

**Board of Finance Transfer Request
Operating Budget
FY 2022/2023**

Office Use Only
BA:
Date:
Analyst:
Date Posted:

TO: Board of Finance
 FROM: Sandra L. Dennies, Department Director
 DATE: 7/29/2023
 PURPOSE: FY2223 YEAR END BOF TRANSFER
 DEPT: 1010 - Director of Administration
 REQUEST AMOUNT: \$158,100.00

Part A - Description of Request

FY2223 YEAR END BOF TRANSFER

Requesting that OPM be allowed to process BOF Transfers prior to authorization due to timing

Part B - Account Information

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Projected Exp	From	To
1000-1011-511100	OPM/Salaries								
	484,961	650,504	650,504	650,504	640,664	638,464	606,164	32,300.00	0.00
1000-1011-519203	OPM/Seasonal								
	16,524	10,000	10,000	10,000	10,000	10,000	42,300	0.00	32,300.00
1000-1012-511100	Grants/Salaries								
	306,587	377,096	377,096	377,096	377,096	377,096	374,996	2,100.00	0.00
1000-1012-519203	Grants/Seasonal								
	53,659	0	0	0	0	4,300	45,300	0.00	41,000.00
1000-1020-511100	Assessor/Salaries								
	611,192	653,742	653,742	653,742	653,742	653,742	612,742	41,000.00	0.00
1000-1021-511100	Brd Assess Appeals/Salaries								
	0	0	0	0	0	0	2,100	0.00	2,100.00
1000-1022-511100	Revenue Svs/Salaries								
	389,569	410,524	410,524	410,524	410,524	422,374	472,374	0.00	50,000.00
1000-1023-511100	Taxation Svs/Salaries								
	248,316	312,228	312,228	312,228	312,228	312,228	230,228	82,000.00	0.00
1000-1023-519203	Taxation Svs/Seasonal								
	56,097	5,696	5,696	5,696	5,696	7,546	39,546	0.00	32,000.00

Part C - Approvals

In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please review above transactions.

Sandra L. Dennies, Department Head/Director <u>Bridget Fox</u> Bridget Fox (Aug 4, 2023 14:56 EDT)	Date Aug 4, 2023	OPM Director/OPM Asst Director <u>Elda Sinani</u> Elda Sinani (Aug 8, 2023 10:10 EDT)	Date Aug 8, 2023
Sandra L. Dennies, Director of Administration <u>Bridget Fox</u> Bridget Fox (Aug 4, 2023 14:56 EDT)	Date Aug 4, 2023		

1003652499	jlazcano	7/29/2023				TRFF Director of Administration
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Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Projected Exp	From	To
1000-1040-511100	Purchasing/Salaries								
	326,611	341,669	341,669	341,669	341,669	349,219	349,469	0.00	250.00
1000-1041-511100	Central Services/Salaries								
	70,180	69,907	69,907	69,907	69,907	69,907	69,207	700.00	0.00
1000-1041-519202	Central Services/Permanent Part-Time								
	41,656	40,430	40,430	40,430	40,430	41,010	41,460	0.00	450.00
							Total	\$158,100.00	\$158,100.00