

October 19, 2023

Ms. Lyda Ruijter Town Clerk City of Stamford 888 Washington Blvd. Stamford, CT 06901

Dear Ms. Ruijter:

This is to notify you that the Special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, October 24, 2023, at 5:00 p.m. via Zoom conference. Please join the Zoom Meeting by going to the <u>link</u>:

or by phone at (646) 876-9923 and enter the:

Meeting ID: 814 8838 4083

Passcode: 733305

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

Natalie Coard

Executive Director

Attachment

Agenda

Human Resources Committee Meeting

October 25, 2023

5:00 p.m.

- 1. Recruitment Update
 - a. New Hire Introduction of Jennifer Delaney, Director of Housing Opportunity
 - b. Promotions
- 2. Local 818 Proposed Union Agreement
- 3. Recruitment for Rippowam Corporation Project Executive Development
 - a. Position posting on 30 job board sites, including general, specific industry associations and university job boards.
 - b. Network with eight universities that have specialized real estate development programs.
- 4. Employee Engagement Events/Activities
 - a. Workplace Violence Prevention, De-escalation, and Active Shooter Preparedness
 - b. Employers Association of the NorthEast (EANE) Leadership Series Training
 - c. Holiday Event December 14, 2023 The Knobloch Family Farmhouse

Recruitment Summary

New Hires September 20, 2023 – October 18, 2023, 0 Terminations September 20, 2023 – October 18, 2023, 1

New Hires – YTD	16
Terminations – YTD	4