

**RESPONSE OF ATTORNEY STEVEN G. MEDNICK  
TO STAMFORD RFP #881**

**FOR LEGAL ADVISORY SERVICES  
(19<sup>th</sup> Charter Review Commission)**

**Issued on behalf of:**

**Corporation Counsel and 19<sup>th</sup> Charter Revision Commission  
City of Stamford**

**26 August 2022**

**Proposer Name:**

**Steven G. Mednick  
142 Temple Street, 2<sup>nd</sup> Floor  
New Haven, CT 06510  
(203) 752-9198  
smednick01@snet.net**

**Steven G. Mednick**  
**Attorney**

26 August 2022

City of Stamford  
Purchasing Department  
Stamford, CT

Attn: Erik J. Larson, Purchasing Agent  
Steve Kolenberg and Thomas Lombardo, Charter Revision Commission

Dear Messrs. Larson, Kolenberg and Lombardo:

I am pleased to submit my proposal for legal counsel services to the 19<sup>th</sup> Charter Revision Commission of the City of Stamford. I appreciate the opportunity to participate in this selection process. As I hope you will see, I have had the distinct honor of representing a number of Connecticut municipalities on the issue of Charter reform. In the past two years I have represented Hartford, Hamden, Fairfield, Middletown and Berlin as well as consulting with the Legislative Council of Newtown

Over the years I have conducted charter revisions in New Haven, Bridgeport, Waterbury, New Britain, East Windsor, Cromwell, Darien and Portland. I have also served as counsel the many municipalities on legislative matters and litigation. I served as Corporation Counsel for the City of New Haven and was part of a team of lawyers who worked with the Office of Policy and Management on the issuance of Executive Orders during the pandemic.

It was during the Executive Order process that I had the opportunity to work with Attorney Richard Roberts of Halloran Sage. Ordinarily, I bid projects for municipalities as a solo practitioner without back up support. Upon reviewing the RFP and the "Charge from the Board of Representatives" it is apparent that the Stamford Charter Revision is potentially vast, comprehensive and grand in scope. When you couple the ambitious scope with the short time remaining (spring-summer of 2023) in the process, I decided to propose to work on this project with Attorney Roberts and his team of outstanding municipal attorneys. I will be the lead counsel and will work with the Commission; however, depending on time pressures and/or subject matter, I will call on Attorney Roberts and his colleagues to be of assistance.

My unique practice is an outgrowth of a career in local government from my time as an Alder and Corporation Counsel in New Haven through my years representing the cities of Hartford, Waterbury, Bridgeport, New Haven, New Britain

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and Middletown, the towns of Hamden, East Haven, Darien, Cromwell, Guilford, Portland, Westbrook and East Windsor and the borough of Naugatuck. I have also represented the Boards of Education in Waterbury, Bridgeport and New Haven and over the years several Councils of Governments as well as the Connecticut Conference of Municipalities. I am currently serving as Counsel to the Legislative Council of the Town of Hamden where I have advised on issues ranging from procedural rules revisions to budget amendments as well as the role of a local legislative body in the recent police shooting case. I also serve as counsel to the Lower Connecticut River Valley Council of Governments and the Western Connecticut Council of Governments.

When I sign on to a project the client obtains the benefit of a lawyer with forty-two years' experience of devoting my energies to the needs of the client. The assistance of the members of Halloran Sage will be of enormous benefit to me and to the City.

Thank you for your consideration. I look forward to answering your questions.

Respectfully submitted,

Steven G. Mednick

SGM:oho

Attachments:

- (1) Proposal Content
- (2) Contractor's Statement (Schedule A)
- (3) Non-Collusion Affidavit (Schedule B)
- (4) Compliance Affidavit (Schedule C)
- (5) Certificate of Corporate Resolution or Certificate as to Contract Signatory: N/A to Attorney Mednick (Schedule D)
- (6) Proposer's Information and Acknowledgement Form
- (7) W-9
- (8) Commission on Human Rights and Opportunities Contract Compliance Regulations and Notice to Bidders

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**RESPONSE OF ATTORNEY STEVEN G. MEDNICK  
STAMFORD RFP #881**

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**1. Full Name and address of Organization.**

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One Goodwin Square  
225 Asylum Street  
Hartford, CT 06103  
(860) 297-4695  
[roberts@halloransage.com](mailto:roberts@halloransage.com)

**2. Brief Description of Firm, including qualifications, experience and ability to be the Charter Revision Commission's legal advisor.**

**Attorney Steven G. Mednick's** experience in government covers the gamut of issues from major technology transactions to contract negotiation, from specialized construction litigation to the analysis of government systems and advising on alternate structures of governance. He has also been retained by clients to conduct thorough due diligence investigations pertaining to employee conduct. Although most of Mednick's legal work for municipalities and government have been transactional, his argument for the repeal of the so-called "recall" provisions was affirmed by the Connecticut Supreme Court in **Simons v. Canty**, 195 Conn. 524 (1985). Moreover, he has been part of a small team of experienced attorneys advising the Office of Policy and Management and the Office of the Governor on the development of Executive Orders impacting municipal government on behalf of the Connecticut Association of Councils of Governments ("CTCOG"), Connecticut Conference of Municipalities ("CCM") and Connecticut Council of Small Towns ("COST"). He was recently appointed to serve on CCM's American Rescue Plan Advisory Committee ("ARPA") in Connecticut

Over the years Attorney Mednick has been engaged in alternate dispute resolution. Following his tenure as New Haven's Corporation Counsel, in December of 1996 he settled eight years of litigation resulting in the acquisition of the former Malley's Department Store. His efforts were acknowledged by Community Mediation, Inc. with the presentation of the Zampano Award for Excellence in Mediation in June of 1997. Mednick was deeply involved in construction mediation and arbitration on behalf of the City of New Haven. He has served as a mediator in a dispute between Mayor and Police Chief. His report on the history of the fence is widely considered to be the salve that ended over a half century of enmity between New Haven, Hamden and the federal government.

