old Business:</b> Health Commission Website</p> <p><b>New Business:</b> Postvention team</p> <p>Health Commission Member update</p>	<ul style="list-style-type: none"> <li>• Infectious Diseases – Stable. COVID-19 cases and hospitalizations have declined. Wastewater surveillance is lowest since monitoring began.</li> <li>• COVID-19 home test kits received from the State with April 2023 expiry dates have been distributed to local community partners. Funding to purchase additional home test kits is available through ELC2 grant, and results to be securely reported to National Institutes of Health (NIH) website. Information will be made available on City website.</li> <li>• COVID vaccine clinics are ongoing. Demand is very low. Griffin Health continues to administer vaccines in Ferguson library extension located at Henry Street. Community Health Center and Building One Community have partnered to continue COVID-19 response which is winding down around the end of the National Public Health Emergency declaration.</li> <li>• (Absent due to schedule conflict.)</li> <li>• Few incidents have been responded to.</li> <li>• The Health Commission and the Department of Health along with the City of Stamford wish to</li> </ul>	<ul style="list-style-type: none"> <li>• Ms. Olson asked about the school nurse situation at TOR since no school-based health center has opened there. Jody said that Family Centers are helping.</li> <li>• To be discussed at the next regular meeting.</li> </ul>
---	--	--

**Health Commission Special Meeting  
City of Stamford  
DRAFT MINUTES  
March 16, 2023**

	recognize the service of Ms. Patricia Parry for almost 20 years. Ms. Parry was a tireless advocate for the Health Department and will be missed by all. Today was her last official meeting. Good Luck to Dr. Viviane Trinh who also leaves us today.	
--	---	--

<b>Appeals:</b>	<ul style="list-style-type: none"><li>• No Appeals</li></ul>	
-----------------	--	--

**Adjournment:**

Motion to adjourn: Meeting adjourned at 9:37am.

Submitted by: Raquelle Early