



**CITY OF STAMFORD**  
**OFFICE OF ADMINISTRATION**  
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**ADDENDUM NO. 1**  
**(October 1, 2021)**  
**Request for Proposals No. 846**  
**COVID-19 Employee Testing Program**

Addendum No. 1 is being issued to all potential respondents to provide the items and attachments set forth herein which shall act to qualify, clarify, or otherwise modify the RFP Documents previously issued regarding the above referenced project. These items, whether of omission, addition, substitution, or clarification, shall be incorporated into the proposals submitted by all bidders, and receipt of this document and its attachments should be acknowledged in the space provided on the RESPONDENT'S INFORMATION AND ACKNOWLEDGEMENT FORM. Failure to do so may subject the Bidder to disqualification.

The items and references:

**QUESTION# 1:** I am checking in on the request for proposal project listed above with a few questions.  
Are there any union requirements for this project?  
Is there an anticipated start/end date available at this time ?

**ANSWER:** This is not a construction job. There are no union requirements for design projects.  
Anticipated start time is the Spring of 2022 as this will require BOR contract approval. Anticipated design Completion is the Fall of 2022.

**QUESTION # 2:** The proposal states in several locations, "The financial supplement of the technical proposal shall be submitted only after the City of Stamford requests from the consultant(s) meeting the requirements of the RFP" or "The project cost schedule must be submitted within 72 hours of the request, only by the selected consultant(s)" which contradicts the statement on page 2 of the RFP that reads "The Purchasing Department requests that you identify clearly your fee proposal sheet(s), as well as your bid bond pages if applicable." Please clarify if the technical fees pertaining to Section 2 of the RFP shall be provided by October 7<sup>th</sup> or withheld until requested.

**ANSWER:** DESIGN PROPOSAL FEE IS TO BE PROVIDED ONLY BY THE CONSULTANT WHO IS AWARDED. FEE PROPOSAL IS NOT TO BE SUBMITTED ON OCTOBER 7<sup>TH</sup>.

**QUESTION # 3:** Page 46, Section 4.1, 3<sup>rd</sup> paragraph, 2<sup>nd</sup> sentence reads “Number of projects completed / awarded similar work comparable to the RFP within at least **five ten** (10) years shall be listed...” . Please clarify the number of years requested.

**ANSWER: IT SHOULD READ AS TEN (10) YEARS.**

**QUESTION # 4:** The RFP suggests there is work to be included related to access improvements to CT Transit bus lines. However, there is no further definition throughout the RFP of what work is anticipated. Please clarify the scope of work related to access to public transit facilities.

**ANSWER: 1.1 INTRODUCTION VERY CLEARLY STATES THE SCOPE OF THE PROJECT, AND THE CONSULTANT’S RESEARCH IN SUBMITTING THE PROPOSAL.**

**QUESTION # 5:** Figure 7 (see pg 55) is provided as reference to the 0.25mi Walkshed of CT Transit Bus Lines located throughout the City of Stamford. Is it the City’s intent that the entire 0.25mi Walkshed is included in this project? Additionally, will detailed topographic field survey be required, as needed, for the entire 0.25mi Walkshed?

**ANSWER: INTENT IS TO COMPLETE THE PROJECT WITH CITY’S AERIAL SURVEY INFORMATION. FIELD SURVEY IS EXPECTED TO BE INITIATED ONLY FOR THOSE LOCATIONS WHERE THE AERIAL SURVEY INFORMATION IS NOT ADEQUATE FOR DESIGN PURPOSES. WALKSHED IS 0.25 MILES.**

**QUESTION # 6:** On Page 6, 2<sup>nd</sup> paragraph under SECTION 2.0 SCOPE OF SERVICES, it’s stated that a separate set of plans is to be developed for each of the school areas. Will each school area be constructed under 1 single contract? Or does the City intend to issue multiple construction contracts?

**ANSWER: MULTIPLE CONSTRUCTION CONTRACTS.**

**QUESTION # 7:** What is the survey level accuracy of the City flight data?

**ANSWER: AS GOOD AS CONNECTICUT STATE FLIGHT DATA.**

**QUESTION # 8:** Page 36, Section 2.1 states “When field survey is required survey data must be collected using field surveys only at locations where the use of City’s flight data with 1’ contours are not adequate or not feasible to complete the design.” Is it appropriate to assume field topography shall be obtained at the first 6 project sites / locations (excluding the 0.25 mile walkshed) due to the survey level accuracy of flight data? It is assumed aerial / flight data will not provide detailed information (ex. bottom of curb, top of curb, finished floor, cross slopes etc.)that is typically necessary to adequately design and construct sidewalk infrastructure that adheres to design standards.