Over the past few years Mednick has represented the states of Connecticut and New Hampshire, the cities of Hartford, Waterbury, Bridgeport, New Haven, New Britain and Middletown, the towns of Hamden, Fairfield, East Haven, Darien, Cromwell, Guilford, Portland, Westbrook and East Windsor and the borough of Naugatuck. He has also

represented the Boards of Education in Waterbury, Bridgeport and New Haven. He is counsel to the Council of Governments, Central Naugatuck Valley and has represented the Connecticut Conference of Municipalities on governance and personnel issues. He is currently serving as Counsel to the Legislative Council of the Town of Hamden where he has advised on issues ranging from procedural rules revisions to budget amendments as well as the role of a local legislative body in the recent police shooting case. He serves as counsel to the Lower Connecticut River Valley Council of Governments and the Western Connecticut Council of Governments. He is also the Special Counsel to the New Haven Board of Alders on a dispute with the Administration over the award of a pension enhancement to union official. In the past two years he served as counsel to charter commissions in Middletown, Hamden (x2), Hartford, Fairfield, Berlin and served as consulting counsel in Newtown. He is currently representing a Commission that has been authorized and will be named in early September 2022.

Providing support for Attorney Mednick on an “as needed” basis is the firm of **Halloran & Sage LLP**, Founded in 1935 **Halloran Sage** (“Halloran”) is a full-service law firm with over eighty-five years of legal experience. With over 80 attorneys and offices located in Hartford, Danbury, Middletown, New Haven, and New London, Connecticut; Springfield, MA; and Washington, D.C., Halloran delivers a team-based service approach to its clients, with attorneys practicing in areas relevant to their experience. Its client base ranges from municipalities to Fortune 500 companies, closely held businesses, institutional and private investors, governmental units, public and private universities, and non-profit organizations.

**Municipal Experience.** Halloran Sage has an extensive practice representing municipalities. Halloran represents more than half of the 169 towns and cities in Connecticut as well as several state agencies and departments. Halloran is currently serving as general municipal counsel to Ashford, Burlington, Canton, Chester, Columbia, Coventry, Durham, Farmington, Franklin, Glastonbury, Granby, Griswold, Hampton, Hebron, Jewett City, Killingly, Marlborough, Montville, Preston, Putnam, Rocky Hill, Sherman, Thompson, Voluntown, Wethersfield, and Woodstock. Halloran also presently serves either as co-counsel or special counsel to the towns of Branford, Bridgeport, Canterbury, East Haddam, East Lyme, Haddam, Hamden, Hartford, Middlefield, Monroe, New Britain, New Fairfield, New Hartford, New Haven, Norwalk, Old Lyme, Old Saybrook, Orange, Scotland, Stamford, and Waterbury. Many of these additional engagements focus on land use or environmental issues, as well as more general subject matters.

For each of those towns and cities, Halloran has handled nearly all of the legal issues that can arise, including general municipal representation, planning and zoning, litigation, environmental law, and construction contracts and services. Each member of its team brings their respective experiences to the task of representing our governmental clients in a skillful and service-oriented manner.

Halloran's attorneys provide counsel and proficiency in review and revision of ordinances and regulations, review and interpretation of state and federal laws and regulations, and land acquisition. Its services also include representation in claims against and by the town and advice in land use matters, construction law, and any other matter concomitant with municipal government operations as needed by the municipal client.

**3. Include a resume and a list of engagements those individuals who will act in an advisory capacity to the City.**

**Attorney Steven G. Mednick.** In addition to the items in #2, above, Attorney concentrates his law practice in governmental-related transactions (economic development, school construction, land use and zoning); municipal governance (charter revision and structural reform); commercial financial transactions (including real estate), technology procurement representation for the public and private sector; and appellate litigation. Mr. Mednick occasionally represents clients on government service matters.

He is admitted to practice in the State of Connecticut and before the United States District Court of Connecticut, the Second Circuit Court of Appeals and the United States Supreme Court. He is a graduate of the University of Connecticut School of Law (J.D. - 1979) and Fairfield University (B.A. - 1974). He was also a participating columnist for the "Sum & Substance" series for the **Connecticut Law Tribune** from 1996-1998.

Attorney Mednick has been involved in major projects over the years, including the following:

- Charter revision commissions in New Haven, Bridgeport, Hartford (x4), Waterbury (x2), New Britain (x3), East Windsor, Hamden (x2), Middletown, Fairfield, East Windsor, Cromwell, Darien, Westbrook and Portland (x2).
- New Haven Board of Alders in a dispute over a benefit package awarded to a union official by the Mayor, currently pending in Superior Court.
- Researched and wrote a report on the sixty-year history of a fence between a public housing project in New Haven and a suburban neighborhood in Hamden entitled "There Are No Angels in the Room".
- Hartford City Treasurer and Pension Commission during the 2017 financial fallout of a major municipality which resulted in the filing of a report entitled "A Matter of Balance" which discussed the role of municipal officials when facing municipal distress.



- Coordinating counsel on a unique, multi-faceted financing program which included state bond funds (\$7.5 million) and New Market Tax Credits and revolved around a constellation of interested parties including the Applicant (Continuum of Care, Inc.) and its local counsel and tax counsel, the Connecticut Department of Economic and Community Development (DECD) and its counsel, and, the Developer (Centerplan Development Company LLC), and its counsel. The role of coordinating counsel was to work with all parties to keep the transaction on track to ensure compliance with all legal requirements and to reach a successful closing.
- The not for profit New Haven Center for Performing Arts, Inc. in the reopening of the former Palace Theater as the “College Street Music Hall” in New Haven and conversion of the Connecticut Tennis Center into the Westville Music Bowl.
- City of Middletown in a forensic review of and report on (1) a failing transit district for the City of Middletown; and (2) on the structure of a major not for profit organization in the State.
- New Haven Fire Chief on executive personnel matters
- Authored a report for the Waterbury Board of Education on construction issues pertaining to the delay in the construction of a public school.
- City of Waterbury on construction projects relating the renovation of the historic City Hall and is active as counsel on the school construction initiative.
- Citizens Action Committee of the City of Bridgeport in negotiating a Community Environmental Benefits Agreement with PSEG regarding the power plant at Harbor Station.

