



**CITY OF STAMFORD**  
**OFFICE OF ADMINISTRATION**  
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**ADDENDUM NO. I**  
**(February 24, 2023)**  
**Request for Proposals No. 899**  
**Citywide Parks Invasive Species Plan**

Addendum No. I is being issued to all potential respondents to provide the items and attachments set forth herein which shall act to qualify, clarify, or otherwise modify the RFP Documents previously issued regarding the above referenced project. These items, whether of omission, addition, substitution, or clarification, shall be incorporated into the proposals submitted by all bidders, and receipt of this document and its attachments should be acknowledged in the space provided on the RESPONDENT'S INFORMATION AND ACKNOWLEDGEMENT FORM. Failure to do so may subject the Bidder to disqualification.

1. In Task 1 is to create a GIS-based non-native, invasive species inventory and maps of Stamford parks. For companies that do not use GIS, but rather use a program(s) that can create shapefiles, is that acceptable? As long as the deliverable is in an ESRI compatible format – shapefiles or file geodatabase – it will be acceptable.
2. Task 3 is to train City staff. What is the deliverable the City is looking for under this task? Are you looking for the consultant to provide all the expected training sessions for the City manager, foremen, and permanent and seasonal workers? There are 3 permanent Parks personnel dedicated to tree work, although Parks is looking to add 2 more for a possible total of 5. Parks Maintenance includes 15 permanent positions. In addition, there are 35 seasonal workers, and their supervisors may select a few to be included. The selected consultant will therefore be training up to 20 - 30 workers. Several have herbicide applicators licenses, some work just on trees, some primarily do “mow and blow.” The Parks Department has a challenging work load, so they are unlikely to be able to introduce additional regimes of maintenance. That said, they can be trained to identify the basic invasives and include maintenance of them within their established regimes. It will be up to the consultant to propose an approach to the training.
3. You list many of our local non-native plant species, but some plants are not included, such as mile-a-minute and Japanese stilt grass. Given that these are known from our area, would they also be included in the bid, or only those plants listed in the RFP? The list of plants was not meant to be comprehensive. All species threatening Stamford parks should be included.

All other terms and conditions of **RFP No. 899** remain the same.

Erik J. Larson  
Purchasing Agent

Cc: Erin McKenna, Associate Planner  
Purchasing Department File