**ANSWER: THE INTENT IS DESIGN A MEANINGFUL AND COST EFFECTIVE PEDESTRIAN FACILITY WITH THE AVAILABLE FLIGHT DATA**

**FOR THE ENTIRE PROJECT SCOPE DEFINED UNDER THIS RFQ. CONSULTANTS WITH ADEQUATE SKILLS WORKING WITH FLIGHT DATA WILL BE ABLE TO ACHIEVE THIS.**

**QUESTION # 9:** Is the City flight data currently available for review? If we can review what's available, this will help in establishing level of effort anticipated for field survey particularly for Figure 7 (0.25 Mile Walkshed of CTTransit Bus Lines).

**ANSWER:** **INFORMATION WILL BE ACCESSIBLE TO THE SELECTED CONSULTANT TO EVALUATE AND ESTABLISH THE LEVEL OF EFFORT TO COMPLETE THE DESIGN.**

**QUESTION # 10:** On pg 7 under Sec 2.1, it's stated "The Consultant shall use the format of the City of Stamford...". Also, on pg 6, 2<sup>nd</sup> paragraph, it states that plans and specifications shall conform to CTDOT FORM 818, which seems to contradict requirement under Section 2.1 that Consultant shall use the format of the City of Stamford. Please confirm format required for developing plans, specs and estimate under this contract.

**ANSWER:** **SECTION 2.1 INFORMATION IS RELATED TO DESIGN SHALL FOLLOW CITY FORMAT. FORM 818 IS RELATED TO CONSTRUCTION.**

**QUESTION # 11:** **SECTION 2.1.2 TOPOGRAPHIC SURVEY**

- Since topographic field survey is required within limits defined in Sec. 2.1.1, can it be assumed that this includes the entire project limits?
- Considering requirements stated for topographic survey, please confirm a detailed topographic field survey (Class T-2) is anticipated throughout the entire project limits.

**ANSWER:** **THE INTENT IS DESIGN A MEANINGFUL AND COST EFFECTIVE PEDESTRIAN FACILITY WITH THE AVAILABLE FLIGHT DATA FOR THE ENTIRE PROJECT SCOPE DEFINED UNDER THIS RFQ. CONSULTANTS WITH ADEQUATE SKILLS WORKING WITH FLIGHT DATA WILL BE ABLE TO ACHIEVE THIS.**

**QUESTION 12:** **SECTION 2.1.4 REPORTS**

- How is "downstream" defined? Outside of project limits?
- How is the need for downstream improvements to the existing drainage system to be determined? Typically, this is determined through a complete drainage analysis, including storm sewer and gutter flow, to each system's outlet. Is it the City's intent that a complete drainage analysis is required for each drainage system?

**ANSWER:** **THIS WILL BE DISCUSSED WHEN ESTABLISHING THE SCOPE OF WORK WITH THE SELECTED CONSULTANT**

**QUESTION 12:** **SECTION 2.1.6 PRELIMINARY ENGINEERING**

- Please clarify requirements for test pitting at this design stage. Should test pit results be obtained and all conflicts resolved for the preliminary design submission? It may not be feasible to provide this information at this stage of design. Typically, test pits are performed, including conflict resolution, following preliminary design and as part of the semi-final design submission.

**ANSWER: THE REQUIREMENT OF TEST PITS IS LIMITED TO SIDEWALKS INSTALLED IN THE VICINITY OF ROCK OUTCROPS TO DETERMINE THE FEASIBILITY. OTHER TEST PITS ARE DONE DURING LATER STAGES OF THE PROJECT.**

**QUESTION 12:** In the 5<sup>th</sup> paragraph, it states the City will determine CAD standards (layer names, colors, line-types, etc.) prior to preliminary design. Is the intent that the Consultant will need to develop a new CAD platform, based on City's determination, that shall be utilized for design development? Please clarify the City's intent.

**ANSWER: INTENT IS TO HAVE THE DESIGN TO BE COMPATIBLE WITH CITY'S SYSTEM. WILL BE DISCUSSED DURING THE DEVELOPMENT OF SCOPE OF WORK.**

**QUESTION 13:** A proposal is to be submitted in four (4) parts:

- A letter of transmittal
- Technical response which includes qualifications and work plans
- Consultants qualifications, representatives, and

Our question is, **What is the fourth part to be submitted?**

**ANSWER: THE FOURTH PART IS "FINANCIAL SUPPLEMENT" AS DESCRIBED IN SECTION 3.4 AND ONLY BY THE SELECTED CONSULTANT WHEN REQUESTED.**

All other terms and conditions of **RFP No. 846** remain the same.

Erik J. Larson  
Purchasing Agent

Cc: Frank W. Petise, P.E., Acting Bureau Chief  
Purchasing Department File