**Attorney Richard Roberts** of Halloran Sage represents municipalities in the full range of their legal needs. He frequently represents municipalities in real estate acquisitions and sales, land use matters, charter review and revision, drafting and review of ordinances, FOIA and elections enforcement matters, and property tax issues. He also provides legal counsel to individuals, partnerships, limited-liability companies and corporations in real estate acquisitions and sales, financing transactions, general business affairs and contracts and agreements. He represents lending institutions and borrowers in secured, unsecured, asset-based, and non-traditional financing transactions as well as in various state and federal regulatory matters, including securities, banking and land use and zoning matters.

Rich delivers superior service in his work with his clients. His clients know him for his responsiveness, timeliness, and adherence to budget. With more than three decades of experience, his in-depth knowledge of municipal, land-use, and business law prepare him to address any matter effectively and efficiently.

He has been a member of the Wethersfield Planning and Zoning Commission since 1991, serving for many years either as its Chairman or Vice Chairman. He previously served as a member of that town's Zoning Board of Appeals, Flood Encroachment Control Board, and its Economic Development and Improvement Commission. Rich serves on the Board of Governors of Hartford Hospital and the Board of Directors of the Eastern States Exposition. He also serves as legal counsel to the Woodstock Historical Society, Inc. and Chamberlin Mill, Inc.

Rich received his AB, *magna cum laude* from Dartmouth College and his JD from the University of Virginia School of Law.

He has assisted the towns of Bolton, Burlington, Canton, Columbia and Wethersfield in their charter revision processes and is currently serving as counsel to Middlefield's charter revision commission. He also assisted Stamford in its 2012 charter revision.

*Municipalities Served:* Town Attorney for **Canton, Chester, Columbia, Coventry, Durham, Granby, Hampton, Killingly, Putnam, Rocky Hill, Voluntown, Woodstock;** Special Counsel for several other municipalities at any given time.

**Attorney Michael Collins** is a member of Halloran Sage's Municipal Law Practice Area. He has extensive experience in litigating property valuation appeals, land use cases, and administrative appeals. He provides advice and counsel to his clients on a wide range of municipal matters including land use, statutory interpretation, drafting and review of ordinances, Freedom of Information issues, the procurement process, and elections.

Michael is also an experienced trial lawyer, having represented clients in state and federal courts and before administrative bodies. His litigation experience includes defending claims regarding automobile liability, premises liability, civil rights, and police pursuits. He has also defended professional liability claims regarding state marshals, insurance agents, architects, and engineers.

Michael is a member of the Connecticut Association of Municipal Attorneys and the Connecticut Conference of Municipalities. He is a former member of the Office of the Corporation Counsel for the City of Hartford from 1986 to 2003, including the last eight years as the Deputy Corporation Counsel.

He is a former member of the Board of Assessment Appeals for the Town of Glastonbury, and a former member of the town's Recreation Commission. He is also a member of the Irish American Home Society, where he is a past vice president and former member of the board of directors.

Michael earned his BA from Trinity College and his JD from the University of Connecticut School of Law.

*Municipalities Served:* Assessment appeals for **Hartford, Burlington, Canton, Columbia, Farmington, Glastonbury, Hebron, Killingly, Marlborough, Putnam, West Hartford, and Woodstock**; Freedom of Information complaints for **Burlington** and **Wethersfield**; and General Counsel for **Bloomfield Center Fire District**.

**Attorney Kenneth Slater, Jr.** of Halloran Sage represents municipalities in a wide range of matters involving general counsel, transactions, and litigation. He represents private and public sector clients in both litigation and transaction matters involving land use and environmental law, general municipal law, administrative law and permitting, real estate, and general civil and commercial litigation. He serves as legal general counsel in several towns and provides advice and counsel on general municipal legal matters including charter and ordinance interpretation and drafting, Freedom of Information Act compliance, real estate transactions including acquisition and transfer of real estate and municipal easements, and statutory and ordinance compliance on multiple subject matters.

Ken has extensive experience in land use matters and regularly represents individuals and business organizations before municipal boards and commissions and in serving as general counsel or litigation counsel to municipal land use boards and commissions. He frequently prosecutes and defends appeals in the Connecticut Supreme Court and Appellate Court involving land use issues and is regularly engaged to prosecute and defend administrative appeals to the Superior Court regarding the issuance or denial of zoning, planning and wetland permit approvals and enforcement matters. He is also experienced in complex land use matters involving constitutional and environmental claims and statutory remedies such as the Affordable Housing Appeals Act, the Religious Land Use and Institutionalized Persons Act ("RLUIPA"), the Fair Housing Act ("FHA"), and the Americans with Disabilities Act ("ADA").

Ken also has wide-ranging experience in environmental law. He routinely represents businesses, individuals, and municipalities regarding legal issues relating to transfer or remediation of contaminated properties and in the prosecution and defense of environmental cost recovery or enforcement actions. He advises businesses, property owners, municipalities, and individuals regarding environmental regulation, permitting, and enforcement. He appears regularly before federal and state environmental regulatory and

siting agencies and federal and state courts regarding environmental matters.

Ken lectures on a variety of environmental and land use law topics and serves as a principal faculty member of the Connecticut Land Use Academy and serves on the Executive Committee of the Planning and Zoning Section of the Connecticut Bar Association.

Ken received his BA, *cum laude* and with highest distinction in economics from the University of Rochester and his JD, *cum laude* from the University of Connecticut School of Law.

Ken served as chair of the charter revision commission in his home town of Hebron and was counsel to Marlborough's charter revision commission in 2021.

