

## **Stamford Patriotic and Special Events Commission**

Wednesday October 4, 2023 at 2:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/87191603995?pwd=M0dlTyt3OXd5SXphZnNXQXJUQ1hYQT09>

Meeting ID: 871 9160 3995

Passcode: PSEC

One tap mobile

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P&SEC Members: Xavier Shellman, Dave Kaplan, Kate Cook, Hubert Delany

Special Guests: Matt Quiñones, Mayor Simmons

### **Agenda**

- 1) Review of draft meeting minutes
  - a) August 9
  - b) August 22
  - c) August 30
  - d) September 6
  - e) September 27
- 2) Planning for Veterans Day activities (Nov. 5<sup>th</sup>, rain date Nov. 12<sup>th</sup>)
  - a) Discussion & updates on Parade Coordinator (additional parade planning support)
  - b) Parade Planning
    - i) Parade Permit
    - ii) Participant Sign Up
    - iii) Grand Marshal
      - (1) Confirmation status
      - (2) Vehicle
      - (3) Sash & Plaque
    - iv) Marketing
      - (1) Graphics
      - (2) Quotes: printing, print ads
    - v) VIP Invitations
    - vi) Troop Requests
  - c) Ceremony Planning
    - i) Guest Speaker
    - ii) Talent
    - iii) Opening/Closing Prayers
  - d) Photographer
  - e) Miscellaneous updates
- 3) Reminder: any questions can be sent to [StamfordPSEC@StamfordCT.gov](mailto:StamfordPSEC@StamfordCT.gov)
- 4) General discussion (non-agenda items)

**Veterans Day Parade Special Meetings at 2:00pm on the following days:**

Tuesday October 10 <sup>th</sup>	Thursday October 12 <sup>th</sup>
Tuesday October 17 <sup>th</sup>	Thursday October 19 <sup>th</sup>
Tuesday October 24 <sup>th</sup>	Thursday October 26 <sup>th</sup>
Tuesday October 31 <sup>st</sup>	Thursday November 2 <sup>nd</sup>

Next regular meeting: November 1, 2023 at 2:00 PM