

**MAYOR  
CAROLINE SIMMONS**



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VICE CHAIR**

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LAURA BURWICK  
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## **BOARD OF FINANCE**

**STAMFORD GOVERNMENT CENTER  
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STAMFORD, CONNECTICUT 06904-2152**

### **NOTICE OF AUDIT COMMITTEE MEETING OF THE BOARD OF FINANCE**

Notice is hereby given that the City of Stamford Board of Finance will conduct an  
Audit Committee meeting via Zoom:

**Thursday, July 13, 2023, at 5:30 p.m.**

Please join the meeting from your computer, tablet or smartphone  
<https://us02web.zoom.us/j/83740030281>  
or by telephone at 1-646-558-8656 Meeting ID: 837 4003 0281

### **AGENDA**

#### **1. REVIEW OF CURRENT STATUS OF CITY'S ANNUAL AUDIT**

##### ***Questions for Controller, Assistant Controller and Director of Taxation***

- a. What is the status of the completion of the city's annual audit? The Board was advised the audit would be completed by mid-June.
- b. When will we receive the audit, and the auditors' statements? When will the city provide comment/corrective action to those statements? Please note this information must be provided **BEFORE** the Board of Finance can vote to approve the audit.
- c. When does the city plan to submit prior years' audits to the State to be included in the state's official website? Are we in violation of state regulations for these obvious omissions for this year as well as past years?

d. Why are we not doing monthly reconciliations on a regular basis?

**Attending:** David Yanik, Controller  
Joanne Noone, Assistant Controller  
William Napoletano, Tax and Revenue Collector

2. **PRESENTATION OF THE INTERNAL AUDIT REVIEW OF THE CITY'S PROPERTY TAX REVENUES COLLECTION PROCEDURES AND PROCESSES FOR FY19 – FY21 WITH EXHIBITS**

**Attending:** Teresa Viscariello, Internal Auditor

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Mary Lou Rinaldi, Audit Committee Chair

cc: Mayor Caroline Simmons  
Thomas Cassone, Esq., Director of Legal  
Elda Sinani, Director of OPM  
Matt Quinones, Director of Operations  
Lyda Ruijter, City and Town Clerk

Dennis Mahoney, Member

David Yanik, Controller  
Joanne Noone, Assistant Controller  
Lou Casolo, City Engineer  
Erik Larson, City Purchasing Agent  
Jeff Curtis, President,  
Board of Representatives