*Municipalities Currently Served:* Town Attorney for **Wethersfield, Hebron, Marlborough, Farmington, Burlington,** and **Thompson**; general municipal and land use for **Burlington, Canton, Columbia, Coventry, Durham, Preston,** and **Putnam**; special counsel on environmental matters for **New Britain** and **Stafford**; special land use counsel for **Hamden, Newington,** and **Torrington**; land use counsel for **Killingly, Deep River, Ashford, Willington, Rocky Hill, Stafford,** and **New Fairfield Planning Commission.**

**Attorney Andrew Morin** focuses his practice in the areas of municipal law, land use, and environmental law. He applies his legal skills, work ethic, and an adaptive mindset to position the firm's clients for success. Most recently, he compiled legal articles regarding the Regulations and Rules Pertaining to the Adult Use of Cannabis and the OSHA Vaccination and Testing Program.

Andrew was a law clerk with Halloran Sage prior to earning his JD. While in law school, he served as a Judicial Extern for the Honorable Diane Finkle with the United States Bankruptcy Court for the District of Rhode Island. He was also a Rhode Island Sea Grant Law Fellow, drafting a comprehensive research memorandum with the Senior Staff Attorney addressing maritime law matters. He also interned with the Appellate Unit of the Rhode Island Office of the Attorney General.

Prior to law school, Andrew worked as an Environmental Planner with a Hartford land surveying firm, assisting in delineating wetlands, watercourses, and other natural features.

Andrew earned his BA from the University of Rhode Island and his JD from Roger Williams University School of Law.

*Municipalities Served:* General Municipal and Land Use services to **Andover,**

**Barkhamsted, Canton, Columbia, Coventry, East Haddam, Farmington, Franklin, Granby, Guilford, Hebron, Killingly, Marlborough, Middlefield, Montville, New Hartford, New Haven, Old Saybrook, Putnam, Sherman, Sterling, Thompson, Warren, Westbrook, Wethersfield, and Willington.**

**4. Provide a list of municipalities and state agencies with which your firm has served as legal advisor for the past two years. Include the type of legal services and any special characteristics of the financing structure.**

**Steven G. Mednick**

<b>Municipalities</b>	<b>Municipalities</b>
New Haven Litigation and Advice to Legislative Body	Fairfield Charter Revision
Hartford Charter Revision	Bristol Charter Revision
Middletown Charter Revision	Berlin Charter Revision
Hamden Charter Revision and Legal Counsel to Legislative Body	Newtown Charter Revision
Norwalk Charter Revision	

**State Agencies: N/A**

**Special characteristics of the financing structure: N/A**

**Halloran Sage LLP**

Halloran is currently serving as general municipal counsel to Ashford, Burlington, Canton, Chester, Columbia, Coventry, Durham, Farmington, Franklin, Glastonbury, Granby, Griswold, Hampton, Hebron, Jewett City, Killingly, Marlborough, Montville, Preston, Putnam, Rocky Hill, Sherman, Thompson, Voluntown, Wethersfield, and Woodstock. Halloran also presently serves either as co-counsel or special counsel to the towns of Branford, Bridgeport, Canterbury, East Haddam, East Lyme, Haddam, Hamden, Hartford, Middlefield, Monroe, New Britain, New Fairfield, New Hartford, New Haven, Norwalk, Old Lyme, Old Saybrook, Orange, Scotland, Stamford, and Waterbury. Many of these additional engagements focus on land use or environmental issues, as well as more general subject matters. There are no special characteristics of the financing structure of

these engagements.

In addition to the municipalities listed above, Halloran Sage currently serves as general counsel to the Materials Innovation and Recycling Authority, as special counsel to the Connecticut Lottery Corporation, and under contract for various services to the Office of the Attorney General.

**5. Provide a list of municipalities and state agencies with which your firm has served as legal advisor within the past two years and the nature and term of the contract.**

**Steven G. Mednick**

**Municipalities**

**New Haven**

Litigation and Advice to Legislative Body  
On-going

**Hartford**

Charter Revision  
On-going/Complete in September 2022

**Middletown**

Charter Revision  
Completed in November 2021

**Hamden**

Charter Revision and Legal Counsel to  
Legislative Body  
On-going

**Norwalk**

Charter Revision  
On-going through September 2023

**Municipalities**

**Fairfield**

Charter Revision  
On-going/Complete in September 2022

**Bristol**

Charter Revision  
Completed in 2021

**Berlin**

Charter Revision  
On-going/Complete in September 2022

**Newtown**

Charter Revision  
Completed in August 2022

**State Agencies: N/A**

**Halloran Sage LLP**

Halloran is currently serving as general municipal counsel to Ashford, Burlington, Canton, Chester, Columbia, Coventry, Durham, Farmington, Franklin, Glastonbury, Granby, Griswold, Hampton, Hebron, Jewett City, Killingly, Marlborough, Montville, Preston, Putnam, Rocky Hill, Sherman, Thompson, Voluntown, Wethersfield, and Woodstock. Halloran also presently serves either as co-counsel or special counsel to the

towns of Branford, Bridgeport, Canterbury, East Haddam, East Lyme, Haddam, Hamden, Hartford, Middlefield, Monroe, New Britain, New Fairfield, New Hartford, New Haven, Norwalk, Old Lyme, Old Saybrook, Orange, Scotland, Stamford, and Waterbury. Many of these additional engagements focus on land use or environmental issues, as well as more general subject matters. There are no special characteristics of the financing structure of these engagements.

