

MAYOR  
CAROLINE SIMMONS



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LAURA BURWICK  
DENNIS MAHONEY  
J.R. MCMULLEN

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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER 88  
8 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

## NOTICE OF A SPECIAL MEETING OF THE BOARD OF FINANCE

Pursuant to Sec. 6-20-2 of the City of Stamford Charter, Chair Richard Freedman and Vice-Chair Mary Lou Rinaldi call a special meeting of the Board of Finance on:

Place: This meeting will be held remotely and can be accessed by computer, tablet, or smartphone at <https://us02web.zoom.us/j/89587491300> or by telephone at 1 646 558 8656 – Meeting ID: 895 8749 1300

**Wednesday, April 26, 2023**

**Time: 6:30 p.m.**

**Via ZOOM**

### **AGENDA (BOF ONLY)**

1. **ADVISORY VOTE BY THE BOF**  
Advisory vote by the BOF on proposed charter revision.

**Wednesday, April 26, 2023**

**Time: 7:00 p.m.**

**Via ZOOM**

### **AGENDA**

1. **REVIEW AND DISCUSSION – FORECAST OF CONSTRUCTION COSTS AND SCHEDULE OF LONG-TERM FACILITIES PROJECTS**  
Discussion of costs and schedule of Long-Term Facilities projects over the next three fiscal years though 6/30/26.

2. REVIEW OF WESTHILL HIGH SCHOOL PROJECT  
Discussion of cost and scope of the new Westhill High School. Discussion will include project oversight structure and the role of the Board of Finance in approving project scope and design.
  
3. REVIEW OF CONSTRUCTION MANAGEMENT FOR LONG TERM FACILITIES PLAN  
Discussion of structure to manage all Long-Term Facilities projects.
  
4. APPROVAL OF OWNER'S REP CONTRACT FOR WESTHILL HIGH SCHOOL PROJECT  
Agreement between City of Stamford and Colliers Project Leaders USA NE, LLC for Owner's Representative for New Westhill High School (RFP No. 887).  
Colliers will provide advisory services to the City throughout the entire construction process of the new Westhill High School, including the demolition of the existing school and related site improvements. The fee for these services shall be \$2,746,766.00, payable on either an hourly or lump sum basis, depending on the project phase. The City may, at its option, request additional Colliers staffing, the fee for which shall not exceed \$4,205,612.00. The City will also reimburse Colliers for certain expenses, not to exceed \$50,000.00.

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|--------------------------|---|
| <b>Action Requested:</b> | Approval of Agreement                           |
| <b>Submitted by:</b>     | Mayor Caroline Simmons                          |
| <b>Attending:</b>        | Chris Dellaselva, Assistant Corporation Counsel |

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible:  
Carmen Hughes, Diversity, Equity and Inclusion Officer, City of Stamford, 888  
Washington Boulevard, Stamford, CT 06901 (203) 977-7993

*Tracy Donoghue*  
**Tracy Donoghue**  
**Clerk of the Board**