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**6. Provide a list of municipalities for which your firm has provided legal advice regarding charter revision and describe your firm's experience with municipal charter revision and related legal issues, including interaction of the charter with ordinances, special acts, statutes and other applicable law (not limited to the last two years).**

**Steven G. Mednick**

New Haven  
Bridgeport  
Hartford (x4)  
Waterbury (x2)  
New Britain (x3)  
East Windsor  
Newtown  
Berlin

Hamden (x3)  
Middletown  
Fairfield  
Cromwell  
Darien  
Westbrook  
Portland (x2)  
Norwalk

**Home Rule:** As I hope you will see in the response to your questions, my experience in government covers the gamut of issues from major technology transactions to contract negotiation, from specialized construction litigation to the analysis of government systems and advising on alternate structures of governance. I have also been retained by clients to conduct thorough due diligence investigations on a variety of issues. While most of my legal work for municipalities and government has been transactional, I did argue, early in my legal career, the home rule case which led to the repeal of "recall" in Connecticut, **Simons v. Canty**, 195 Conn. 524 (1985). My ten years as an Alder and two terms as Corporation Counsel in New Haven also brought me into the world of Home Rule and Title 7 of the General Statutes.

I approach Charter Revision, particularly a wide-ranging revision process, as an exercise that mixes a strong legal foundation in order to reach practical solutions within a political context. As a result, the Charter commissions I work with have become used to the seminars and round tables that walk our commissioners through the notion of what “home rule” means: from Dillon’s Rule to the Home Rule Act and the 1965 Constitution.

**Express Grants of Authority:** The roundtables take a long and hard look at the issue of legal authority. This involves a review of the interaction between Title 7 and historical Special Acts that remain active in the Charter. It also takes into account the impact of MERA and collective bargaining agreements have on local law. At the end of the process CRC Commissioners are fully acquainted with the notion that local governments have no inherent powers and that silence is not authority. If there is no express grant of authority there is no authority.

**Review of the Document.** The Stamford CRC has been in the field since, at least, April. One of the projects I would have conducted several months ago would have been a walk-through of the document in order to assess where the problem areas and potholes are. I usually do this in conjunction with the Corporation Counsel. It is a good starting point and usually leads to a better understanding of the structure of the document. Again, the issue is to understand the charter as a relevant governing document.

### **Halloran Sage LLP**

Many of Halloran’s municipal clients are towns governed by charters. The firm’s attorneys have assisted several of them in their charter review and revision process including, Bolton, Columbia, and Marlborough in 2021; Canton in 2019; Burlington in 2017; East Hampton in 2016; Burlington and Stamford in 2012; Canton in 2011; and Columbia and Hebron in 2009. Middlefield has just started its charter revision process and two other municipalities anticipate doing so in the coming months. Halloran’s municipal attorneys have also regularly been asked to interpret sections of town charters and to attempt to reconcile potentially conflicting or ambiguous charter provisions. Several of our attorneys have sat on Municipal Charter Review Commissions, including two who have served as chairs of their towns’ commissions. As a result, they are quite familiar with the applicable statutes and the types of charter provisions that other towns have employed and are able to proactively suggest changes that may improve the clarity of the wording or the function of the governmental process.

**7. Provide a list of references including names, addresses, phone numbers, contact persons and their relationship to the projects.**



- **Connecticut Conference of Municipalities**  
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 Executive Director, Connecticut Conference of Municipalities  
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- **Fairfield Charter Commission**  
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 Town Attorney  
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 Chair, Charter Revision Commission  
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**Email:** [bryancaff@gmail.com](mailto:bryancaff@gmail.com)
  
- **Western Connecticut Council of Governments**  
**Francis Pickering (5 Years)**  
 Executive Director, Western Connecticut Council of Governments  
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**Email:** [fpickering@westcog.org](mailto:fpickering@westcog.org)
  
- **Lower Connecticut River Council of Governments**  
**Sam Gold AICP (10 Years)**  
 Executive Director, Lower Connecticut River COG  
 Former Executive Director, Central Naugatuck Valley COG,  
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**Telephone:** (860) 581-8554 ext. 706  
**Email:** [sgold@rivercog.org](mailto:sgold@rivercog.org)
  
- **Hartford Charter Commission**  
**Hon. T.J. Clarke**  
 Majority Leader, Hartford Court of Common Council  
**Address:** 550 Main Street, Hartford, CT 06103  
**Telephone:** (860) 757-9571  
**Email:** [TJ.Clarke@hartford.gov](mailto:TJ.Clarke@hartford.gov)

- **Hamden Charter Commission**  
**Hon. Sarah Gallagher**  
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 Chair, Charter Commission  
**Address:** 2750 Dixwell Avenue, Hamden, CT 06518  
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- **Middletown Charter Commission**  
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 General Counsel, Middletown  
**Address:** 245 DeKoven Drive, Middletown, CT 06457  
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**Email:** [brig.smith@middletownct.gov](mailto:brig.smith@middletownct.gov)

**Hon. Eugene Nocera**  
 Majority Leader, Middletown Common Council  
**Address:** 245 DeKoven Drive, Middletown, CT 06457  
**Telephone:** (860) 250-4035  
**Email:** [Eugene.Nocera@MiddletownCT.Gov](mailto:Eugene.Nocera@MiddletownCT.Gov)
- **Berlin Charter Commission**  
**Attorney Jeffrey M. Donofrio**  
 Town Attorney, Berlin  
**Address:** 127 Washington Ave., #3, North Haven, CT 06473  
**Telephone:** (203) 239-9828  
**Email:** [JDONOFRIO@CD-LLP.COM](mailto:JDONOFRIO@CD-LLP.COM)
- **Waterbury Charter Commission**  
**Hon. Paul Pernerewski**  
 President, Waterbury Board of Aldermen/  
 Chair, Charter Revision Commission  
**Address:** 1 Riverside Road, Sandy Hook, CT 06482  
**Telephone:** (475) 323-2057  
**Email:** [fpickering@westcog.org](mailto:fpickering@westcog.org)

- **New Haven Charter Commission and Board of Alders**  
**Hon. Michael Smart**  
City and Town Clerk  
Chair, Charter Revision Commission  
**Address:** 200 Orange Street, Rm. 202, New Haven, CT 06510  
**Telephone:** (203) 946-8330  
**Email:** msmart@newhavenct.gov

**Albert Lucas**  
Director of Legislative Services  
**Address:** 165 Church Street, New Haven, CT 06510  
**Telephone:** (203) 946-8371  
**Email:** alucas@newhavenct.gov

**8. Fees are to be submitted on the basis of rates per hour, along with billing particulars for out of pocket costs.**

My hourly fee will be \$265 per hour partners/\$165/associate. As for the consulting attorneys at Halloran Sage LLP, the hourly fees will be the same as mine unless an alternative arrangement is feasible and appropriate for the task at hand

The engagement will be to work with the Council and the Commission with regard to revision of the charter. My general role will be to work with the Commission on the review of proposals and the analysis of such proposals with an eye on compliance with state statutes, case law and other relevant legal documents, including applicable collective bargaining agreements. In recognition of the usual budgetary constraints in any municipality I will work with the Council and Commission to ensure that my time is spent wisely. To ensure that this is accomplished I would propose establishing a firm scope of services early in the process in order to develop ways and means to facilitate an allocation of the workload between the Office of the Corporation Counsel (to the extent that the Counsel will be involved) and me to ensure that my time is well spent on behalf of the Council and Commission.

As I have indicated the "charge" by the Board of Representatives is quite extensive, it would not be unusual for a budget to be set in the \$75,000 - \$100,000 range. If retained I would be happy to sit down with the Council, Commission and the Corporation Counsel to establish a more precise budget. My only caveat is that depending on the intensity of the issues and the political environment, all parties will need to maintain flexibility at the same time that we are working to contain the budget.

**9. Topics not included.**

None

**Contractor's Statement**

Pursuant to Section 103.1 of the Stamford Code of Ordinances, I hereby provide the following:

If a joint venture, trustee, partnership, limited liability company or partnership, the names and addresses of all joint ventures, beneficiaries, partners or members:

**N/A. I am bidding as a sole proprietor with a subcontractor, HalloranSage.**

If a corporation, the names and addresses of all officers, and the names and addresses of all parties owning over 10% of its common stock or over 10% of its preferred stocks. If any of said stockholders is a holding corporation, the names and addresses of all persons owning a beneficial interest in over 10% if the common or preferred stock of said holding company.

**N/A. Again, I am a sole proprietor.**

The names and positions of all persons listed hereinabove who are elected or appointed officers or employees of the City of Stamford.

**N/A.**

Name of Bidder/Proposer: **Attorney Steven G. Mednick**

Signature of Bidder/Proposer:

Title: Owner

Company Name: Law Office of Steven G. Mednick

Address: 142 Temple Street, 2<sup>nd</sup> Floor, New Haven, CT 06150

Indicate if company submitting this proposal is: N A - MBE; N / A - WBE; N / A - DBE

**Non-Collusion Affidavit**

The undersigned, having been duly sworn, affirms and says that to the best of his/her knowledge and belief:

1. The prices in this Proposal have been arrived at independently without collusion, consultation, communication, or agreement with any other Proposer or with any competitor for the purpose of restricting competition.
2. Unless otherwise required by law, the prices, which have been quoted in this Proposal, have not been knowingly disclosed by the Proposer and will not knowingly be disclosed by the Proposer prior to opening, directly or indirectly, to any other Proposer or to any competitor.
3. No attempt has been made or will be made by the Proposer to induce any other person, partnership or corporation to submit or not to submit a Proposal for the purpose of restricting competition.

Name of Proposer: Steven G. Mednick

By: \_\_\_\_\_

Steven G. Mednick

Title: Owner

ACKNOWLEDGMENT


STATE OF STATE OF CONNECTICUT

ss: New Haven

COUNTY OF NEW HAVEN

Date: 26 August 2022

Personally appeared Steven G. Mednick, as owner/sole proprietor of the above named firm, and attested that the foregoing statements are true and accurate to the best of his/her knowledge and belief.

  
\_\_\_\_\_  
Lawrence Greenberg  
Commissioner of the Superior Court

EFFECTIVE: 2/24/09

**City of Stamford**  
**State of Connecticut Contractor Verification (in accordance with Public Act 16-67)**

**Compliance Affidavit**

I, the undersigned, personally and on behalf of Steven G. Mednick, having been duly sworn, affirm and say that I have read, understand and am in compliance with Public Act 16-67 Concerning the Disclosure of Certain Education Personnel Records, Criminal Penalties for Threatening in Educational Settings and the Exclusion of a Minor's Name from Summary Process Complaints, and that neither I nor said Contractor, to the best of my knowledge, is in possession of any information indicating a finding of abuse or neglect or sexual misconduct, or otherwise have knowledge of such a condition(s) for any employees working on the project identified in RFQ/RFP #881. Further, if I or said Contractor become aware of any information indicating such a finding, or otherwise gain knowledge of such a condition, I and/or said Contractor will immediately forward such information to the City of Stamford.

Contractor Name: Attorney Steven G. Mednick

Street Address: 142 Temple Street

City, State, Zip: New Haven, Ct 06510

Title of person completing this form: Owner

Signature: \_\_\_\_\_

Steven G. Mednick

Date: 26 August 2022

**ACKNOWLEDGMENT**

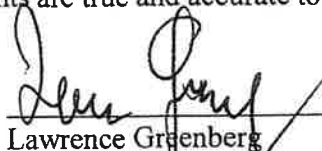
STATE OF STATE OF CONNECTICUT

ss: New Haven

COUNTY OF NEW HAVEN

Date: 26 August 2022

Personally appeared Steven G. Mednick, as owner/sole proprietor of the above named firm, and attested that the foregoing statements are true and accurate to the best of his/her knowledge and belief.



Lawrence Greenberg

Commissioner of the Superior Court

N/A Sole Proprietor   
CERTIFICATE OF CORPORATE RESOLUTION  
RFQ/RFP

I, \_\_\_\_\_, SECRETARY OF \_\_\_\_\_  
A CORPORATION EXISTING UNDER THE LAWS OF THE STATE OF \_\_\_\_\_, DO  
HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE COPY OF CERTAIN RESOLUTIONS  
ADOPTED BY THE BOARD OF DIRECTORS OF SAID COMPANY, AT A MEETING THEREOF  
DULY CALLED AND HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

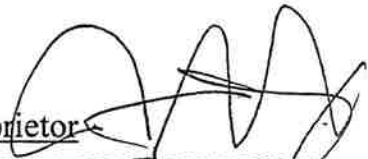
“RESOLVED, THAT THE \_\_\_\_\_  
OF THE CORPORATION BE AND IS HEREBY AUTHORIZED TO SIGN  
A CONTRACT WITH THE CITY OF STAMFORD, CONNECTICUT FOR  
\_\_\_\_\_, RFP/RFQ No. \_\_\_\_\_”

I, FURTHER CERTIFY THAT, \_\_\_\_\_ IS THE DULY  
ELECTED \_\_\_\_\_ OF \_\_\_\_\_  
AND THE FOREGOING RESOLUTION HAS NOT BEEN MODIFIED OR REPEALED AND IS  
IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, I HAVE, HEREUNTO, SUBSCRIBED BY NAME AND AFFIXED  
THE SEAL OF SAID CORPORATION THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
SECRETARY





N/A Sole Proprietor

**CERTIFICATION AS TO CONTRACT SIGNATORY**  
*For Limited Liability Companies (LLCs)*  
**(Effective 9/1/2011)**

I, \_\_\_\_\_ a \_\_\_\_\_ of \_\_\_\_\_,  
(name of member or manager) (Member or Manager) (name of LLC)

LLC, a limited liability company organized and existing under the laws of the State of Connecticut (hereinafter the "Company"), hereby certify that:

1. that \_\_\_\_\_ is run by \_\_\_\_\_  
(name of LLC) (Members or Managers)

2. that \_\_\_\_\_ is a \_\_\_\_\_ of \_\_\_\_\_  
(name of contact signatory) (Member/Manager) (name of LLC)

and

3. that as such \_\_\_\_\_ is not prohibited from or  
(name of Member/Manager who is contract signatory)  
limited by the articles of organization from binding the LLC.

**IN WITNESS HEREOF**, the undersigned has affixed his/her signature this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(LLC Seal)  
(Circle this L.S. if there is no seal)

\_\_\_\_\_  
Secretary (name of Secretary)

**PROPOSER'S INFORMATION AND ACKNOWLEDGEMENT FORM**

RFP No: 881

Date: Issued on August 4, 2022

Proposer's Name: Steven G. Mednick

Street Address: 142 Temple Street, 2<sup>nd</sup>, Floor  
New Haven, Ct 06510

Business Telephone: (203) 415-2927

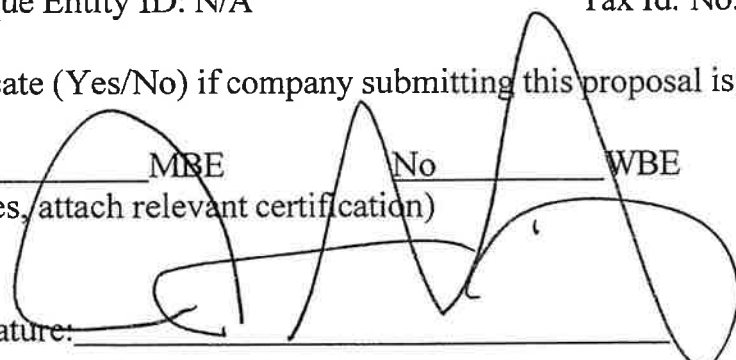
Email: smednick01@snet.net

Unique Entity ID: N/A

Tax Id. No.: 042-48-1988

Indicate (Yes/No) if company submitting this proposal is:

~~No~~ MBE ~~No~~ WBE ~~No~~ DBE  
(If yes, attach relevant certification)

Signature: 

Date: 26 August 2022

Steven G. Mednick

Title: Owner/Sole Proprietor

Addenda Acknowledgement – check and note date of addendum

<input type="checkbox"/> Addenda No. 1	<input type="checkbox"/> Addenda No. 2
<input type="checkbox"/> Addenda No. 3	<input type="checkbox"/> Addenda No. 4
<input type="checkbox"/> Addenda No. 5	<input type="checkbox"/> Addenda No. 6
<input type="checkbox"/> Addenda No. 7	<input type="checkbox"/> Addenda No. 8
<input type="checkbox"/> Addenda No. 9	<input type="checkbox"/> Addenda No. 10
<input type="checkbox"/> Addenda No. 11	<input type="checkbox"/> Addenda No. 12

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Steven G. Mednick</b>		
	2 Business name/disregarded entity name, if different from above <b>d/b/a Law Office of Steven G. Mednick</b>		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____		
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) See instructions. <b>142 Temple Street</b>	Requester's name and address (optional)	
	6 City, state, and ZIP code <b>New Haven, CT 06510</b>		
	7 List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
0	4	2	-	4	8	-	1	9	8	8
or										
Employer identification number										
			-							

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date ▶ <b>26 Mar 2022</b>
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES**  
**CONTRACT COMPLIANCE REGULATIONS**  
**NOTIFICATION TO BIDDERS**

(Revised 09/3/15)

The contract to be awarded is subject to contract compliance requirements mandated by Sections 4a-60 and 4a-60a of the Connecticut General Statutes; and, when the awarding agency is the State, Sections 46a-71(d) and 46a-81i(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 46a-68j-21 through 43 of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by Sections 4a-60 and 46a-71(d) of the Connecticut General Statutes.

According to Section 46a-68j-30(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to “aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials.” “Minority business enterprise” is defined in Section 4a-60 of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: “(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n.” “Minority” groups are defined in Section 32-9n of the Connecticut General Statutes as “(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . .” An individual with a disability is also a minority business enterprise as provided by Section 4a-60g of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of Section 46a-68j-21(11) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder’s qualifications under the contract compliance requirements:

- (a) the bidder’s success in implementing an affirmative action plan;
- (b) the bidder’s success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
- (c) the bidder’s promise to develop and implement a successful affirmative action plan;
- (d) the bidder’s submission of employment statistics contained in the “Employment Information Form”, indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- (e) the bidder’s promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 46a-68j-30(10)(E) of the Contract Compliance Regulations.

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**INSTRUCTIONS AND OTHER INFORMATION**

The following BIDDER CONTRACT COMPLIANCE MONITORING REPORT must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to Sections 4a-60 and 4a-60a CONN. GEN. STAT., and Sections 46a-68j-23 of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder’s good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) **Definition of Small Contractor**

Section 4a-60g CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirement of subparagraphs (A) and (B) of subdivision 4a-60g CONN. GEN. STAT.

2) Description of Job Categories (as used in Part IV Bidder Employment Information) (Page 2)

**MANAGEMENT:** Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

**BUSINESS AND FINANCIAL OPERATIONS:** These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

**MARKETING AND SALES:** Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

**LEGAL OCCUPATIONS:** In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

**COMPUTER SPECIALISTS:** Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists

**ARCHITECTURE AND ENGINEERING:** Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

**OFFICE AND ADMINISTRATIVE SUPPORT:** All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

**BUILDING AND GROUNDS CLEANING AND MAINTENANCE:** This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

**CONSTRUCTION AND EXTRACTION:** This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category.

**INSTALLATION, MAINTENANCE AND REPAIR:** Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

**MATERIAL MOVING WORKERS:** The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.

**PRODUCTION WORKERS:** The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

<p><u>White</u> (not of Hispanic Origin)-All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</p> <p><u>Black</u> (not of Hispanic Origin)-All persons having origins in any of the Black racial groups of Africa.</p> <p><u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</p>	<p><u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</p> <p><u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</p>
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**BIDDER CONTRACT COMPLIANCE MONITORING REPORT**

**PART 1 – Bidder Information**

<p>Company Name: Attorney Steven G. Mednick                  Street Address: 142 Temple Street, 2nd Floor                  City &amp; State: New Haven, CT 06510                  Chief Executive: Steven G. Mednick, Sole Proprietor</p>	<p>Bidder Federal Employer 042-48-1988                  Identification Number:                  Or                  Social Security Number:</p>
<p>Major Business Activity: Legal Service                  (brief description)</p>	<p>Bidder Identification                  (response optional/definitions on page 1)</p> <p>-Bidder is a small contractor? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                  -Bidder is a minority business enterprise? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                  (If yes, check ownership category)                  Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/>                  American Indian/Alaskan Native <input type="checkbox"/> Iberian Peninsula <input type="checkbox"/>                  Individual(s) with a Physical Disability <input type="checkbox"/> Female <input type="checkbox"/>                  -Bidder is certified as above by State of CT? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Bidder Parent Company:                  (If any) N/A</p>	
<p>Other Locations in CT:                  (If any) N/A</p>	

**PART II - Bidder Nondiscrimination Policies and Procedures**

<p>1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 &amp; 4a-60a Conn. Gen. Stat.?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>9. Does your company have a mandatory retirement age for all employees?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/></p>
<p>5. Do you notify the Ct. State Employment Service of all employment openings with your company?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Lab or?                  Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/></p>
<p>6. Does your company have a collective bargaining agreement with workers?                  Yes <input type="checkbox"/> No <input type="checkbox"/>                  6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes <input type="checkbox"/> No <input type="checkbox"/>                  6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of CT?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>12. Does your company have a written affirmative action Plan?                  Yes <input type="checkbox"/> No <input type="checkbox"/>                  If no, please explain.</p>
	<p>13. Is there a person in your company who is responsible for equal employment opportunity? Yes <input type="checkbox"/> No <input type="checkbox"/>                  If yes, give name and phone number:</p>

1. Will the work of this contract include subcontractors or suppliers? Yes  No

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

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1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above? Yes  No

**PART IV - Bidder Employment Information**

Date: 26 August 2022

N/A Sole Proprietor

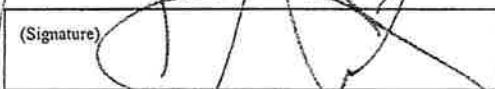
JOB CATEGORY *	OVERALL TOTALS	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management											
Business & Financial Ops											
Marketing & Sales											
Legal Occupations											
Computer Specialists											
Architecture/Engineering											
Office & Admin Support											
Bldg/ Grounds Cleaning/Maintenance											
Construction & Extraction											
Installation, Maintenance & Repair											
Material Moving Workers											
Production Occupations											
TOTALS ABOVE											
Total One Year Ago											
FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices											
Trainees											

\*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

**PART V - Bidder Hiring and Recruitment Practices**

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification  (X)	3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination I am a sole proprietor with no employees.
SOURCE	YES	NO	% of applicants provided by source		
State Employment Service	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Work Experience	
Private Employment Agencies	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Ability to Speak or Write English	
Schools and Colleges	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Written Tests	
Newspaper Advertisement	<input type="checkbox"/>	<input checked="" type="checkbox"/>		High School Diploma	
Walk Ins	<input type="checkbox"/>	<input checked="" type="checkbox"/>		College Degree	
Present Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Union Membership	
Labor Organizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Personal Recommendation	
Minority/Community Organizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Height or Weight	
Others (please identify)	<input type="checkbox"/>	<input type="checkbox"/>		Car Ownership	
	<input type="checkbox"/>	<input type="checkbox"/>		Arrest Record	
	<input type="checkbox"/>	<input type="checkbox"/>		Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature) 	(Title) Owner	(Date Signed) 8/26/2022	(Telephone) (203) 415-2927
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